

Absent:

5:00 P.M. – Public Portion

- M: S: RC: MC:

- M: S: RC: MC:

- M: S: RC: MC:

- M: S: RC: MC:

- M: S: RC: MC:

- M: S: RC: MC:

12. Resolution 2022-35 Re: Work Change Order #2 Final for Sanitary Sewer Replacement at Roosevelt Blvd and Sheridan Blvd.

M: S: RC: MC:

13. Resolution 2022-36 Re: Authorizing Submission of a Strategic Plan for the Municipal Alliance Grant

M: S: RC: MC:

14. Resolution 2022-37 Re: Authorizing the Tax Assessor as the Agent in Adjustment Appeals to Reduce Assessments

M: S: RC: MC:

15. Resolution 2022-38 Re: Real Estate Tax Refund

M: S: RC: MC:

16. Voice Resolution: Re-Appointment of Ralph Palatucci to the Planning Board

M: S: RC: MC:

17. Consent Agenda

- A. American Legion Raffle License #949
- B. American Legion Raffle License #950
- C. Street Closing Request

M: S: RC: MC:

18. Council Manager/Committee Discussion:

19. Public Comments

20. Council Comments

21 Adjourn _____ P.M.

The City Council of the City of Brigantine reserves the right to consider, discuss and/or take any formal action upon resolutions or ordinances not appearing on the printed agenda.

**CITY OF BRIGANTINE
ORDINANCE NO. 2 OF 2022**

**AN ORDINANCE AMENDING CHAPTER 61, SALARIES AND COMPENSATION OF
THE CODE OF THE CITY OF BRIGANTINE PURSUANT TO N.J.S.A. 40A:9-165,
ESTABLISHING THE SALARIES AND WAGES OF CERTAIN OFFICERS AND
EMPLOYEES OF THE CITY OF BRIGANTINE, COUNTY OF ATLANTIC, STATE OF
NEW JERSEY**

**THE GOVERNING BODY OF THE CITY OF BRIGANTINE DOES ORDAIN AND
ENACT AS FOLLOWS:**

SECTION 1: The salaries and wages of employees whose terms and conditions of employment are governed by a collective bargaining agreement shall be as set forth in their respective bargaining agreements.

SECTION 2: The salaries and wages of the other officers and employees of the City of Brigantine shall be paid within the specific ranges.

	MINIMUM	MAXIMUM
Mayor	\$10,000.00	\$15,000.00
Deputy Mayor	\$9,000.00	\$14,000.00
Member of Council	\$8,000.00	\$13,000.00
City Clerk	\$52,000.00	\$85,000.00
Deputy City Clerk	\$30,000.00	\$60,000.00
Administrative Assistant	\$30,000.00	\$71,500.00
Part Time Administrative Assistant	\$15,000.00	\$35,000.00
Account Clerk	Min. Wage	\$25.00 Hourly
City Manager	\$85,000.00	\$140,000.00
Deputy City Manager	\$10,000.00	\$20,000.00
Judge of the Municipal Court	\$20,000.00	\$40,000.00
Municipal Court Administrator	\$52,000.00	\$75,000.00
Municipal Prosecutor/Assistant City Solicitor	\$18,000.00	\$30,000.00
Zoning Officer	\$8,000.00	\$20,000.00
Assistant Zoning Officer	\$3,500.00	\$8,500.00
Mercantile Officer	\$16,000.00	\$30,000.00
Chief of Police	\$80,000.00	\$165,000.00
Fire Chief	\$80,000.00	\$165,000.00
Class I Special Police Officer, 1 st Year		Min. Wage
Class I Special Police Officer, 2 nd Year		\$14.00 Hourly
Class I Special Police Officer, 3 rd Year		\$15.00 Hourly
Class I Special Police Officer, 3 Years Plus	\$16.00	\$19.00 Hourly
Class II Special Police Officer	\$20.00	\$30.00 Hourly
Class III Special Police Officer	\$20.00	\$30.00 Hourly
Superintendent of Public Works	\$70,000.00	\$130,000.00
Comptroller	\$45,000.00	\$80,000.00
Construction Official	\$52,000.00	\$85,000.00
Fire Official	\$50,000.00	\$80,000.00
Part Time FF/EMT	\$15.00	\$20.00 Hourly
Part Time EMT	\$15.00	\$20.00 Hourly
Part Time Dispatcher	\$15.00	\$25.00 Hourly

Part Time Fire Inspector	\$15.00	\$20.00 Hourly
Emergency Management Coordinator	\$3,500.00	\$9,500.00
Deputy Emergency Management Coordinator	\$0.00	\$5,000.00
School Crossing Guard	Min. Wage	\$17.00 Hourly
City Engineer	\$70,000.00	\$105,000.00
Supervisor, Water and Sewer Utility	\$60,000.00	\$90,000.00
Supervisor, Public Works	\$60,000.00	\$85,000.00
Water and Sewer License Stipend	\$5,000.00	\$15,000.00
Clean Communities Coordinator	\$1,000.00	\$3,000.00
Recycling Coordinator	\$1,000.00	\$1,500.00
Chief Financial Officer	\$52,000.00	\$130,000.00
Part Time Chief Financial Officer	\$15,000.00	\$45,000.00
Part Time Comptroller	\$1,500.00	\$6,000.00
Tax and Utility Collector	\$52,000.00	\$85,000.00
Deputy Tax and Utility Collector	\$30,000.00	\$60,000.00
Tax Assessor	\$52,000.00	\$88,000.00
Deputy Tax Assessor	\$30,000.00	\$60,000.00
Field Representative, Tax Assessor	\$30,000.00	\$60,000.00
Municipal Housing Liaison	\$5,000.00	\$15,000.00
Purchasing/Inventory Control Officer	\$12,000.00	\$20,000.00
Part Time Qualified Purchasing Agent	\$10,000.00	\$30,000.00
Personnel Director	\$52,000.00	\$76,000.00
Construction Official	\$52,000.00	\$80,000.00
Fire Sub Code Official	\$5,000.00	\$10,000.00
Electrical Sub Code Official	\$12,000.00	\$22,000.00
Plumbing Sub Code Official	\$12,000.00	\$22,000.00
Part Time Electrical Inspector	\$20.00	\$40.00 Hourly
Part Time Building Inspector	\$20.00	\$40.00 Hourly
Planning Board Secretary	\$7,500.00	\$10,500.00
Planning Board Solicitor	\$5,000.00	\$8,000.00
Recreation Director	\$52,000.00	\$88,500.00
Assistant Recreation Director	\$50,000.00	\$82,000.00
Recreation Supervisor	\$40,000.00	\$57,000.00
C.E.R. Secretary	\$11.00	\$20.00 Hourly
Civic Center/ADA Coordinator	\$10,000.00	\$18,500.00
Animal Control Officer	\$9,000.00	\$15,000.00
Rental Registration Inspector	\$11.00	\$16.00 Per Inspection
Rental Registration Re-Inspector	\$6.00	\$11.00 Per Inspection
4 WD Supervisor, Permit Inspector	Min. Wage	\$20.00 Hourly
4 WD Permit Inspector	Min. Wage	\$19.00 Hourly
Director of Beach Fee Office	\$9,000.00	\$15,000.00
Supervisor Beach Fee Office	\$16.00	\$19.00 Hourly
Assistant Bookkeeper Beach Fee Office	\$16.00	\$19.00 Hourly
Beach Inspector, 1 st Year		Min. Wage
Beach Inspector 2 nd and 3 rd Year		\$14.00 Hourly
Beach Inspector, 4 th Year and Up		\$15.00 Hourly
Beach Patrol Chief	\$18,000.00	\$35,000.00
Beach Patrol Assistant Chief	\$15,500.00	\$25,000.00
Beach Patrol Captain	\$13,500.00	\$20,000.00
Beach Patrol Sr. Lieutenant	\$11,000.00	\$18,500.00

Beach Patrol Lieutenant/Medic	\$11,500.00	\$16,500.00
Beach Patrol Lieutenant	\$11,000.00	\$16,500.00
Seasonal Laborer	Min. Wage	\$15.00 Hourly
Recreational Aides	Min. Wage	\$15.00 Hourly
Temporary Clerical	Min Wage	\$20.00 Hourly
Assistant CRS Coordinator	\$0.00	\$5,000.00
Certified Flood Plain Manager	\$1,000.00	\$2,500.00

SECTION 3: All salaries and wages as listed in Section 2 shall be paid bi-weekly and shall become effective once adopted. Persons currently holding positions shall be paid within the specified ranges as listed in Section 2, to be determined by the City Manager who will consider experience, education and other relevant factors.

SECTION 4: Seasonal positions shall become effective with the beginning of the summer season. The Beach Patrol Officers must work a minimum of 70 days. Failure to do so will result in a pro-rata reduction of salary based upon the Officer's daily rate of pay.

SECTION 5: Longevity was eliminated for all employees. Employees that have received longevity in the past will maintain the longevity amount that has already been added to their base but will no longer be eligible to receive longevity from January 1, 2014.

SECTION 6: A copy of this Salary Ordinance shall remain on file in the office of the Municipal Clerk and be available for inspection during office hours.

SECTION 7: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 8: This ordinance shall take effect after final adoption and publication as prescribed by law.

INTRODUCTION: January 19, 2022

ADOPTION:

Lynn Sweeney, RMC
City Clerk

Vincent Sera, Mayor

**CITY OF BRIGANTINE
ORDINANCE NO. 3 OF 2022**

**CALENDAR YEAR 2022
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.40A: 4-45.1 et seq., provides that in the preparation of it annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous' year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between that amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the City Council of the City of Brigantine in the County of Atlantic finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the City Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$246,529.36 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the City Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years, and

NOW THERETOFORE BE IT ORDAINED, by the City Council of the City of Brigantine, in the County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the City of Brigantine shall, in accordance with this ordinance and N.J. S.A. 40A: 4-45.14, be increased by 1.0% amounting to \$246,529.36 and that the CY 2022 municipal budget for the City of Brigantine be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced by filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days of such adoption.

Introduction: February 2, 2022

Adoption:

Mayor Vince Sera

ATTEST:

Lynn Sweeney,RMC,
City Clerk

EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
CAP CALCULATION		CAP CALCULATION	
Total General Appropriations for 2021	31,937,879.06	Allowable Operating Appropriations before	25,269,259.58
Cap Base Adjustment:		Additional Exceptions per (N.J.S.A. 40A:4-45.3)	
Subtotal	31,937,879.06		
Exceptions Less:			
Total Other Operations	500.00	Additions:	
Total Uniform Construction Code		New Construction (Assessor Certification)	296,053.40
Total Interlocal Service Agreement		2020 Cap Bank Utilized	268,140.02
Total Additional Appropriations	340,000.00	2021 Cap Bank Utilized	600,716.13
Total Capital Improvements	525,000.00		
Total Debt Service	3,754,249.00		
Transferred to Board of Education			
Type I School Debt	1,104,012.56	Total Additions	1,164,909.55
Total Public & Private Programs	297,705.00	Maximum Appropriations within "CAPS" Sheet 19 @	2.5%
Judgements			26,434,169.14
Total Deferred Charges			
Cash Deficit		Additional Increase to COLA rate.	3.5%
Reserve for Uncollected Taxes	1,263,476.32	Amount of Increase allowable.	1.0%
Total Exceptions	7,284,942.88		246,529.36
Amount on Which CAP is Applied			
2.5% CAP	24,652,936.18		
	616,323.40		
Allowable Operating Appropriations before		Maximum Appropriations within "CAPS" Sheet 19 @	3.5%
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	25,269,259.58		26,680,698.50
		Total General Appropriations for Municipal Purposes	
		(Sheet 19, H-1)	
		Over or (Under) Appropriations Cap	

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

CITY OF BRIGANTINE

RESOLUTION NO. 2022-_____

**RESOLUTION AUTHORIZING AN ACCESS AGREEMENT ON POSSIBLE
AFFORDABLE HOUSING SITE**

WHEREAS, the City of Brigantine is the owner of the property known as Block 2901, Lot 5 on the Tax Maps of the City of Brigantine (“**Property**”); and which is more commonly known as the Civic Center property located at 100 31st Street South; and

WHEREAS, Volunteers of America Delaware Valley Property, Inc. (VOADV) is exploring the option of purchasing the Property for use as part of the City’s Third Round affordable housing obligation; and

WHEREAS, Brigantine and VOADV have entered into a Memorandum of Understanding in order to develop affordable housing; and

WHEREAS, in order to determine the viability of the site, VOADV needs to perform certain due diligence where it will be necessary for employees, representatives, professionals and agents of VOADV to access the property; and

WHEREAS, the City is willing to grant VOADV a non-exclusive and limited right of access to the Property to perform such due diligence pursuant to the terms and conditions contained in the Site Access Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey that the City shall enter into and authorize the execution of an access agreement with VOADV, according to the terms and conditions substantially similar to those contained in the Site Access Agreement attached hereto. Wherein, VOADV shall have a limited right of access to the property known as Block 2901, Lot 5 on the Tax Maps of the City of Brigantine for the purpose of performing due diligence.

CITY OF BRIGANTINE RESOLUTION 2022-

A RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR DONATIONS RECEIVED FOR A MEMORIAL BENCH AND BIKE RACK PROGRAM

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenues is not subject to reasonably accurate estimates in advance; and

WHEREAS, residents in the City of Brigantine have requested that the City of Brigantine establish a memorial program to honor and pay tribute to their loved ones by donating funds to be used to purchase a dedicated Park Bench or Bike Rack; and

WHEREAS, the City of Brigantine is in need of replacing most of the benches and bike racks throughout the city and

WHEREAS, these funds and any other additional donations collected for this purpose shall be placed in a special municipal trust fund to be used solely for the purpose stated above; and

WHEREAS, N.J.S.A. 40A: 4-39 provides the dedicated revenues anticipated from the collection of such donations are hereby anticipated as revenue and are hereby appropriated for the purpose to which the said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Brigantine, County of Atlantic, and State of New Jersey as follows:

1. The governing body does hereby request permission of the Director of the Division of Local Government Services to dedicate such donated funds and place them in a special municipal trust in accordance with N.J.S.A. 40A:5-29 and will be used to purchase memorial benches and/or bike racks,
2. The municipal clerk of the City of Brigantine is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

This is to certify that the above is true
And a correct copy of the resolution
passed by the City Council of the City
of Brigantine, County of Atlantic,
State of New Jersey at their meeting held
on February 2, 2022

CITY OF BRIGANTINE
RESOLUTION #2022-
WORK CHANGE ORDER #2 FINAL

SANITARY SEWER REPLACEMENT AT ROOSEVELT BLVD AND SHERIDAN BLVD

WHEREAS, the City of Brigantine did award a contract for Sanitary Sewer Replacement at Roosevelt Blvd and Sheridan Blvd and did enter into a contract with Lafayette Utility Construction Co., Inc. for the amount of \$959,807.37; and

WHEREAS, Change Order #1 in the amount of \$74,744.05 was approved increasing the contract price to \$1,034,551.37; and

WHEREAS, in accordance with the correspondence and attachments from the Engineer, a Change Order #2 in the amount of \$73,159.25 has been submitted and recommended so as to decrease the total contract price from \$1,034,551.37 to \$961,392.12; and

NOW, THEREFORE, BE IT RESOLVED that the decrease in the amount of \$73,159.25 Lafayette Utility Construction Co., Inc., and the City of Brigantine, be amended to \$961,392.12.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 2nd day of February, 2022.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

**CITY OF BRIGANTINE
RESOLUTION 2022-**

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the City Council of the City of Brigantine, County of Atlantic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the City Council of the City of Brigantine further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City Council of the City of Brigantine has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Atlantic.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey hereby recognizes the following:

1. The City Council does hereby authorize submission of a strategic plan for the City of Brigantine Municipal Alliance grant for fiscal year 2023 in the amount of:

DEDR	\$4,503.39
Cash Match	\$1,125.85
In-Kind	\$3,377.54
Total	\$9,006.78

2. The City Council of the City of Brigantine acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Vince Sera, Mayor

CERTIFICATION

I, Lynn Sweeney, Municipal Clerk of the City of Brigantine, County of Atlantic, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the City Council on this 2nd day of February, 2022.

Lynn Sweeney, RMC, City Clerk

RESOLUTION

2022 -

A RESOLUTION AUTHORIZING THE TAX ASSESSOR AS THE AGENT IN ADJUSTMENT APPEALS TO REDUCE ASSESSMENTS

WHEREAS, from time to time, the Tax Assessor discovers an error in calculation, transposing, measurement or typographical error in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax list for the year; and

WHEREAS, the Governing Body of the Taxing District of the City of Brigantine is desirous that every taxpayer pay his or her fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected, the taxpayers affected would be paying more than their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal for the current tax year with the Atlantic County Board of Taxation; and

WHEREAS, the error was not caused by the taxpayer,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Taxing District of the City of Brigantine, that the Tax Assessor is hereby authorized to act as the agent for the Taxing District and file a Petition of Appeal for the tax year 2022 with the Atlantic County Board of Taxation to correct such error and lower such assessment to the correct value; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

I HEREBY CERTIFY that the foregoing was duly adopted by the City Council of the City of Brigantine, County of Atlantic, New Jersey on

IN WITNESS WHEREOF, I hereunto set my hand and affix the Seal of the City of Brigantine, County of Atlantic, New Jersey this

Lynn Sweeney, RMC
City Clerk

RESOLUTION
2022-

WHEREAS, it has been determined by the Tax Collector that the taxpayers as indicated on the attached Schedule "A" are entitled to overpayment refunds and;

WHEREAS, it is the desire of the Council of the City of Brigantine to have these overpayments returned to the respective taxpayers;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Brigantine, County of Atlantic, State of New Jersey, that:

1. The Tax Collector is hereby authorized to make overpayment refunds in the amount shown and to the taxpayers, as appears on Schedule "A" which made apart hereof.
2. Copies of the resolution to the Tax Collector

CITY OF BRIGANTINE
OVERPAYMENT REFUNDS

BLOCK	LOT	QUAL	NAME	YEAR-QRT	AMOUNT
7902	5		Kenneth Ross, Trustee Water	2022-01	140.00



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application for a Raffle License

Application No. RA 949
 Identification No. 58-7-30296

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Brigantine, NJ 08203

Part A - General

1. Name of applying organization: Kline-Mc Anney American Legion Post 396
- 2a. Street address of headquarters: 3218 W. Brigantine Ave
- b. Mailing address (if different): _____
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>Pull Tab Raffle</u>	<u>11 am -</u>		
<u>6-15-23</u>	<u>2 am</u>		

4a. Address of place where raffles will be played: _____

b. Does the applicant own the premises or regularly occupy them for its general purposes? ☒ Yes ☐ No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>pull tab tickets</u>	<u>Game Tab LTD</u>	<u>Tickets for Game</u>
	<u>34 Johnes St ,Newburgh ,N.Y. 12550</u>	
<u>City of Brigantine License</u>	<u>Brigantine, N.J. 08203</u>	<u>game License</u>
<u>N.J. License and permits</u>	<u>Division of Consumer Affairs</u>	<u>License and permits</u>
	<u>P.O. Box 4600 Newark, N.J. 07101</u>	
<u>Postage</u>	<u>Post Office Brigantine , N.J. 08203</u>	

December 20th, 2021

To Whom It May Concern,

We are writing to request access to the street adjacent to 5214 Ocean Drive South, Brigantine Beach, NJ on Saturday, May 14th, 2022 for our Wedding Reception.

We will need access to it for the full day in order to accommodate set up and break down. We are expecting around 100 people.

Thank you so much for your time and consideration.

Sincerely,

The Soon-to-be Melillo's

