



**CITY OF BRIGANTINE**  
**BUREAU OF FIRE PREVENTION**  
**& CODE ENFORCEMENT**

1417 W. BRIGANTINE AVE. BRIGANTINE, NJ 08203

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**FIRE OFFICIAL**

**OFFICE: 609-266-3102 FAX: 609-266-0291**  
**FIREPREVENTION@BRIGANTINENJ.GOV**

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2025 FIRE SAFETY REGULATIONS FOR FESTIVALS & EVENTS

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**CANOPIES, TENTS AND BOOTHS:**

ALL canopies on booths or tent booths shall be tested and Certified Flame Retardant (Proof of Certification shall be supplied to the Fire Official).

All tents shall be separated by five feet (5') of clear space when used for cooking. All prep-tents shall be flame-retardant within twenty feet (20') of a tent used for cooking.

Any wood booths shall be constructed of Fire Rated Lumber.

No plastic, or fabric material canopies that are not certified Flame Retardant, will be allowed for use in booths with cooking or within twenty feet (20') of flame producing devices.

**FIRE EXTINGUISHERS:**

All booths shall have a minimum of one (1) ten (10) pound ABC rated Fire Extinguisher, along with a current inspection tag, twelve (12) months or less.

All vendors using charcoal or wood for cooking shall have a minimum of one (1) two and a half (2 ½) gallon pressurized water extinguisher.

In the event the fire inspector determines that more than one (1) extinguisher is required in your truck/booth the extinguisher shall be installed by the vendor.

**FLAMMABLE LIQUID AND GENERATORS:**

Gasoline shall be stored in an approved standard sized self-closing, non-spill safety can with a max of five (5) gallons (Excess fuel shall be stored safely off event site). Cans shall be **red** in color and properly marked "GASOLINE". Kerosene containers shall be **blue** in color and properly marked "KEROSENE."

Gasoline and Kerosene containers shall be stored in a safe location, not within fifty feet (50') of all flame producing devices, tents, canopies or membrane structures.

When refueling generator or other appliances, devices shall be first **SHUT OFF.**

All generators and other combustion power sources shall be separated from tents, canopies, or membrane structures by a minimum of twenty feet (20') and shall be isolated from contact with the general public by fencing, enclosure or other approved means.

### **LPG (PROPANE) TANK AND RELATED EQUIPMENT:**

Maximum tank size shall be one hundred pounds (100 lbs).

There shall be no more than two (2) 100lbs. LPG Tanks at each event location.

All propane regulators shall be located at the tank. All tanks required to have appropriate warning label reading "Flammable Gas" "PROPANE." All hoses, fittings and clamps shall be listed for propane use.

All tanks shall be secured by metal stakes and chains or other non-combustible type of securing device. **Tanks shall not be secured to any tent upright poles.** Twenty (20) pounds propane tanks may be secured using milk crates, larger tanks are required to be staked and chained.

- No LPG tanks shall be located inside of tents or canopies.
- All tanks shall be in good condition, not dented or rusted.
- All tanks shall be maintained with up to date required test and stamp.
- All tanks shall be located a minimum of **six feet (6')** from cooking appliance, outside of tent.
- The location of LPG tanks shall be checked by inspectors and when deemed unsafe shall be moved.
- All LPG hoses shall be located as to prevent them from being damaged by heat.
- Propane grills designed for residential use are **NOT PERMITTED** for commercial cooking.

### **PERMIT APPLICATIONS AND PERMITS:**

Permit applications with any required paperwork and fee's must be submitted to Fire Official's Office a minimum of fifteen (15) days prior to the event.

Permits issued to vendors after on-site inspection is conducted and the operation is found to be in compliance with any applicable local ordinances and the New Jersey Uniform Fire code.

If at any time during the event the vendor or booth operator is found to be in violation of the fire codes, the permit may be revoked and the flame producing operation ordered shut down. In addition vendors or booth operators found to be non-compliant will be fined as set forth in the New Jersey Uniform Fire Code.

### **MOBILE CANTEENS AND ENCLOSED TRAILERS:**

All "Mobile Enclosed Units" designed to be driven or towed from place to place which produces grease laden vapors from cooking shall be equipped with an exhaust hood and fire suppression system tested and certified every six months. **All systems must have current annual inspection tag.** Exempt from this requirement: pizza ovens, steam tables, and hot dog carts only boiling water.

### **HEATING AND COOKING EQUIPMENT:**

All heating and cooking equipment shall provide a suitable barrier to maintain a distance of **five feet** between the heat producing devices, flame producing appliances and the general public.

### **APPLICATION AND FEES:**

As per New Jersey Uniform Fire Code Type 1 permits shall be required for **cooking operations at all events** held at municipal facilities.

Applications for permits shall be submitted to the Fire Official's Office with the required permit fee of **\$54.00** prior to the event. Electronic payments now available or make check payable to the City of Brigantine (fire permit and event in memo.) All applications must include a brief description of your operation.

The fire permit will be issued to individual vendors or booth operators after safety inspection is conducted on the first day of the event and the vendor is found to be in compliance with the Fire Code.

No vendor will be approved to operate without a valid Fire Safety permit. Inspections may be conducted daily to ensure Code Compliance.

In the event that you have any special needs or concerns, please do not hesitate to contact us via email or phone or stop by our office at 1417 W Brigantine Avenue using entrance on 14<sup>th</sup> Street So by Atlantic County Library.

City of Brigantine  
Bureau of Fire Prevention & Code Enforcement  
1417 W Brigantine Ave \*Brigantine, NJ 08203 \*(P)609-266-3102 \*(F)609-266-0291  
fireprevention@brigantinebeachnj.com

**Festival Permit Application**  
**Fee: \$54.00USD**

Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip)  
Phone # \_\_\_\_\_ Cell# \_\_\_\_\_ Fax# \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Cell# \_\_\_\_\_ Fax# \_\_\_\_\_

Type of Business: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Set-up Time: \_\_\_\_\_

Describe: Propane device to be used, the amount of LPG to be used (weight) and stored at site.  
Describe: Charcoal type and disposal  
All cooking appliances, both LPG & Charcoal shall be Commercial Grade (no exceptions).

\_\_\_\_\_  
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Supply this office with **Certificate of Flame Resistance** for any tents that are to be used.  
Any **Compressed Gas** cylinders (helium) MUST be secured so that they do not tip over.

\_\_\_\_\_  
Signature of Applicant

**Make Check Payable to: City of Brigantine**

**\*\*New in 2024 electronic payment accepted, contact our office to submit via phone or in person.\*\***  
Mail to: 1417 W Brigantine Ave Brigantine, NJ 08203

For official use:



approved



denied

Conditions: \_\_\_\_\_