

Absent:

**AGENDA
CITY OF BRIGANTINE
COUNCIL MEETING
APRIL 20, 2022
5:00 P.M. – Public Portion**

1. Flag Salute
 2. Opening Prayer
 3. Open Public Meetings Act Announcement
 4. Resolution 2022-77 Re: Executive Session _____ P.M.
- Topics to be Discussed:

M: S: RC: MC:

5. Return from Executive Session _____ P.M.

6. Approval of 4/6/22 Council Meeting Minutes

M: S: RC: MC:

- ## 7. Approval of Requisition List, Operating Expenses and Payroll

M: S: RC: MC:

- ## 8. Public Comment on Agenda Items Only

9. Resolution 2022-78 Re: Concurring with the Board of School Estimates

M: S: RC: MC:

- ## 10. Resolution 2022-79 Re: Waive the Reading of the 2022 Municipal Budget

M: S: RC: MC:

- ## 11. Resolution 2022-62 Re: Public Hearing of the 2022 Municipal Budget

M: S: RC: MC:

- ## 12. Resolution 2022-80 Re: Adoption of the 2022 Municipal Budget

M: S: RC: MC:

13. Resolution 2022-81 Re: Self Examination of the 2022 Municipal Budget

M: S: RC: MC:

14. Ordinance No. 7 of 2022 – Adoption

Improvement Authorization for Refurbishment of the City’s Public Works Building

M: S: RC: MC:

15. Resolution 2022-82 Re: Authorizing the Award of the First Option Year Contract for Mini Golf Management Services

M: S: RC: MC:

16. Resolution 2022-83 Re: Authorizing Award of Bid for Computer and Network Maintenance

M: S: RC: MC:

17. Resolution 2022-84 Re: Authorizing Award of Contract for Repairs to the City Library Heating Unit

M: S: RC: MC:

18. Resolution 2022-85 Re: Authorizing South Jersey Overhead Door Co., Inc. to Perform General Maintenance and Repairs for Various City Projects

M: S: RC: MC:

19. Resolution 2022-86 Re: Authorizing Lawn and Field Maintenance at Various Locations

M: S: RC: MC:

20. Resolution 2022-87 Re: Authorizing Third Party Billing Services to Collect Fees for EMS Services

M: S: RC: MC:

21. Resolution 2022-88 Re: Adjusting Bid Threshold for Contracting Units Governed by the Local Public Contracts Law

M: S: RC: MC:

22. Resolution 2022-89 Re: Real Estate Tax Exemption for 100% Permanently and Totally Disabled Veteran

M: S: RC: MC:

23. Resolution 2022-90 Re: Appointment of Emergency Management Coordinator

M: S: RC: MC:

24. Resolution 2022-91 Re: Authorizing Application for Division of Mental Health and Addiction Services

M: S: RC: MC:

25. Resolution 2022-92 Re: Insertion of Special Item of Revenue – 2019 Recycling Tonnage Grant

M: S: RC: MC:

26. Resolution 2022-93 Re: Insertion of Special Item of Revenue – U Drive U Text U Pay Distracted Driving Campaign

M: S: RC: MC:

27. Resolution 2022-94 Re: Authorizing the Award of Contract for the Brigantine Bulkhead Project

M: S: RC: MC:

28. Resolution 2022-95 Re: Authorizing Hold Harmless Agreement with Atlantic County Concerning Non-Standard Improvements to the Median

M: S: RC: MC:

29. Resolution 2022-96 Re: Authorizing Award of Contract for Replacement of Lights in Community Center

M: S: RC: MC:

30. Consent Agenda

A. Lion's Club Car Show Request

M: S: RC: MC:

31. Council Manager/Committee Discussion:

32. Public Comments

33. Council Comments

34 Adjourn _____P.M.

The City Council of the City of Brigantine reserves the right to consider, discuss and/or take any formal action upon resolutions or ordinances not appearing on the printed agenda.

**CITY OF BRIGANTINE
RESOLUTION 2022-**

THE CITY COUNCIL OF THE CITY OF BRIGANTINE RESOLVES THAT:

WHEREAS, the Board of School Estimate of the City of Brigantine, comprising of two members of the Board of Education and two members of the governing body and the Mayor of the City of Brigantine on March 21, 2022, as required by statute, and fixed by official action at that meeting, the amount of money necessary to be appropriated for the use of the public schools of the City of Brigantine, pursuant to the requirements set forth in N.J.S.A. 18A:22-14; and

WHEREAS, the governing body of the City of Brigantine is obligated to include the amount to be raised by taxation, and assess, levy and collect such funds in the same manner as other monies appropriated are assessed, levied and collected; and

WHEREAS, the amount which is determined by the Board of School Estimate as being the amount required for local school purposes for the 2022-2023 is \$15,863,114.00; and

WHEREAS, such amount is not in excess of one and one half percent of the assessed valuation of the ratable in the municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRIGANTINE THAT THEY DO HEREBY CONCUR AND CONSENT TO THE AMOUNT OF \$15,863,114.00 AS DETERMINED BY THE BOARD OF SCHOOL ESTIMATE AT ITS HEARING ON MARCH 21, 2022 AS BEING THE AMOUNT REQUIRED FOR LOCAL SCHOOL PURPOSES FOR THE YEAR 2022-2023.

1. A certified copy of this resolution shall be delivered to the Board of Education of the City of Brigantine.
2. The amount so determined shall be appropriated in the manner according to the law.
3. This resolution shall take effect immediately.

This is to certify that the above is a true and lawful copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic, New Jersey, at its meeting of April 20, 2022.

Lynn Sweeney, RMC City Clerk

**CITY OF BRIGANTINE
RESOLUTION 2022-**

WHEREAS, a summarized copy of the approved 2022 Local Municipal Budget as advertised has been available to each person requesting same for one week prior to this date and during the public hearing; and

WHEREAS, a summarized copy of the approved 2022 Local Municipal Budget, as advertised, has been posted in the City of Brigantine City Hall for one week prior to this date.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Brigantine, in the County of Atlantic, and the State of New Jersey, that according to the provisions of N.J.S.A. 40:4-8, the budget be read by title only.

This is to certify that the above is a true and lawful copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic, New Jersey at its meeting of April 20, 2022.

Lynn Sweeney, RMC
City Clerk

**CITY OF BRIGANTINE
RESOLUTION 2022- 62
MUNICIPAL BUDGET RESOLUTION – ADOPTION**

Section 1. Municipal Budget of the City of Brigantine, County of Atlantic for the Fiscal Year 2022

BE IT RESOLVED that the attached statements of revenues and appropriations shall constitute the City of Brigantine Municipal Budget for the Calendar Year 2022; and

BE IT FURTHER RESOLVED that said Budget was approved for introduction by the City Council of the City of Brigantine on Wednesday, March 16, 2022, pursuant to Resolution 2022-62; and

BE IT FURTHER RESOLVED that a legal ad of said Budget was published in The Press of Atlantic City on April 8, 2022 and said Budget was available for public review at Brigantine City Hall and online at Brigantine Beach.org.

Section 2. The City Council of the City of Brigantine does hereby adopt the following as the Budget for the year 2022.

RECORDED VOTE MOTION SECOND AYES NAYES ABSTAINED ABSENT

Bew
Lettieri
Haney
DeLucry
Kane
Riordan
Sera

NOTICE IS HEREBY GIVEN that the Budget Resolution was adopted by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey, on April 20, 2022 following a public hearing of citizens also held on April 20, 2022.

CERTIFICATION

I, Lynn Sweeney, City Clerk of the City of Brigantine, do hereby certify that this is a true and lawful copy of the resolution adopted by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey, on April 20, 2022.

Lynn Sweeney, RMC
City Clerk

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Bew					
Lettieri					
Haney					
DeLucry					
Kane					
Riordan					
Sera					

**CITY OF BRIGANTINE
RESOLUTION 2022**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the City of Brigantine has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 Budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Brigantine that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth

- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

This is to certify that the above
is a true and lawful copy of a
resolution adopted by the City
Council of the City of Brigantine,
County of Atlantic, State of New Jersey
at its meeting of April 20, 2022.

Lynn Sweeney, RMC
City Clerk

CITY OF BRIGANTINE

ORDINANCE NO. 7 OF 2022

BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$2,500,000 FOR THE RECONSTRUCTION OF THE PUBLIC WORKS BUILDING IN AND BY THE CITY OF BRIGANTINE, IN THE COUNTY OF ATLANTIC, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$2,375,000 BONDS OR NOTES OF THE CITY TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRIGANTINE, IN THE COUNTY OF ATLANTIC, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance has heretofore been authorized to be undertaken by the City of Brigantine, in the County of Atlantic, New Jersey (the "City") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the supplemental amount of \$2,500,000, such sum being in addition to the \$600,000 portion of the \$1,714,000 appropriated therefor in Section 3(d) of Bond Ordinance #12-2019 of the City, finally adopted August 7, 2019 (the "Original Bond Ordinance"), and including the sum of \$125,000 as the additional down payment required by the Local Bond Law. The additional down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the additional cost of the improvement or purpose not covered by application of the additional down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,375,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is the reconstruction of the Public Works Building, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto, as described in Section 3(d) of the Original Bond Ordinance.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is \$2,945,000, including the \$570,000 portion of the \$1,628,800 authorized by Section 3(d) of the Original Bond Ordinance and the \$2,375,000 bonds or bond anticipation notes authorized herein.

(c) The estimated cost of the improvement or purpose is \$3,100,000, including the \$600,000 portion of the \$1,714,000 appropriated by Section 3(d) of the Original Bond Ordinance and the \$2,500,000 appropriated herein.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as

may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The City hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the City is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the City may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,375,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An additional amount of \$500,000 is provided for herein for items of expense listed in and permitted under N.J.S.A. 40A:2-20.

Section 7. The City hereby declares the intent of the City to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the City is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property

within the City for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: April 6, 2022

Adoption:

Lynn Sweeney, RMC

Vince Sera, Mayor

RESOLUTION NO. 2022-

A RESOLUTION OF THE CITY OF BRIGANTINE AUTHORIZING AWARDING THE
FIRST OPTION YEAR CONTRACT FOR MINI GOLF MANAGEMENT SERVICES

WHEREAS, THE City advertised for and accepted bids on February 25, 2020 for Miniature Golf Course Management Services; and

WHEREAS, the term of the contract is for twenty-four (24) months and the specifications provide that the City can exercise (2) one-year extensions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey that the first-year contract extension for Miniature Golf Course Management Services be granted to JPSC 239, LLC.

BE IT FURTHER RESOLVED: the proposal is to provide management Services for the Brigantine Miniature Golf Course. JPSC 239, LLC is awarded this contract on their proposal to compensate the City of Brigantine \$24,000.00 per year for 2022.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of April, 2022.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

RESOLUTION NO. 2022-

A RESOLUTION OF THE CITY OF BRIGANTINE
AUTHORIZING AWARD OF BID FOR COMPUTER AND NETWORK MAINTENANCE

WHEREAS, the city duly advertised for and accepted sealed proposals on March 26, 2019 for computer and network maintenance; and

WHEREAS, Dennis Krause, City Purchasing Agent along with the evaluation committee have reviewed the bid documentation and recommended awarding a contract to Mainland Computers; and

WHEREAS, the term of the contract is for thirty-six (36) months and the specifications provide that the City can exercise (2) one-year extensions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine authorizes the first option year contract extension for computer and network maintenance be granted to Mainland Computers.

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Current and Utility Accounts. Estimated expenditures for 2022 should not exceed \$66,000.00.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of April 2022.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

RESOLUTION NO. 2022-
THE CITY OF BRIGANTINE

A RESOLUTION AUTHORIZING AWARD OF A CONTRACT
FOR REPAIRS TO THE CITY LIBRARY HEATING UNIT

WHEREAS, the furnace and condenser coil at the Brigantine Library needs to be replaced; and

WHEREAS, Falasca Mechanical is the current contracted vendor for the City of Brigantine for HVAC maintenance services; and

WHEREAS, John W. Doring Jr., Superintendent of Public Works agrees with the scope of work to be performed; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey authorizes Falasca Mechanical to perform the work necessary to replace the actuator and stat on radiant heater; and

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Municipal Building Maintenance and Repairs Line# 2-01-26-302-216 in the amount of \$12,779.73.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of April, 2022.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

CITY OF BRIGANTINE
RESOLUTION #2022-

GENERAL MAINTENANCE AND REPAIRS
FOR VARIOUS CITY PROJECTS

WHEREAS, the Public Works department has a need for service and repairs to various City buildings; and

WHEREAS, it is determined in the best interest of the City of Brigantine to acquire said services as needed; and

WHEREAS, Dennis Krause, QPA, City Purchasing Agent has determined and certified in writing that the value of these services will exceed \$17,500.00; and

WHEREAS, South Jersey Overhead Door Company has supplied these services in the past; and

WHEREAS, John W. Doring Jr., Superintendent of Public Works and Dennis Krause, QPA, City Purchasing Agent have reviewed the required maintenance schedules and recommended that South Jersey Overhead Door Co. Inc., P.O. Box 1386, Vineland, NJ 08362 be given an alternative non-advertised method of award for service and repairs to various City Buildings as determined by the needs of the City of Brigantine; and

WHEREAS, South Jersey Overhead Door Co. Inc. has completed and submitted a Business Registration Certificate (BRC), a Business Entity Disclosure Certification which certifies that South Jersey Overhead Door Co. has not made any contributions to a political or candidate committee for an elected office in the City of Brigantine in the previous one-year period, and will prohibit them from making any contributions through the projected time of completion; and

WHEREAS, the vendor has provided information demonstrating its compliance with the provisions of N.J.S.A.19:44A-20.5, regarding political contributions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, New Jersey that an alternative method award with South Jersey Overhead Door Co. Inc. for service and repairs to various City Buildings. A copy of the Business Entity Certification and Determination of Value shall be on file with this resolution in the City Clerk's Office.

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Current and Utility maintenance and repair line items. Estimated expenditures for 2022 should not exceed \$43,000.00

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of April 2022

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

CITY OF BRIGANTINE
RESOLUTION #2022-

LAWN AND FIELD MAINTENANCE AT VARIOUS CITY LOCATIONS

WHEREAS, the Public Works department has a need for lawn and field Maintenance at various City locations; and

WHEREAS, it is determined in the best interest of the City of Brigantine to acquire said services as needed; and

WHEREAS, Dennis Krause, QPA, City Purchasing Agent has determined and certified in writing that the value of these services will exceed \$17,500.00; and

WHEREAS, John W. Doring Jr., Superintendent of Public Works and Dennis Krause, QPA, City Purchasing Agent have reviewed up-coming projects and recommended that Lawn Doctor of Margate & Northfield, 6604 Delilah Road, Suite #2, Egg Harbor, NJ 08234 be given an alternative non-advertised method of award for lawn and field Maintenance as determined by the needs of the City of Brigantine; and

WHEREAS, Lawn Doctor has completed and submitted a Business Registration Certificate (BRC), a Business Entity Disclosure Certification which certifies that Lawn has not made any contributions to a political or candidate committee for an elected office in the City of Brigantine in the previous one-year period and will prohibit them from making any contributions through the projected time of completion; and

WHEREAS, the vendor has provided information demonstrating its compliance with the provisions of N.J.S.A. 19:44A-20.5, regarding political contributions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, New Jersey that an alternative method award with Lawn Doctor of Margate & Northfield for lawn and field Maintenance. A copy of the Business Entity Certification and Determination of Value shall be on file with this resolution in the City Clerk's Office.

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Public Works Current Fund Accounts #2-01-26-302-299 and #2-01-26-302-261. Estimated expenditures for 2022 should not exceed \$43,000.00.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of April 2022

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

CITY OF BRIGANTINE
RESOLUTION # 2022-

FOR 3rd PARTY MEDICAL BILLING SERVICES

WHEREAS, the Fire Department has a need for a third party billing service to collect fees for EMS services; and

WHEREAS, Dennis Krause, QPA, City Purchasing Agent has determined and certified in writing that the value of these services will exceed \$17,500.00; and

WHEREAS, Tige Platt, City Fire Chief and Dennis Krause, QPA, City Purchasing Agent have reviewed the proposal and recommended that Cape Professional Billing, Inc., PO Box 670, Cape May Court House, NJ 08210 receive an alternative non-advertised method of award to provide third party billing service to collect fees for EMS services as determined by the needs of the City of Brigantine; and

WHEREAS, Cape Professional Billing, Inc. has completed and submitted a Business Registration Certificate (BRC), a Business Entity Disclosure Certification and Sworn Statement which certifies that Cape Professional Billing, Inc. has not made any contributions to a political or candidate committee for an elected office in the City of Brigantine in the previous one-year period and will prohibit them from making any contributions through the projected time of completion; and

WHEREAS, the vendor has provided information demonstrating its compliance with the provisions of N.J.S.A. 19:44A-20.5, regarding political contributions; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, New Jersey that an alternative method award with Cape Professional Billing, Inc. for third party billing services. A copy of the Business Entity Certification and Determination of Value shall be on file with this resolution in the City Clerk's Office.

BE IT FURTHER RESOLVED that that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Current Fund EMS Billing account #2-01-20-132-201. Cape Professional Billing, Inc. will receive 4.94% of monies collected. Estimated fees for 2022 should not exceed \$22,000.00.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine,
County of Atlantic and State of New Jersey, on the 20th day of April, 2022

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

RESOLUTION NO. 2022-

A RESOLUTION OF THE CITY OF BRIGANTINE
ADJUSTING THE BID THRESHOLD FOR CONTRACTING UNITS GOVERNED BY THE
LOCAL PUBLIC CONTRACTS LAW (N.J.S.A 40A:11-3(c) .

WHEREAS, pursuant to Local Public Contracts Law (N.J.S.A 40A:11-9(b), contracting units that have a Qualified Purchasing Agent can increase there bid threshold; and

WHEREAS, on June 16, 2016, Resolution #16-132 was adopted appointing Dennis Krause as Qualified Purchasing Agent; and

WHEREAS, The City of Brigantine wishes to adopt the Qualified Purchasing Agent threshold as it is adjusted per N.J.S.A. 40A:11-9(b)

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey hereby approves the increases of the Public Bidding Threshold with a Qualified Purchasing Agent.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on this 20th day of April 2022.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

RESOLUTION

2022 –

WHEREAS, the property known as Block 5901, Lot 4.01 located at 242 Hagen Road, Brigantine, New Jersey, and recorded under the name(s) of Stephen A. Stone and Brenda R. Gilio (husband and wife) has been granted an exemption from taxes, under Chapter 171, Laws of 1981, supplementing N.J.S.A. 54:4-3.30 as a war veteran who is 100% permanently and totally disabled, and

WHEREAS, , Stephen A. Stone and Brenda R. Gilio purchased the property known as Block 5901, Lot 4.01 on October 30, 2015, and Stephen A. Stone was determined to be 100% permanently and totally disabled as of September 23, 2021, and

WHEREAS, Stephen A. Stone filed a claim for a property tax exemption by a 100% permanently and totally disabled veteran upon the dwelling house, known as Block 5901, Lot 4.01, located at 242 Hagen Road in Brigantine, New Jersey with the Tax Assessor of the City of Brigantine on March 14, 2022, and

WHEREAS, the Tax Assessor has approved that tax exemption from the date of January 1, 2022 and for subsequent years on the property known as Block 5901, Lot 4.01, recorded under the name(s) of Stephen A. Stone and Brenda R. Gilio,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Brigantine that the taxes for the year 2022 from January 1, 2022 and subsequent years on the property known as Block 5901, Lot 4.01, and recorded under the name(s) of Stephen A. Stone and Brenda R. Gilio be and are hereby cancelled because he qualifies for an exemption under N.J.S.A. 54:4-3.30, and

BE IT FURTHER RESOLVED that the Tax Collector of the City of Brigantine be and is hereby authorized to note said cancellation of the taxes on the total assessment of \$360,000 in the Real Estate Tax Duplicate of the City of Brigantine from the date of January 1, 2022.

I HEREBY CERTIFY that the foregoing was duly adopted by the City Council of the City of Brigantine, County of Atlantic, New Jersey on

IN WITNESS WHEREOF, I hereunto set
My hand and affix the Seal of the City of
Brigantine, County of Atlantic,
New Jersey this

Lynn Sweeney, RMC
City Clerk

**CITY OF BRIGANTINE
RESOLUTION 2022-**

WHEREAS, the City of Brigantine is mandated by the State of New Jersey to appoint an individual as the Coordinator for the Office of Emergency Management; and

WHEREAS, Police Lieutenant William Stroby possesses all of the qualifications necessary to hold this position.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brigantine that Police Lieutenant William Stroby has been appointed as the Office of Emergency Management Coordinator for a term expiring June 30, 2023.

This is to certify that the above is a
lawful copy of a resolution adopted by the
City Council of the City of Brigantine,
County of Atlantic, State of New Jersey
at its meeting of April 20, 2022.

Lynn Sweeney, RMC
City Clerk

**CITY OF BRIGANTINE
RESOLUTION 2022-**

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

**NJ DEPARTMENT OF HUMAN SERVICES/DIVISION ON MENTAL HEALTH AND
ADDICTION SERVICES YOUTH LEADERSHIP GRANT**

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, the City Council of the City of Brigantine, County of Atlantic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the City Council of the City of Brigantine further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City Council of the City of Brigantine has applied for DMHAS Youth Leadership funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Atlantic.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey hereby recognizes the following:

1. The City Council does hereby authorize submission of an application for DMHAS Grant funding for the City of Brigantine Municipal Alliance grant for Year One Grant Term 7/1/22 – 3/14/23 in the amount of:

DMHAS Grant	\$3,124.38
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2. The City Council of the City of Brigantine acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Vince Sera, Mayor

CERTIFICATION

I, Lynn Sweeney, Municipal Clerk of the City of Brigantine, County of Atlantic, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the City Council on this 20th day of April, 2022.

Lynn Sweeney, RMC, City Clerk

RESOLUTION NO. 2022-

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Brigantine has received an award of \$15,078.93 from State of New Jersey for Hazardous Waste-2019 Recycling Tonnage Grant and wishes to amend its 2022 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Brigantine, in the County of Atlantic, State of New Jersey, hereby requests that Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of\$15,078.93

Which now is available as revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
with Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with

Appropriations:

Hazardous Waste- 2019 Recycling Tonnage Grant

BE IT FURTHER RESOLVED that the like sum of\$15,078.93
be and the same is hereby appropriated under the caption of:

General Appropriations:

Operations Excluded from CAPS

Hazardous Waste- 2019 Recycling Tonnage Grant

BE IT FURTHER RESOLVED, that the City Clerk will forward a certified copy electronically to the Chief Financial Officer who will file request electronically with the Division of Local Government Services for approval.

**CITY OF BRIGANTINE
RESOLUTION NO. 2022-**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Brigantine has received an award of \$2,800.00 from Atlantic County Office of Highway Safety (sub-grantee) for U Drive U Text U Pay Distracted Driving Campaign 2022 and wishes to amend its 2022 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Brigantine, in the County of Atlantic, State of New Jersey, hereby requests that Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of\$2,800.00

Which now is available as revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
with Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:

BE IT FURTHER RESOLVED that the like sum of\$2,800.00
be and the same is hereby appropriated under the caption of:

General Appropriations:

Operations Excluded from CAPS
U Drive U Text U Pay Distracted Driving Campaign 2022

BE IT FURTHER RESOLVED, that the City Clerk will forward a certified copy electronically to the Chief Financial Officer who will file request electronically with the Division of Local Government Services for approval.

RESOLUTION NO. 2022-

A RESOLUTION BY THE CITY OF BRIGANTINE
AUTHORIZING THE AWARD OF CONTRACT TO
CAPELA CONSTRUCTION INC. FOR THE BRIGANTINE BULKHEAD PROJECT

WHEREAS, the City Council of the City of Brigantine authorized the acceptance of proposals on February 24, 2022 for the "Brigantine Bulkhead Project"; and

WHEREAS, (8) bids were received and Capela Construction, Inc., 20 Tranquility Court, Southampton NJ 08088, with a base bid in the amount of \$444,975.00, plus Alternate #1 \$135,485.00 and Alternate #2 \$147,790.00; totaling \$728,250.00

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey, that the bid submitted by Capela Construction, Inc. is hereby determined to be the lowest responsible bid and is accepted by the City subject to the execution of an Agreement, the posting of proper Performance Guarantees and insurance as required by the bid documents in forms acceptable to the Municipal Attorney; and

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Capital Bulkhead Improvements Account C-04-17-015-103 in the amount of \$728,250.00

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of April, 2022.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

**CITY OF BRIGANTINE
RESOLUTION NO. 2022-**

BE IT RESOLVED, by the City Council of the City of Brigantine hereby authorizes James Bennett, City Manager of the City of Brigantine to execute the Hold Harmless Agreement between the City of Brigantine and the County of Atlantic concerning non-standard improvements to the median of Brigantine Boulevard (CR638).

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

This is to certify that the above is a true and lawful copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic, New Jersey at its meeting of April 20, 2022.

Lynn Sweeney, RMC
City Clerk

RESOLUTION NO. 2022-
THE CITY OF BRIGANTINE

A RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR THE
REPLACEMENT OF LIGHTS IN COMMUNITY CENTER GYM

WHEREAS, the Lighting system in the gym is failing and needs to be removed and a new light layout installed; and

WHEREAS, Northeast Electrical Services is the current contracted vendor for the City of Brigantine for electrical maintenance services; and

WHEREAS, John Doring, Public Works Superintendent agrees with the scope of work to be performed; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey authorizes Northeast Electrical Services to perform the work necessary to install new conduit and wiring for the upgraded lighting system in the Community center gym; and

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in the Buildings and Grounds Maintenance Line# C-04-17-015-104 in the amount not to exceed \$22,305.00.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 20th day of April, 2022.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

Frank Congemi, Chairperson
Brigantine Lions Club
PO Box 182
Brigantine, NJ 08203



April 11, 2022

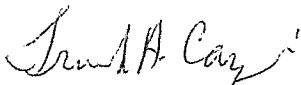
City of Brigantine City Council
1417 West Brigantine Ave.
Brigantine, NJ 08203

Dear Council Members:

The Brigantine Lions Club will be hosting a Car Show on June 5, 2022 at the Brigantine CER as a fund raiser. The Lions Club is a domestic non-profit 501(c)(e) corporation, and all of the funds raised during this event will be utilized for the purpose of financing the purchase, care, and training of a Seeing Eye dog, as we have done in the past. We are therefore requesting that the City suspend the fee normally imposed on organizations for the use of the CER.

This past year has severely restricted our fund-raising efforts, and your cooperation in suspending the fee will provide considerable help with our project. Thank you for your time and consideration.

Very Respectfully,



Frank Congemi, Chairperson
Brigantine Lions Club