

Present:
Absent:

**AGENDA
CITY OF BRIGANTINE
COUNCIL MEETING
OCTOBER 20, 2021
5:00 P.M. – Public Portion**

1. Flag Salute
 2. Opening Prayer
 3. Open Public Meetings Act Announcement
 4. Resolution 2021-184 Re: Executive Session ____ P.M.
- Topics to be Discussed:

M: S: RC: MC:

5. Return from Executive Session P.M.

M: S: RC: MC:

- ## 6. Approval of Payroll, Requisition List and Operating Expenses

M: S: RC: MC:

7. Approval of Council Meeting Minutes for 10/6/21

M: S: RC: MC:

8. Swearing In Ceremony of Police Officers Matthew Rehill and Benjamin Stambaugh
9. Public Comments on Agenda Items Only
10. Council Discussion on Consolidation of Courts

M: S: RC: MC:

11. Resolution 2021-185 Re: Adoption of Revised Employee Handbook

M: S: RC: MC:

12. Resolution 2021-186 Re: Appointment of Storm Water Coordinator for the City of Brigantine

M: S: RC: MC:

13. Resolution 2021-187 Re: Chapter 159 – Sustainable Jersey Grant

M: S: RC: MC:

14. Resolution 2021-188 Re: C.E.R. Qigong Class Refund

M: S: RC: MC:

15. Resolution 2021-189 Re: Real Estate Refund

M: S: RC: MC:

16. Resolution 2021-190 Re: Award of Contract – Lawn and Field Maintenance at Various City Locations

M: S: RC: MC:

17. Resolution 2021-191 Re: Authorizing Maintenance and Repairs for Various City Projects

M: S: RC: MC:

18. Resolution 2021-192 Re: Authorizing Tree and Removal Services at Various Locations

M: S: RC: MC:

19. Resolution 2021- 193 Re: Authorizing Apparatus Maintenance and Repairs for City Fire Department Fleet

M: S: RC: MC:

20. Resolution 2021-194 Re: Authorizing Award of Bid for Disposal Service for Recycling and Solid Waste Containers

M: S: RC: MC:

21. Resolution 2021-195 Re: Declaring an Emergent Condition Exists and Authorizing an Award of Contract for Emergency Repairs to the Roosevelt Water Tank

M: S: RC: MC:

22. Resolution 2021-196 Re: Reconstruction of Sheridan Blvd. from Vardon Road to Sarazen Road

M: S: RC: MC:

23. Resolution 2021-197 Re: Approval to Submit Grant Application and Execute Grant Agreement with the Federal Emergency Management Agency for Flood Mitigation Assistance Program

M: S: RC: MC:

24. Resolution 2021-198 Re: Approval to Submit a Grant Application and Execute a Grant Agreement with the US Dept. of Homeland Security for the Building Resilient Infrastructure and Communities Program

M: S: RC: MC:

25. Consent Agenda

- A. South Jersey Cancer Fund Raffle License #945
- B. PTA Scavenger Hunt/Crossroads Fall Festival Request
- C. Brigantine Polar Bear Request
- D. Brigantine Reverse Super Sprint Triathlon Request

M: S: RC: MC:

26. Council Manager/Committee Discussion:

27. Public Comments

28. Council Comments

29. Adjourn _____ P.M.

The City Council of the City of Brigantine reserves the right to consider, discuss and/or take any formal action upon resolutions or ordinances not appearing on the printed agenda.

**CITY OF BRIGANTINE
RESOLUTION 2021-**

BE IT RESOLVED, by the City Council of the City of Brigantine that the “Employee Handbook for the City of Brigantine” be adopted as amended.

This is to certify that the above is a
lawful copy of a resolution adopted by the
City Council of the City of Brigantine,
County of Atlantic, State of New Jersey
at its meeting of October 20, 2021.

Lynn Sweeney, RMC
City Clerk

**CITY OF BRIGANTINE
RESOLUTION 2021-**

BE IT RESOLVED, by the City Council of the City of Brigantine that James Doring be appointed as the Storm Water Coordinator for the City of Brigantine.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

This is to certify that the above is a true and lawful copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey at its meeting of October 20, 2021.

Lynn Sweeney, RMC
City Clerk

**CITY OF BRIGANTINE
RESOLUTION NO. 2021-**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Brigantine has received an award of \$5,000.00 from Sustainable Jersey Grants-Sustainable Communities Environmental Stewardship, funded by Atlantic Electric and wishes to amend its 2021 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Brigantine, in the County of Atlantic, State of New Jersey, hereby requests that Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of\$5,000.00

Which now is available as revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
with Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with
Appropriations:

BE IT FURTHER RESOLVED that the like sum of\$5,500.00
be and the same is hereby appropriated under the caption of:

General Appropriations:

Operations Excluded from CAPS
Sustainable Jersey Grant

BE IT FURTHER RESOLVED, that the City Clerk will forward a certified copy electronically to the Chief Financial Officer who will file request electronically with the Division of Local Government Services for approval.

RESOLUTION 2021 –

WHEREAS, it has been determined by the Brigantine C.E.R. that the individual(s) as indicated on the attached Schedule "A" Qigong Class Cancelled -Teacher relocated and could not teach this class.

WHEREAS, it is the desire of the Council of the City of Brigantine to have these payment(s) Returned to the respective individual(s).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Brigantine, County of Atlantic, State of New Jersey, that:

1. The Financial Department is hereby authorized to refund the amounts shown to the respective applicants as presented in Schedule "A".
2. Copies of the resolution shall be sent to the Director of the C.E.R.

Schedule A

REFUNDS

CER FALL QIGONG CLASS CANCELLED

1. Elizabeth Gershman
26 Girard Place
Brigantine, NJ 08203

\$ 100.00

RESOLUTION
2021-

WHEREAS, it has been determined by the Tax Collector that the taxpayers as indicated on the attached Schedule "A" are entitled to overpayment refunds and;

WHEREAS, it is the desire of the Council of the City of Brigantine to have these overpayments returned to the respective taxpayers;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Brigantine, County of Atlantic, State of New Jersey, that:

1. The Tax Collector is hereby authorized to make overpayment refunds in the amount shown and to the taxpayers, as appears on Schedule "A" which made apart hereof.
2. Copies of the resolution to the Tax Collector

CITY OF BRIGANTINE
OVERPAYMENT REFUNDS

BLOCK	LOT	QUAL	NAME	YEAR-QRT	AMOUNT
3703	1.87	C0015	Leyman, Brighid	2021-02-4	659.61

CITY OF BRIGANTINE
RESOLUTION #2021-

LAWN AND FIELD MAINTENANCE AT VARIOUS CITY LOCATIONS

WHEREAS, the Public Works department has a need for lawn and field Maintenance at various City locations; and

WHEREAS, it is determined in the best interest of the City of Brigantine to acquire said services as needed; and

WHEREAS, Dennis Krause, QPA, City Purchasing Agent has determined and certified in writing that the value of these services will exceed \$17,500.00; and

WHEREAS, John W. Doring Jr., Superintendent of Public Works and Dennis Krause, QPA, City Purchasing Agent have reviewed up-coming projects and recommended that Lawn Doctor of Margate & Northfield, 6604 Delilah Road, Suite #2, Egg Harbor, NJ 08234 be given an alternative non-advertised method of award for lawn and field Maintenance as determined by the needs of the City of Brigantine; and

WHEREAS, Lawn Doctor has completed and submitted a Business Registration Certificate (BRC), a Business Entity Disclosure Certification which certifies that Lawn has not made any contributions to a political or candidate committee for an elected office in the City of Brigantine in the previous one-year period and will prohibit them from making any contributions through the projected time of completion; and

WHEREAS, the vendor has provided information demonstrating its compliance with the provisions of N.J.S.A. 19:44A-20.5, regarding political contributions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, New Jersey that an alternative method award with Lawn Doctor of Margate & Northfield for lawn and field Maintenance. A copy of the Business Entity Certification and Determination of Value shall be on file with this resolution in the City Clerk's Office.

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Public Works Current Fund Accounts #1-01-26-302-299 and #1-01-26-302-261. Estimated expenditures for 2021 should not exceed \$43,000.00.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of October 2021

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

CITY OF BRIGANTINE
RESOLUTION #2021-

MAINTENANCE AND REPAIRS
FOR VARIOUS CITY PROJECTS

WHEREAS, the Public Works department has a need for maintenance and repairs for various City projects; and

WHEREAS, it is determined in the best interest of the City of Brigantine to acquire said services as needed; and

WHEREAS, Dennis Krause, QPA, City Purchasing Agent has determined and certified in writing that the value of various improvement projects will exceed \$17,500.00; and

WHEREAS, John W. Doring Jr., Superintendent of Public Works and Dennis Krause, QPA, City Purchasing Agent have reviewed up-coming projects and recommended that Bill Swenson and Sons LLC, 500 S. Philadelphia Avenue, Egg Harbor City NJ 08215 receive an alternative non-advertised method of award for general maintenance and repairs for various City Projects as determined by the needs of the City of Brigantine; and

WHEREAS, Bill Swenson and Sons LLC has completed and submitted a Business Registration Certificate (BRC), a Business Entity Disclosure Certification which certifies that Bill Swenson and Sons LLC has not made any contributions to a political or candidate committee for an elected office in the City of Brigantine in the previous one-year period, and will prohibit them from making any contributions through the projected time of completion; and

WHEREAS, the vendor has provided information demonstrating its compliance with the provisions of N.J.S.A.19:44A-20.5, regarding political contributions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine that an alternative method award be granted to Bill Swenson and Sons LLC for maintenance and repairs for various City Projects. A copy of the Business Entity Certification and Determination of Value shall be on file with this resolution in the City Clerk's Office.

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Utility Account# 1-09-55-502-233. Estimated expenditures for 2021 should not exceed \$43,000.00.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of October 2021

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

CITY OF BRIGANTINE
RESOLUTION #2021-

TREE AND DEBRIS REMOVAL SERVICES AT VARIOUS CITY LOCATIONS

WHEREAS, the Public Works department has a need for tree and debris removal services at various City locations; and

WHEREAS, it is determined in the best interest of the City of Brigantine to acquire said services as needed; and

WHEREAS, Dennis Krause, QPA, City Purchasing Agent has determined and certified in writing that the value of these services will exceed \$17,500.00; and

WHEREAS, John W. Doring Jr., Superintendent of Public Works and Dennis Krause, QPA, City Purchasing Agent have reviewed up-coming projects and recommended that Hell Fighters Tree Removal, 6657 West Jersey Avenue, Egg Harbor Twp., NJ 08234 be awarded an alternative non-advertised method of award for tree and debris removal services as determined by the needs of the City of Brigantine; and

WHEREAS, Hell Fighters Tree Removal has completed and submitted a Business Registration Certificate (BRC), a Business Entity Disclosure Certification which certifies that Hell Fighters Tree Removal has not made any contributions to a political or candidate committee for an elected office in the City of Brigantine in the previous one-year period, and will prohibit them from making any contributions through the projected time of completion; and

WHEREAS, the vendor has provided information demonstrating its compliance with the provisions of N.J.S.A. 19:44A-20.5, regarding political contributions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, New Jersey that an alternative method award with Hell Fighters Tree Removal for tree and debris removal services. A copy of the Business Entity Certification and Determination of Value shall be on file with this resolution in the City Clerk's Office.

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Public Works Current Fund Accounts #1-01-26-302-299 and #1-01-26-302-216. Estimated expenditures for 2021 should not exceed \$43,000.00.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of October 2021

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

CITY OF BRIGANTINE
RESOLUTION #2021-

APPARATUS MAINTENANCE AND REPAIRS
FOR THE CITY FIRE DEPARTMENT

WHEREAS, the Fire Department has a need for service and repairs to their fire apparatus; and

WHEREAS, it is determined in the best interest of the City of Brigantine to acquire said services as needed; and

WHEREAS, Dennis Krause, QPA, City Purchasing Agent has determined and certified in writing that the value of these services will exceed \$17,500.00; and

WHEREAS, Emergency Vehicle Services has supplied these services the past twenty years; and

WHEREAS, Tiger Platt, Fire Department Chief and Dennis Krause, QPA, City Purchasing Agent have reviewed the required maintenance schedules and recommended that Emergency Vehicle Services, 92 South Main Street, Mullica Hill, NJ 08062 be awarded an alternative non-advertised method for service and repairs to fire apparatus as determined by the needs of the City of Brigantine; and

WHEREAS, Emergency Vehicle Services has completed and submitted a Business Registration Certificate (BRC) and a Business Entity Disclosure Certification which certifies that Emergency Vehicle Services has not made any contributions to a political or candidate committee for an elected office in the City of Brigantine in the previous one year period, and will prohibit them from making any contributions through the projected time of completion; and

WHEREAS, the vendor has provided information demonstrating its compliance with the provisions of N.J.S.A. 19:44A-20.5, regarding political contributions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, New Jersey that an alternative method award with Emergency Vehicle Services for service and repairs to fire apparatus. A copy of the Business Entity Certification and Determination of Value shall be on file with this resolution in the City Clerk's Office.

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the vehicle maintenance and repair line item 1-01-25-625-232. Estimated expenditures for 2021 should not exceed \$43,000.00

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of October 2021

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

RESOLUTION NO. 2021-

A RESOLUTION OF THE CITY OF BRIGANTINE
AUTHORIZING AWARD OF BID
FOR DISPOSAL SERVICE FOR RECYCLING AND SOLID WASTE CONTAINERS

WHEREAS, the city duly advertised for and accepted sealed bids on October 26, 2018 for disposal service for recycling and solid waste containers for the City of Brigantine; and

WHEREAS, the term of the contract is for three (3) years and the specifications provide that the City can exercise (2) one-year extensions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine authorizes the first option year extension for disposal service for recycling and solid waste containers be granted to Can of Worms.

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the 2021 Current Fund Account# 1-01-26-306-202. Estimated expenditures for 2021 should not exceed \$150,000.00 excluding any emergent conditions.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of October 2021.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Littieri					
Haney					
DeLucry					

CITY OF BRIGANTINE
RESOLUTION 2021-

A RESOLUTION DECLARING THAT AN EMERGENT CONDITION EXISTS AND
AUTHORIZING AN AWARD OF A CONTRACT FOR EMERGENCY
REPAIRS TO THE ROOSEVELT WATER TANK

WHEREAS, an emergent condition was declared for replacement of valves to create a bypass system for the Roosevelt Water Tank; and

WHEREAS, John Doring, Superintendent of Public Works and Matthew F. Doran, City Engineer, determined that time was of the essence in order to prevent further damage; and

WHEREAS, the New Jersey Public Contract Law, N.J.S.A. 40A: 11-6. permits municipalities to make required purchases without public bidding or advertising, when situations of emergency which may affect the public health, safety, or welfare have been declared and when immediate replacement/reconstruction of said article is required to rectify the emergent conditions; and

WHEREAS, a Purchase Order will be issued to J. Fletcher Creamer & Son, Inc., 100 East Broadway, Hackensack, New Jersey 07601 in an amount of \$84,464.00; and

NOW THEREFORE, BE IT RESOLVED by the by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey that it authorizes J. Fletcher Creamer & Son, Inc. to perform the work necessary to correct this emergent condition; and

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Preventative Maintenance for Towers Account #C-06-19-013-202.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of October, 2021.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

CITY OF BRIGANTINE
RESOLUTION #2021-
WORK CHANGE ORDER #2-FINAL

RECONSTRUCTION OF SHERIDAN BLVD FROM VARDON ROAD TO SARAZEN ROAD

WHEREAS, the City of Brigantine did award a contract for the Reconstruction of Sheridan Blvd from Vardon Road to Sarazen Road and did enter into a contract with Lexa Concrete LLC for the amount of \$264,395.30; and

WHEREAS, Change Order #1 in the amount of \$182.00 was approved increasing the contract price to \$264,577.30; and

WHEREAS, said contract is now completed, a summary of the final contract quantities are herein attached and show a final contract amount of \$185,775.00; and

NOW, THEREFORE, BE IT RESOLVED that the contract between Lexa Concrete LLC, and the City of Brigantine, be amended to \$264,577.30 a net increase of \$182.00.

BE IT FURTHER RESOLVED that the contract between Lexa Concrete LLC and the City of Brigantine, be amended to \$185,775.00, a net decrease of \$78,802.30.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of October, 2021

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

City of Brigantine

Resolution 2021-

**Approval to Submit a Grant Application and Execute a Grant Agreement with the
Federal Emergency Management Agency for the FY 2021 FEMA
Flood Mitigation Assistance (FMA) Program**

WHEREAS, the Federal Emergency Management Agency (FEMA) make federal funds available through the Flood Mitigation Assistance Program to reduce or eliminate the risk of repetitive flood damage to building and structures insured under the National Flood Insurance Program (NFIP); and

WHEREAS, the Flood Mitigation Assistance Program strengthens national preparedness and resilience and supports the mitigation mission through FEMA's strategic goal of building a culture of preparedness;

WHEREAS, this program is available to municipalities in the State of New Jersey; and

WHEREAS, this grant program requires a 25 percent local match; and

WHEREAS, the City of Brigantine carefully considers grant programs that assist the City in achieving projects and programs that are priorities for the community; and

WHEREAS, the Flood Mitigation Assistance Program may fund structure elevation, infrastructure improvements, and flood migration planning among other priorities; and

WHEREAS, actions taken through this Program may result in lower flood insurance premiums through the Community Rating System, increase ratables, and improved resiliency.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Brigantine formally approves that grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application to the Federal Emergency Management Agency.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the City of Brigantine and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by Commissioners on this 20th day of October 2021.

Lynn Sweeney, RMC, City Clerk

City of Brigantine

Resolution 2021-

**Approval to Submit a Grant Application and Execute a Grant Agreement with the
U. S. Department of Homeland Security for the FY 2021 FEMA
Building Resilient Infrastructure and Communities (BRIC) Program**

WHEREAS, the Federal Emergency Management Agency (FEMA) in the U. S. Department of Homeland Security is offering a new program known as Building Resilient Infrastructure and Communities (BRIC) Program; and

WHEREAS, the BRIC Program aims to shift the federal focus away from reactive disaster spending and toward research-supported, proactive investment in community resilience and;

WHEREAS, FEMA anticipates BRIC funding projects that demonstrate innovative approaches to partnerships, such as shared funding mechanisms, and/or project design; and

WHEREAS, the BRIC Program's funding is tied to Presidential disaster declarations with a 6 percent set-aside from disaster grants; and

WHEREAS, the City of Brigantine carefully considers grant programs that assist the City in achieving projects and programs that are priorities for the community; and

WHEREAS, actions taken through this Program may result in lower flood insurance premiums through the Community Rating System, increase ratables and improved resiliency; and

WHEREAS, this program is available to certain municipalities in the State of New Jersey; and

WHEREAS, this grant program requires a 25 percent local match from the municipality; and

NOW, THEREFORE, BE IT RESOLVED that governing body of the City of Brigantine formally approves that grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application to the U. S. Department of Homeland Security.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the City of Brigantine and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by Commissioners on this 20th day of October 2021.

Lynn Sweeney, RMC
City Clerk



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
124 Halsey Street, 6th Floor, P.O. Box 46000
Newark, New Jersey 07101
(973) 273-8000

Application for a Raffle License

Application No. RA 945
Identification No. 58-4-31561

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Brigantine, NJ

Part A - General

1. Name of applying organization: South Jersey Cancer Fund
- 2a. Street address of headquarters: P.O. Box 1084, Brigantine, NJ 08203
- b. Mailing address (if different): _____
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>11/20/2021</u>	<u>9am - 1pm</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4a. Address of place where raffles will be played: Sheridan Blvd and N Roosevelt Blvd

b. Does the applicant own the premises or regularly occupy them for its general purposes? ☐ Yes ☒ No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
_____	<u>n/a</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PTA Scavenger HUNT and Crossroads Fall Festival

October 24, 2021

12:00-2:00 PTA Scavenger Hunt, meet at 16th st. parking lot, end at Haneman Park

2:00-4:00 Crossroads Fall festival located at the Presbyterian Church and basketball court

PTA Scavenger Hunt

To participate, pre-register ONLINE at *_____. Cost \$5 per person or \$25 per vehicle. Participants must sign the waiver.

MUSTS: All participants must have an adult with them. To play, you and your adult may go on foot or drive in a car with your adult, no bicycles allowed. The adult is the team captain and is responsible for his or her players. All participants in the vehicle must be wearing a seatbelt.

When: Oct 24, 12:30, 12:15-2:00 pm (rain date Oct. 30-if weather prohibits event on 10/24, you will be notified by 11:30 am on Oct. 24).

WHERE and HOW: Arrive at 16th street parking lot with an adult at 12:15-12:30 to receive a scavenger list. You have 90 minutes to complete the tasks on the list. As you complete the tasks, take a picture using 1 person's phone. Meet back at Haneman Park at 2:00. Tally total amount of tasks completed. Check in to show pictures.

Prize will be awarded to the team with the most completed tasks and to the team with the most original costume.

Extras: Costumes encouraged.

When Scavenger Hunt ends, people are welcomed to attend the Crossroads Fall Festival.

SAMPLE Scavenger tasks:

1. Everyone High Fiving
2. Everyone jumping (everyone must be off the ground for it to count)
3. A picture where it looks like you're flying
4. Charlies angel poses at the top of a flight of stairs
5. Everyone on a slide
6. Team all wearing shoes on hands
7. Groups reflection in water
8. Picture of everyone gangster posing with a stranger
9. Everyone doing a model pose
10. Most creative use of "leap-frog"
11. Everyone on the team throwing paper airplanes
12. Doing exactly what a sign says
13. Make yourselves appear very small
14. The entire group upside down
15. Making faces with a stranger
16. I can't believe we all fit in here picture
17. Funny group picture with lake behind you
18. Entire team on the same park bench
19. whole team Picking up litter
20. Entire team doing the YMCA
21. Everyone in water up to their ankles
22. Team illustrating "Hear no. See no. Speak no monkey" pose
23. Everyone wearing their clothes inside out
24. Everyone wearing tin foil hats
25. Everyone balanced on playground See-Saw
26. Entire team crossing the street like a duck
27. Entire team in a group hug
28. Build a Sand Castle and photo of everyone with it
29. Make yourself appear really large
30. Picture with an animal

Crossroads Fall Festival:

A Fall Festival run by Crossroads and Fun Club student volunteers in the Presbyterian Church backyard and city basketball court adjacent to the back yard. Families can participate in several Fall Activities.

*Pending church council approval

When: October 24, 2021 (rain date: Oct. 30)

Time: 2:00-4:00 pm

Where: Brigantine Presbyterian Church backyard and basketball courts adjacent

Adult supervisors/volunteers: Abbey Gragg, Teri Gragg, Sue Ferguson

Student volunteers: Crossroads Youthgroup, Fun Club, National Honor Society

Cost: \$5 per person, \$15 for a family of 4

Crafts:

Pumpkin Painting

TP Pumpkin

Paper Scarecrow

Ghostly Ghouls

Make a Mummy

Super Slime

Games:

Pumpkin Tic Tac Toe

Witch hat ring toss

Ghost Run

Pumpkin relay

Mummy Bowling

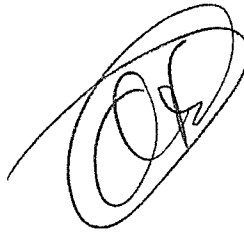
Items from the City we might need for Crossroads Fall Festival:

Trash: Trash pick up at the end of the event.

Blocked road: Is there a way to block the road off from the basketball court to the corner in front of the church to help cut down on traffic?

Tents: Are there any tents available in case it rains?

MEMORANDUM



To: Jim Bennett, City Manager

From: Brigantine Polar Bear Trustees:

Tricia Cosgrove, Rip Reynolds, Emmett Turner, Dave Biggins

Date: September 29th, 2021

RE: 2022 BRIGANTINE POLAR BEAR PLUNGE TO BENEFIT FISHER HOUSE

The Brigantine Polar Bears are planning the 22ND Annual New Year's Day Plunge on SATURDAY, January 1, 2022 to benefit the wounded veterans and their families served by Fisher House. Our Non-Profit 501c3 has raised over \$804,000 for Fisher House since its inception and we expect another successful year of fund-raising and participation.

As you know, the Plunge jumpstarts our community and business environment and since the event happens on a Friday, we expect to see families come for a week between Christmas and New Year's in order to participate in the Plunge. Local businesses benefit exponentially with this winter event.

Protocols will be established (IF NEEDED) with the City as we get closer to the event. We have also procured the necessary insurances required for the Beach Event.

We respectfully request your permission to hold our 22ND Plunge at Laguna Grill.

We cordially invite our City Council to attend and participate in the presentations we will be making to Fisher House.

If you have any questions please call/contact Tricia Cosgrove at [REDACTED] or tricia19444@gmail.com.



Many thanks in advance for your consideration,

The Brigantine Polar Bear Trustees



CITY OF BRIGANTINE

1417 West Brigantine Avenue • Brigantine, New Jersey 08203
Phone: 609-266-7600 • Fax: 609-266-3813

APPLICANT NAME: Kristen Kewenig → Brigantine Reverse Triathlon
ADDRESS: 4901 Harbor Beach Blvd #K9
STATE: NJ ZIP: 08203 CELL PHONE: [REDACTED] HOME PHONE: [REDACTED]

WEDDING CEREMONY PERMIT FEE

• GUEST-20 AND UNDER	\$25.00
• GUEST-20 TO 50	\$50.00
• GUEST-50-100	\$125.00
• GUEST-OVER 100	\$250.00

SPECIAL EVENTS

- COMMERCIALS/FILMS/SURFING EVENTS/RECREATIONAL GAMES \$350.00 up to three days \$200.00 each additional day
- PROFESSIONAL PHOTO SESSIONS \$50.00 per day
- RENTAL OF BEACH PATROL EQUIPMENT (BOATS/STANDS) \$175.00 per day

CEREMONY OR SPECIAL EVENT DATE, TIME/LOCATION REQUESTED

ACTIVITY: Brigantine Revere Super Sprint Triathlon DATE: 12/5/21 GUEST: 50
TIME: 7am Location: Brigantine Aquatic Center

Please send a completed signed application along with the Hold Harmless Agreement and the required application fee to City of Brigantine, 1417 W. Brigantine Avenue, Brigantine, New Jersey 08203

The undersigned agrees to abide by the following rules for the non-exclusive right to use the City of Brigantine beaches and or parks.

- The Site must be accessible to the public at all times. No blocking the pathways.
- No alcoholic beverages are allowed.

(Signature of Applicant)

(Date)

Please make checks payable to "City of Brigantine"