

Present:  
Absent:

**AGENDA**  
**CITY OF BRIGANTINE**  
**COUNCIL MEETING**  
**NOVEMBER 3, 2021**  
**5:00 P.M. – Public Portion**

1. Flag Salute
2. Opening Prayer
3. Open Public Meetings Act Announcement
4. Resolution 2021-199 Re: Executive Session \_\_\_\_ P.M.  
Topics to be Discussed:

M:                                 S:                                 RC:                                 MC:

5. Return from Executive Session \_\_\_\_ P.M.

M:                                 S:                                 RC:                                 MC:

6. Approval of Payroll, Requisition List and Operating Expenses

M:                                 S:                                 RC:                                 MC:

7. Approval of Council Meeting Minutes for 10/20/21

M:                                 S:                                 RC:                                 MC:

8. Toys 4 Tots Presentation
9. Public Comments on Agenda Items Only
10. Resolution 2021-200 Re: Authorizing Award of Bid for Maintenance, Service & Repairs of Water Wells. Sewer Lift Stations and Storm Pump Stations

M:                                 S:                                 RC:                                 MC:

11. Resolution 2021-201 Re: Authorizing Award of Bid for Electrical Services

M:                                 S:                                 RC:                                 MC:

12. Resolution 2021-202 Re: General Maintenance and Repairs for Various City Projects

M:                                 S:                                 RC:                                 MC:

13. Resolution 2021-203 Re: Transfer Resolution

M: S: RC: MC:

14. Resolution 2021-204 Re: Real Estate Tax Refund

M: S: RC: MC:

15. Consent Agenda

A. Elks Raffle License #946

B. VFW Raffle License #947

C. Veteran's Equine Presentation Request

M: S: RC: MC:

16. Council Manager/Committee Discussion:

17. Public Comments

18. Council Comments

19. Adjourn \_\_\_\_\_ P.M.

The City Council of the City of Brigantine reserves the right to consider, discuss and/or take any formal action upon resolutions or ordinances not appearing on the printed agenda.

RESOLUTION NO. 2021-

A RESOLUTION OF THE CITY OF BRIGANTINE  
AUTHORIZING AWARDING OF BID FOR MAINTENANCE, SERVICE & REPAIRS OF WATER WELLS,  
SEWER LIFT STATIONS AND STORM PUMP STATIONS

**WHEREAS**, the city duly advertised for and accepted sealed bids on October 29, 2020 for maintenance, service and repairs of the City's water wells, sewer lift stations and storm pump stations; and

**WHEREAS**, the term of the contract is for twelve (12) months and the specifications provide that the City can exercise (2) one-year extensions; and

**NOW, THEREFORE BE IT RESOLVED** by the Municipal Council of the City of Brigantine authorizes the option year contract extension for maintenance, service and repairs of the City's water wells, sewer lift stations and storm pump stations be granted to A.C. Schultes Inc.

**BE IT FURTHER RESOLVED** that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, certifies that funds are available for 2021 and shall be charged to Utility Fund Account 1-09-55-502-233. Estimated expenditures for 2021 should not exceed \$90,000.00 excluding any emergent conditions.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 3<sup>rd</sup> day of November 2021.

CITY OF BRIGANTINE

\_\_\_\_\_  
Lynn Sweeney, RMC  
City Clerk

\_\_\_\_\_  
Roxanne Tosto  
Chief Financial Officer

| Recorded Vote: | MOTIONS | AYE | NAY | ABSTAIN | ABSENT |
|----------------|---------|-----|-----|---------|--------|
| Sera           |         |     |     |         |        |
| Riordan        |         |     |     |         |        |
| Kane           |         |     |     |         |        |
| Bew            |         |     |     |         |        |
| Lettieri       |         |     |     |         |        |
| Haney          |         |     |     |         |        |
| DeLucry        |         |     |     |         |        |

RESOLUTION NO. 2021-

A RESOLUTION OF THE CITY OF BRIGANTINE  
AUTHORIZING AWARD OF BID FOR ELECTRICAL SERVICES

**WHEREAS**, the city duly advertised for and accepted sealed bids on October 14, 2021 for Electrical Service-General and Emergencies for the City of Brigantine; and

**WHEREAS**, three bids were received and Northeast Electrical Services LLC, 402 Airport Drive, Williamstown, NJ 08094 was the lowest responsible bid; and

**WHEREAS**, the term of the contract is for twelve (12) months and the specifications provide that the City can exercise (2) one-year extensions; and

**NOW, THEREFORE BE IT RESOLVED** by the Municipal Council of the City of Brigantine authorizes award of contract to Northeast Electrical Services based on their low bid.

**BE IT FURTHER RESOLVED** that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, certifies that there are adequate funds available for 2021 Current Fund Maintenance and Repair Line 1-01-26-302-216 and Utility Fund Maintenance and Repair Line 1-09-55-502-233. Estimated expenditures for 2021 should not exceed \$190,000.00 excluding any emergent conditions.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 3dr day of November 2021.

CITY OF BRIGANTINE

\_\_\_\_\_  
Lynn Sweeney, RMC  
City Clerk

\_\_\_\_\_  
Roxanne Tosto  
Chief Financial Officer

| Recorded Vote: | MOTIONS | AYE | NAY | ABSTAIN | ABSENT |
|----------------|---------|-----|-----|---------|--------|
| Sera           |         |     |     |         |        |
| Riordan        |         |     |     |         |        |
| Kane           |         |     |     |         |        |
| Bew            |         |     |     |         |        |
| Lettieri       |         |     |     |         |        |
| Haney          |         |     |     |         |        |
| DeLucry        |         |     |     |         |        |

CITY OF BRIGANTINE  
RESOLUTION # 2021-

GENERAL MAINTENANCE AND REPAIRS  
FOR VARIOUS CITY PROJECTS

**WHEREAS**, the Public Works department has a need for service and repairs to various City buildings; and

**WHEREAS**, it is determined in the best interest of the City of Brigantine to acquire said services as needed; and

**WHEREAS**, Dennis Krause, QPA, City Purchasing Agent has determined and certified in writing that the value of these services will exceed \$17,500.00; and

**WHEREAS**, Jersey Architectural Door & Supply has supplied these services in the past; and

**WHEREAS**, John W. Doring Jr., Superintendent of Public Works and Dennis Krause, QPA, City Purchasing Agent have reviewed the required maintenance schedules and recommended that Jersey Architectural Door & Supply, Inc., 722 Adriatic Avenue, Atlantic City, NJ 08401 be awarded an alternative non-advertised method for service and repairs to various City Buildings as determined by the needs of the City of Brigantine; and

**WHEREAS**, Jersey Architectural Door & Supply, Inc. has completed and submitted a Business Registration Certificate (BRC) and a Business Entity Disclosure Certification which certifies that Jersey Architectural Door & Supply, Inc. has not made any contributions to a political or candidate committee for an elected office in the City of Brigantine in the previous one year period, and will prohibit them from making any contributions through the projected time of completion; and

**WHEREAS**, the vendor has provided information demonstrating its compliance with the provisions of N.J.S.A. 19:44A-20.5, regarding political contributions; and

**NOW, THEREFORE BE IT RESOLVED** by the Municipal Council of the City of Brigantine, New Jersey that an alternative method award with Jersey Architectural Door & Supply, Inc. for service and repairs to various City Buildings. A copy of the Business Entity Certification and Determination of Value shall be on file with this resolution in the City Clerk's Office.

**BE IT FURTHER RESOLVED** that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the 2021 Current and Utility maintenance and repair line items. Estimated expenditures for 2021 should not exceed \$43,000.00

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 3<sup>rd</sup> day of November 2021

CITY OF BRIGANTINE

\_\_\_\_\_  
Lynn Sweeney, RMC  
City Clerk

\_\_\_\_\_  
Roxanne Tosto  
Chief Financial Officer

| Recorded<br>Vote: | MOTIONS | AYE | NAY | ABSTAIN | ABSENT |
|-------------------|---------|-----|-----|---------|--------|
| Sera              |         |     |     |         |        |
| Riordan           |         |     |     |         |        |
| Kane              |         |     |     |         |        |
| Bew               |         |     |     |         |        |
| Lettieri          |         |     |     |         |        |
| Haney             |         |     |     |         |        |
| DeLucry           |         |     |     |         |        |

**CITY OF BRIGANTINE  
RESOLUTION 2021-  
2021 BUDGET APPROPRIATIONS TRANSFER**

**WHEREAS**, N.J.S.A. 40A-58 provides for appropriation transfers during the last two (2) months of the fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore, and when it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2021 budget appropriations as follows:

| <b>CURRENT FUND</b>                         | <b>FROM</b>          | <b>TO</b>            |
|---|----------------------|----------------------|
| Municipal Court-Sal & Wages                 | \$ 10,000.00         |                      |
| Planning Board- Sal & Wages                 |                      | \$ 800.00            |
| Revenue Admin (Tax Collector)               |                      | 3,200.00             |
| Tax Assessment Administration –Sal &Wages   | 25,000.00            |                      |
| Beach Fee-Sal & Wages                       | 20,000.00            |                      |
| Beach Fee-OE                                |                      | 10,000.00            |
| Parks& Playground (Recreation)- Sal & Wages |                      | 5,000.00             |
| PW-Street & Roads-Sal & Wages               | 20,000.00            |                      |
| Beach Patrol-Sal & Wages                    | 30,000.00            |                      |
| PW-Golf Course-OE                           | 13,000.00            |                      |
| Utility-Fuel                                |                      | 15,000.00            |
| Police-OE                                   |                      | 13,000.00            |
| Capital Vehicle & Equipment                 |                      | 67,000.00            |
| Group Insurance                             | 10,000.00            |                      |
| Health Benefit Waiver                       |                      | 10,000.00            |
| PW-Dept of PW-Sal& Wages                    |                      | 5,000.00             |
| PW-Dept of PW-OE                            | 5,000.00             |                      |
| Maintenance Agreements-Contractual          |                      | 5,000.00             |
| UCC-Sal & Wages                             |                      | 2,500.00             |
| UCC-OE                                      | <u>3,500.00</u>      |                      |
| Total- Current Fund                         | <u>\$ 136,500.00</u> | <u>\$ 136,500.00</u> |
|   | =====                | =====                |

This is to certify that the above is a true and correct copy of a resolution passed by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey at their meeting held on November 3, 2021.

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Lynn Sweeney, RMC, City Clerk

RESOLUTION  
2021-

WHEREAS, it has been determined by the Tax Collector that the taxpayers as indicated on the attached Schedule "A" are entitled to overpayment refunds and;

WHEREAS, it is the desire of the Council of the City of Brigantine to have these overpayments returned to the respective taxpayers;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Brigantine, County of Atlantic, State of New Jersey, that:

1. The Tax Collector is hereby authorized to make overpayment refunds in the amount shown and to the taxpayers, as appears on Schedule "A" which made apart hereof.
2. Copies of the resolution to the Tax Collector



CITY OF BRIGANTINE  
OVERPAYMENT REFUNDS

| BLOCK | LOT   | QUAL  | NAME                  | YEAR-QRT | AMOUNT |
|-------|-------|-------|-----------------------|----------|--------|
| 1201  | 18.01 | C000A | Dry Guys LLC<br>Water | 2021-02  | 116.00 |



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

Application No. RA 946  
 Identification No. 58-6-16128

# Application for a Raffle License

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: BRIGANTINE

**Part A - General**

- 1. Name of applying organization: BRIGANTINE ELKS LODGE # 2428
- 2a. Street address of headquarters: 400 WEST SHORE DR. BRIGANTINE, N.J. 08203
- b. Mailing address (if different): SAME AS ABOVE

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

| Date                 | Hours           | Date  | Hours |
|----------------------|-----------------|-------|-------|
| <u>NOV. 27, 2021</u> | <u>5pm-11pm</u> | _____ | _____ |
| _____                | _____           | _____ | _____ |
| _____                | _____           | _____ | _____ |
| _____                | _____           | _____ | _____ |
| _____                | _____           | _____ | _____ |
| _____                | _____           | _____ | _____ |

- 4a. Address of place where raffles will be played: SAME AS ABOVE
- b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No
- 5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

**Part B - Schedule of Expenses**

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

| Item of Expense | Name and address of supplier | Purpose |
|-----------------|------------------------------|---------|
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |
| _____           | _____                        | _____   |