Present: Absent:

# AGENDA CITY OF BRIGANTINE COUNCIL MEETING JANUARY 3, 2024 5:00 P.M. – Public Portion

2. 3.	Flag Salute Opening Prayer Open Public Meetings A Resolution 2023-1 Re: Topics to be Discussed:	Executive Session	P.M.	
	M:	S:	RC:	MC:
5.	Return from Executive	SessionP.M.		
	M:	S:	RC:	MC:
6.	Approval of 12/20/23 C	Council Meeting and Ex	ecutive Session Minute	S
	M:	S:	RC:	MC:
	Public Comment on Ag Ordinance 1 of 2024 – I Re: To Exceed the Mun Bank	Introduction	ation Limits and to Esta	ablish a CAP
	M:	S:	RC:	MC:
9.	Resolution 2024-2 Re: City Solicitor	Award of Professional	Service Contract	
	M:	S:	RC:	MC:
10.	Resolution 2024-3 Re: Bond Counsel	Award of Professional	Service Contract	
	M:	S:	RC:	MC:
11.	Resolution 2024-4 Re: Labor Attorney	Award of Professional	Service Contract	
	M:	S:	RC:	MC:

12.	Resolution 2024-5 Re: A Municipal Auditor	Award of Professional S	Service Contract	
	M:	S:	RC:	MC:
13.	Resolution 2024-6 Re: A Consulting Engineer Poo		Service Contract	
	M:	S:	RC:	MC:
14.	Resolution 2024-7 Re: A Municipal Prosecutor	ward of Professional S	Service Contract	
	M:	S:	RC:	MC:
15.	Resolution 2024-8 Re: A Public Defender	ward of Professional S	Service Contract	
	M:	S:	RC:	MC:
16.	Resolution 2024-9 Re: A Risk Management Consu		ervice Contract	
	M:	S:	RC:	MC:
17.	Resolution 2024-10 Re: Health Insurance Brokers		Service Contract	
	M:	S:	RC:	MC:
18.	Resolution 2024-11 Re: A Planner & Grant Consult		Service Contract	
	M:	S:	RC:	MC:
19.	Resolution 2024-12 Re: Continuing Disclosure A		Service Contract	
	M:	S:	RC:	MC:
20.	Resolution 2024-13 Re: Registered Municipal Fir		Service Contract	
	M:	S:	RC:	MC:

21	. Resolution 2024-14 Re: Municipal Engineer	Award of Professional	Service Contract	
	M:	S:	RC:	MC:
22	. Resolution 2024-15 Re: Project Management Co		Service Contract	
	M:	S:	RC:	MC:
23	. Resolution 2023-16 Re: Affordable Housing Prog Associates.	_		
	M:	S:	RC:	MC:
24	. Resolution 2024-17 Re: for the Tax Year 2024.	Authorize the Tax Asse	essor to File a Petition	of Appeals(s)
	M:	S:	RC:	MC:
25	. Resolution 2024-18 Re:	Temporary Budget		
	M:	S:	RC:	MC:
26	. Consent Agenda A. Brigantine VFW Ra	ffle License #1043		
	M:	S:	RC:	MC:
28 29	. Council Manager/Comm . Public Comments . Council Comments . AdjournP.M.	ittee Discussion:		

The City Council of the City of Brigantine reserves the right to consider, discuss and/or take any formal action upon resolutions or ordinances not appearing on the printed agenda.

#### **CITY OF BRIGANTINE**

#### **ORDINANCE No. LOF 2024**

#### **CALENDAR YEAR 2024**

## ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the City Council of the City of Brigantine in the County of Atlantic finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the City Council determines that a 1% increase in the budget for said year, amounting to \$262447.58 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the City Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Brigantine, in the County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the City of Brigantine shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$918,566.53 and that the CY 2024 municipal budget for the City of Brigantine be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Resolutions 2024-2 through 2024-15 will be available once Council considers each appointment during executive session.

## CITY OF BRIGANTINE RESOLUTION NO. 2024-

**BE IT RESOLVED,** by the City Council of the City of Brigantine hereby authorizes Tige Platt, City Manager of the City of Brigantine to execute the agreement for professional services for Market to Affordable Housing Program and Closing Cost/Down Payment Program with Triad Associates.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

This is to certify that the above is a true and Lawful copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic, New Jersey at its meeting of January 3, 2024.

Lynn Sweeney, RMC City Clerk

## CITY OF BRIGANTINE RESOLUTION NO. 2024-

## A RESOLUTION TO AUTHORIZE THE TAX ASSESSOR TO FILE A PETITION OF APPEAL(S) FOR THE TAX YEAR 2024

WHEREAS, it is necessary for the Tax Assessor to file and defend tax appeals on behalf of the City of Brigantine for the 2024 tax year,

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Brigantine that the Tax Assessor be and is hereby authorized to act as the agent for the City of Brigantine in filing and defending tax appeals on behalf of the City of Brigantine for the 2024 tax year.

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be forwarded to the Atlantic County Board of Taxation Administrator and Tax Assessor.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by Brigantine City Council at their meeting held

IN WITNESS WHEREOF, I hereunto set my hand and affix the Seal of the City of Brigantine, County of Atlantic, New Jersey this

Lynn Sweeney, RMC City Clerk

#### CITY OF BRIGANTINE

#### 2024 TEMPORARY BUDGET

#### **RESOLUTION OF 2024**

WHEREAS, 40A:4-19 provides that if any contracts, commitments or payments are to be made prior to the adoption of the budget, the governing body shall, by resolution adopted within the first 30 days of the beginning of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget; and

WHEREAS, the total of the appropriations so made shall not exceed 26.25% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year excluding, in both instances, appropriations made for interest and debt redemption charges, and capital improvement fund; and

**NOW, THEREFORE, BE IT RESOLVED BY THE** Brigantine City Council that the following temporary appropriations in the amount of \$ \$6,357,980.97 for the Current Fund and \$1,891,123.31 for the Utility Fund be made for the period beginning January 1, 2024 and ending with the adoption of the budget for the fiscal year.

#### CITY OF BRIGANTINE

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

Lynn Sweeney, RMC City Clerk	
on, one	
Albert Stanley Chief Financial Officer	

#### **CURRENT FUND**

Account Number	Account Description	Account Type	Temp Budget
4-01-20-100-101	General Administration Salary & Wage	Sub Account	25,000.00
4-01-20-100-299	Miscellaneous	Sub Account	20,000.00
4-01-20-110-101	Mayor & Council SW	Sub Account	15,000.00
4-01-20-110-299	Miscellaneous	Sub Account	1,000.00
4-01-20-120-101	Municipal Clerk Salary & Wage	Sub Account	26,000.00
4-01-20-120-235	Service Contracts	Sub Account	19,000.00
4-01-20-130-101	Finance Salary & Wages	Sub Account	50,000.00
4-01-20-130-299	Miscellaneous	Sub Account	10,000.00
4-01-20-131-201	Annual Audit	Line Item Control	11,000.00
4-01-20-132-201	EMS Billing	Line Item Control	4,000.00
4-01-20-133-202	Grant Coordinator	Sub Account	9,000.00
4-01-20-145-101	Revenue Administration S&W	Sub Account	30,000.00
4-01-20-145-222	Postage	Sub Account	9,500.00
4-01-20-150-101	Tax Assessment S&W	Sub Account	39,000.00
4-01-20-150-299	Professional Services	Sub Account	9,000.00
4-01-20-155-352	Prosecutor	Sub Account	15,000.00
4-01-20-155-353	General Legal	Sub Account	60,000.00
4-01-20-155-354	Special Council	Sub Account	7,800.00
4-01-20-155-356	Labor Attorney	Sub Account	20,000.00
4-01-20-170-229	Engineering	Sub Account	50,000.00
4-01-21-180-101	Planning Board S&W	Sub Account	2,800.00
4-01-21-180-214	Professional Billing	Sub Account	10,000.00
4-01-22-195-101	Construction S&W	Sub Account	100,000.00
4-01-22-195-299	Miscellaneous	Sub Account	5,000.00
4-01-23-210-375	Workers Compensation	Line Item Control	88,000.00
4-01-23-210-380	JIF General Liability/Property/Auto	Line Item Control	120,000.00
4-01-23-220-362	Health Insurance	Sub Account	472,500.00
4-01-23-220-363	Optical Insurance	Sub Account	6,500.00
4-01-23-220-364	Dental Insurance	Sub Account	6,000.00
4-01-23-230-301	Health Benefit Waiver\Cafe 125	Line Item Control	40,000.00
4-01-25-240-101	Police Regular Salary and Wages	Sub Account	900,000.00
4-01-25-240-102	Police Dispatchers Regular Salary & Wage	Sub Account	155,000.00
4-01-25-240-103	Crossing Guards Salary & Wage	Sub Account	9,000.00
4-01-25-240-104	Police Clerical Salary & Wages	Sub Account	29,000.00
4-01-25-240-111	Police Overtime	Sub Account	25,000.00
4-01-25-240-122	Dispatchers Overtime	Sub Account	5,000.00
4-01-25-240-299	Miscellaneous	Sub Account	69,000.00
4-01-25-252-101	OEM Regular Salary & Wages	Sub Account	2,000.00
4-01-25-252-240	Equipment & Tools	Sub Account	2,000.00

4-01-25-265-101	Fire Department Regular Salary & Wages	Sub Account	1,000,000.00
4-01-25-265-111	Fire Department Overtime	Sub Account	40,000.00
4-01-25-265-207	Capital Equipment Purchases	Sub Account	10,500.00
4-01-25-265-299	Miscellaneous	Sub Account	63,000.00
4-01-25-266-101	Fire Prevention Regular Salary & Wages	Sub Account	77,000.00
4-01-25-266-235	Maintenance Agreements	Sub Account	3,000.00
4-01-26-290-101	Streets & Roads Regular Salary & Wages	Sub Account	112,000.00
4-01-26-290-111	Streets & Roads Overtime	Sub Account	5,000.00
4-01-26-290-299	Miscellaneous	Sub Account	22,000.00
4-01-26-300-101	Public Works Regular Salary & Wages	Sub Account	43,000.00
4-01-26-300-299	Miscellaneous	Sub Account	10,000.00
4-01-26-302-101	Building & Grounds Regular Salary & Wage	Sub Account	198,000.00
4-01-26-302-111	Builidng & Grounds Overtime	Sub Account	3,000.00
4-01-26-302-299	Miscellaneous	Sub Account	75,000.00
4-01-26-303-101	Vehicle Maintenance Regular S&W	Sub Account	21,500.00
4-01-26-303-111	Vehicle Maintenance Overtime	Sub Account	1,000.00
4-01-26-303-232	Vehicle Main. & Repair- Fleet Expenses	Sub Account	40,000.00
4-01-26-304-295	Contracted Services ACIA	Sub Account	300,000.00
4-01-26-305-101	Recycling Regular Salary & Wages	Sub Account	7,000.00
4-01-26-305-299	Miscellaneous	Sub Account	3,000.00
4-01-26-306-202	Open Containers	Sub Account	40,000.00
4-01-26-306-203	ACUA - Trash Collection	Sub Account	336,000.00
4-01-26-306-204	Condo Reimbursement	Sub Account	25,000.00
4-01-26-306-205	ACUA - Recycling	Sub Account	60,000.00
4-01-27-340-299	Animal Control	Sub Account	5,000.00
4-01-28-370-101	Recreation S&W	Sub Account	78,000.00
4-01-28-370-299	Miscellaneous	Sub Account	5,000.00
4-01-28-380-101	Salaries & Wages	Sub Account	5,000.00
4-01-28-380-299	Miscellaneous	Sub Account	2,000.00
4-01-31-425-299	Contractual	Line Item Control	50,000.00
4-01-31-430-201	Electric	Line Item Control	60,000.00
4-01-31-430-205	Telephone	Line Item Control	35,000.00
4-01-31-430-207	Natural Gas	Line Item Control	18,000.00
4-01-31-430-209	Fuel - Vehicles	Line Item Control	70,000.00
4-01-31-430-372	Comcast Cable	Line Item Control	5,000.00
4-01-31-435-361	Street Lighting	Line Item Control	75,000.00
4-01-36-471-302	PERS	Line Item Control	589,376.00
4-01-36-472-302	SOCIAL SECURITY	Line Item Control	300,000.00
4-01-36-472-303	NJ UNEMPLOYMENT TAX	Line Item Control	9,000.00
4-01-36-480-310	DCRP	Line Item Control	1,050.00
4-01-43-490-101	MUNICIPAL COURT BASE S/W	Sub Account	37,000.00

4-01-43-490-299	Court OE	Sub Account	4,200.00
4-01-43-495-299	Public Defender	Line Item Control	6,000.00
4-01-45-930-733	BOND INTEREST	Line Item Control	12,600.00
4-01-45-940-730	GREEN TRUST LOAN-PRINCIPAL	Line Item Control	17,486.82
4-01-45-940-736	GREEN TRUST LOAN-INTEREST	Line Item Control	1,168.15
			6,357,980.97

### UTILITY OPERATING

Account Number	Account Description	Account Type	Temp Budget
4-09-55-501-101	Regular Salary & Wages	Sub Account	304,500.00
4-09-55-501-111	Overtime	Sub Account	20,000.00
4-09-55-502-299	Miscellaneous	Sub Account	1,130,000.00
4-09-55-520-111	Bond Principal	Line Item Control	150,000.00
4-09-55-522-115	Bond Interest	Line Item Control	25,152.50
4-09-55-527-105	NJIB Principal	Line Item Control	80,912.21
4-09-55-527-115	NJIB Interest	Line Item Control	7,614.60
4-09-55-540-301	PERS	Line Item Control	147,344.00
4-09-55-541-303	Social Security	Line Item Control	25,000.00
4-09-55-542-305	Unemployment	Line Item Control	600.00
			1,891,123.31

## 

ease print clearly.			
Name of municipality: Brigant	ine, NJ		
Part A - General			
1. Name of applying organiza	<sub>ition:</sub> Brigantine Memorial VF	W Post 6964	
2a. Street address of headquart	ers: 121 31st. Street South,	Brigantine, NJ 08203	
b. Mailing address (if different	t):		
A license is requested to co (use a separate application	nduct raffles of the kind stated for each type of raffle).	on the date, or on each of the date	s, and during the hours liste
Date	Hours	Date	Hours
January 13, 2024	1PM-10PM	January 21, 2024	1PM-10PM
January 14, 2024	1PM-10PM	January 28, 2024	1PM-10PM
January 15, 2024	1PM-10PM	February 11, 2024	1PM-10PM
January 20, 2024	<u>1PM-10PM</u>	June 23, 2024	12PM-4PM
	#14/4 but 11/4 11/4 11/4 11/4 11/4 11/4 11/4 11/		
4a. Address of place where raff	fles will be played: 121 3		N I 08203
4a. Address of place where raff	fles will be played: 121 3	st. Street South, Brigantine,	NJ 08203
·			
b. Does the applicant own the	e premises or regularly occup	st. Street South, Brigantine,	☑ Yes □ No
<ul><li>b. Does the applicant own the</li><li>5. If raffles equipment is to be</li></ul>	e premises or regularly occup	st. Street South, Brigantine,	☑ Yes □ No
<ul><li>b. Does the applicant own the</li><li>5. If raffles equipment is to be</li><li>art B - Schedule of Expenses</li></ul>	e premises or regularly occup rented, attach a statement by	st. Street South, Brigantine, y.them for its general purposes? the raffles equipment lessor to this	☑ Yes ☐ No application on Form 13.
b. Does the applicant own the  5. If raffles equipment is to be  art B - Schedule of Expenses  he items of expense intended to	e premises or regularly occup rented, attach a statement by be incurred or paid in conn	st. Street South, Brigantine,	☑ Yes ☐ No s application on Form 13. s application, the names an
b. Does the applicant own the  5. If raffles equipment is to be  art B - Schedule of Expenses  he items of expense intended to	e premises or regularly occup rented, attach a statement by be incurred or paid in conn reach item is to be paid, and	Ist. Street South, Brigantine, y.them for its general purposes? the raffles equipment lessor to this ection with the games listed in this	☑ Yes ☐ No s application on Form 13. s application, the names an
b. Does the applicant own the 5. If raffles equipment is to be art B - Schedule of Expenses he items of expense intended to ddresses of the persons to whom	e premises or regularly occup rented, attach a statement by be incurred or paid in conn- reach item is to be paid, and Name and ac Staples	st. Street South, Brigantine, y them for its general purposes? the raffles equipment lessor to this ection with the games listed in this the purpose for which each item is ddress of supplier	☑ Yes ☐ No application on Form 13. application, the names and to be paid, are:
b. Does the applicant own the 5. If raffles equipment is to be art B - Schedule of Expenses he items of expense intended to ddresses of the persons to whom Item of Expense	e premises or regularly occup rented, attach a statement by be incurred or paid in conn- reach item is to be paid, and Name and ac Staples	Ist. Street South, Brigantine, y them for its general purposes? the raffles equipment lessor to this ection with the games listed in this the purpose for which each item is	✓ Yes ☐ No application on Form 13. application, the names and to be paid, are:  Purpose
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b. Does the applicant own the 5. If raffles equipment is to be art B - Schedule of Expenses he items of expense intended to ddresses of the persons to whom Item of Expense	e premises or regularly occup rented, attach a statement by be incurred or paid in conn- reach item is to be paid, and Name and ac Staples	st. Street South, Brigantine, y them for its general purposes? the raffles equipment lessor to this ection with the games listed in this the purpose for which each item is ddress of supplier	✓ Yes ☐ No application on Form 13. application, the names an to be paid, are:  Purpose