

CITY OF BRIGANTINE MUNICIPAL COUNCIL MEETING SEPTEMBER 3, 2025 – 5:00 P.M.

CALL TO ORDER Mayor Sera called the meeting to order at 5:00 pm.

FLAG SALUTE & OPENING PRAYER Mayor Sera led the flag salute followed by an opening prayer by Deputy Mayor Bew.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT The Acting City Clerk advised that the meeting notices covering this meeting have been sent and posted as required under the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

ROLL CALL – COUNCIL

- Mayor Sera
- Deputy Mayor Bew
- Councilman Haney
- Councilman Kane
- Councilman Lettieri
- Councilman Riordan
- Councilman Virgilio ABSENT at Roll Call

PROFESSIONALS PRESENT

- Tige Platt, City Manager
- John Doring, Superintendent of Public Works
- Rich Casamento, Chief of Police Department
- Paul Fuller, Chief of Fire Department
- George Morris, City Solicitor
- Christine Murray, Acting City Clerk

Sari Carroll from Green Whales thanked everyone involved in the triathlon and presented a check to Council in support of the triathlon event. Mayor Sera and members of Council joined for photos, expressed their appreciation, and commended the success of the event. Mayor Sera noted how helpful and dedicated the volunteers were in making it all possible.

Mayor Sera asked City Manager Platt if there would be an executive session. Mr. Platt said they would discuss contract negotiations.

EXECUTIVE SESSION Resolution 2025-195 – Executive Session **Motion:** Deputy Mayor Bew **Seconded:** Councilman Kane **Roll Call:** All present voted Aye; Councilman Virgilio absent. Entered Executive Session at 5:08 to discuss contract negotiations. Executive Session ended at 5:15. No formal action taken.

George Morris provided a summary of the discussion regarding contract negotiations and noted that no formal action was taken

APPROVAL OF MINUTES Motion: Councilman Lettieri **Seconded:** Councilman Haney **Roll Call:** All present voted Aye; Councilman Virgilio absent Minutes of the August 6, 2025 Council Meeting were approved. Motion Carried.

APPROVAL OF BILL REQUISITION LIST Motion: Deputy Mayor Bew **Seconded:** Councilman Kane

City of Brigantine

Summary of Disbursements for Approval

Council Meeting 09/03/2025

Bill List	\$	799,809.09
Brigantine Board of Education-tax levy due 09/10/25	\$	662,004.75
727 Garden State Preservation Trust Fund-0103-01-29A	\$	15,545.80
727 Garden State Preservation Trust Fund-0103-01-29	\$	3,109.16
Delta Dental-08/13	\$	4,022.20
Delta Dental-08/20	\$	5,246.20
Delta Dental-August monthly	\$	1,755.25
Delta Dental-08/27	\$	3,627.50
Total:	\$	1,495,119.95

September 2, 2025
02:45 PM

CITY OF BRIGANTINE

Purchase Order Listing By P.O. Number

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	5-01	179,879.39	0.00	0.00	179,879.39
UTILITY OPERATING BUDGET APPROPRIATIO	5-09	43,278.84	0.00	0.00	43,278.84
Year Total:		223,158.23	0.00	0.00	223,158.23
GENERAL CAPITAL IMPROVEMENTS	C-04	48,700.20	0.00	0.00	48,700.20
UTILITY CAPITAL IMPROVEMENTS	C-06	514,449.09	0.00	0.00	514,449.09
Year Total:		563,149.29	0.00	0.00	563,149.29
GRANT FUND APPROPRIATIONS	G-02	950.00	0.00	0.00	950.00
	T-03	12,551.57	0.00	0.00	12,551.57
Total of All Funds:		799,809.09	0.00	0.00	799,809.09

Roll Call: All present voted Aye; Councilman Virgilio absent. Motion Carried.

PUBLIC COMMENT ON AGENDA ITEMS ONLY Mayor Sera opened the public portion. Mayor Sera closed the public portion.

RESOLUTIONS

Mayor Sera read the following Resolution as entitled
Resolution 2025-196 – Authorizing Tax Refunds for Overpayments – Schedule “A” **Motion:** Deputy Mayor Bew **Seconded:** Councilman Lettieri

Resolution Authorizing Tax Refunds for Overpayments – Schedule “A”

WHEREAS, it has been determined by the Tax Collector that the taxpayers as indicated on the attached Schedule “A” are entitled to overpayment refunds and;

WHEREAS, it is the desire of the Council of the City of Brigantine to have these overpayments returned to the respective taxpayers;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Brigantine, County of Atlantic, State of New Jersey, that:

- 1. The Tax Collector is hereby authorized to make overpayment refunds in the amount shown and to the taxpayers, as appears on Schedule “A” which made apart hereof.
- 2. Copies of the resolution shall be forwarded to the Tax Collector

CITY OF BRIGANTINE
OVERPAYMENT REFUNDS
August 20, 2025

BLOCK	LOT	QUAL	NAME	YEAR-QRT
	AMOUNT			
5305	24		Gordon & Carolee Gold	2025-02
	\$498.10		100% disabled veteran	
7101	18		William & Florence Salotto	2025-01
	\$1283.11		100% disabled veteran	2025-02
203	3.011	C000A	Porcilli, Vencent & Kim ET AL	2025-03
	\$1817.43		Corelogic	
1104	4		Seward, Artur & Lisa	2025-03
	\$3716.62		Corelogic	
3502	3.103	C1422	Fox, Michael & Chovanes, Martha	2025-03
	\$965.89		Corelogic	
3703	1.03	C0090	Manos, Goncala & Santiago, Juan	2025-03
	\$797.86		Corelogic	
4102	1.90	CS312	Carrizzo, Kristine Marie & Simlis	2025-03
	\$1153.45		Corelogic	
5704	5.02	C000B	Dunn, David Sr. & Kathleen	2025-03
	\$2466.88		Corelogic	

Roll Call: All present voted Aye; Councilman Virgilio absent. Motion Carried.

Mayor Sera read the following Resolution as entitled
Resolution 2025-197 – Authorizing a Contract for an Airman Diesel Air Compressor With Winslow Rental in the Amount of \$25,590.00 **Motion:** Councilman Riordan **Seconded:** Councilman Kane

A RESOLUTION AUTHORIZING A CONTRACT FOR AN AIRMAN DIESEL AIR
COMPRESSOR WITH WINSLOW RENTAL

WHEREAS, the City of Brigantine Water & Sewer Department is in need of a new Airman Diesel Air Compressor; and

WHEREAS, the Department has received three quotes to replace the aging compressor; and

WHEREAS, the City intends to enter into a contract with Winslow Rental in the amount of \$25,590.00;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic, State of New Jersey, that a contract be executed with Winslow Rental, 204 Williamstown & New Freedom Road, Berlin, NJ 08009.

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of Brigantine, hereby certifies that adequate funds are available in Account #5-09-55-502-233.

Roll Call: All present voted Aye; Councilman Virgilio absent. Motion Carried.

Mayor Sera read the following Resolution as entitled

Resolution 2025-198 – Authorizing a Contract for Exhaust Fan Replacement at Sheridan Pump B With Northeast Electrical & GC Services in the Amount of \$7,998.25 **Motion:** Councilman Lettieri **Seconded:** Councilman Haney

A RESOLUTION AUTHORIZING A CONTRACT WITH NORTHEAST ELECTRICAL & GC SERVICES FOR AN EXHAUST FAN REPLACEMENT AT SHERIDAN PUMP B IN THE AMOUNT OF \$7,998.25

WHEREAS, the City of Brigantine Water & Sewer Department is in need of an exhaust fan replacement at Sheridan Pump B; and

WHEREAS, Northeast Electrical & GC Services has submitted a proposal to complete the installation; and

WHEREAS, the City intends to enter into a contract with Northeast Electrical & GC Services in the amount of \$7,998.25;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic, State of New Jersey, that a contract be executed with Northeast Electrical & GC Services, 402 Airport Drive, Williamstown, NJ 08094.

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of Brigantine, hereby certifies that adequate funds are available in Account #5-09-55-502-233.

Roll Call: All present voted Aye; Councilman Virgilio absent. Motion Carried.

Mayor Sera read the following Resolution as entitled

Resolution 2025-199 – Authorizing a Contract With Northeast Electrical & GC Services for the Installation of Pole Barn Lights at Pump Station No. 5 in the Amount of \$16,856.41 **Motion:** Councilman Lettieri **Seconded:** Councilman Haney

A RESOLUTION AUTHORIZING A CONTRACT WITH NORTHEAST ELECTRICAL & GC SERVICES FOR THE INSTALLATION OF POLE BARN LIGHTS AT PUMP STATION NO. 5 IN THE AMOUNT OF \$16,856.41

WHEREAS, the City of Brigantine Water & Sewer Department is in need of the installation of pole barn lights at Pump Station #5; and

WHEREAS, Northeast Electrical & GC Services has submitted a proposal to complete the installation; and

WHEREAS, the City intends to enter into a contract with Northeast Electrical & GC Services in the amount of \$16,856.41;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic, State of New Jersey, that a contract be executed with Northeast Electrical & GC Services, 402 Airport Drive, Williamstown, NJ 08094.

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of Brigantine, hereby certifies that adequate funds are available in Account #5-09-55-502-216.

Roll Call: All present voted Aye; Councilman Virgilio absent. Motion Carried.

Mayor Sera read the following Resolution as entitled

Resolution 2025-200 – Authorizing a Refund of \$336.00 to Comfort Now for Withdrawal of Issued HVAC Permit **Motion:** Councilman Kane **Seconded:** Councilman Haney

A RESOLUTION AUTHORIZING A REFUND TO COMFORT NOW FOR WITHDRAWAL OF ISSUED HVAC PERMIT IN THE AMOUNT OF \$336.00

WHEREAS, the City of Brigantine has, pursuant to various ordinances, a set fee schedule for permits issued within the municipality; and

WHEREAS, Comfort Now, located at 1188 Ocean Heights Avenue, Egg Harbor Township, New Jersey 08234, applied for HVAC Permit No. 2025-372 for Block 2603, Lot 4, located at 101 27th Street South, Brigantine, New Jersey 08203; and

WHEREAS, Comfort Now subsequently withdrew the permit after the homeowner opted to place the work on hold indefinitely; and

WHEREAS, the total permit fee was \$420.00, and pursuant to Sections 5:23-2.26 and 5:23-2.27 of the Uniform Construction Code adopted by the State of New Jersey, a 20% review fee of \$84.00 is retained, resulting in a refundable amount of \$336.00; and

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic, State of New Jersey, that the Chief Financial Officer is hereby authorized to issue a refund in the amount of \$336.00 to Comfort Now.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Roll Call: All present voted Aye; Councilman Virgilio absent. Motion Carried.

CONSENT AGENDA Mayor Sera read the following Consent Agenda as entitled

Motion: Councilman Riordan **Seconded:** Deputy Mayor Bew Items included: • Rip Tide Fall Derby **Roll Call:** All present voted Aye; Councilman Virgilio absent. Motion Carried.

COUNCIL MANAGER / COMMITTEE DISCUSSION

- **Tige Platt** reported that the Food Truck Festival was a hugely successful event. Strong sales, and feedback from attendees was positive. Going forward, the event will remain at Hanneman Park.
- **Mayor Vince Sera** shared that he received great feedback regarding parking for the Food Truck Festival and praised the utilization of Hanneman Park for the event.
- **Paul Fuller** reminded the Council and public of the upcoming 9/11 Remembrance Ceremony, scheduled for Thursday at 9:30 AM.
- **Deputy Mayor Bew** thanked all City employees for keeping the community safe and acknowledged the business community, including the Chamber of Commerce. She noted record breaking activity at the golf course and shared that there is one Farmers Market remaining. She described the past weekend as phenomenal and wished everyone a happy early fall.
- **Councilman Lettieri** reported that conditions have calmed down at the north end. He clarified that the recent designs were not initiated by the City. He confirmed the promenade is safe for walking and thanked the Fire Department, Police Department, and John Doring, Superintendent of Public Works.

- **Councilman Haney** echoed the sentiments of **Deputy Mayor Bew** and **Councilman Lettieri**, thanking the Police Department, Fire Department, Public Works, and Beach Patrol. He also thanked **Deputy Mayor Bew** for the prayer. He praised the recent weather and encouraged residents to enjoy the remainder of the summer and the upcoming fall season in Brigantine.
- **Councilman Kane** reflected on an amazing and extremely busy summer. He reported that businesses did very well and commended **John Doring**, Superintendent of Public Works, for his efforts.
- **Councilman Riordan** by voice resolution nominated **Barbara Caniglia** as a member of the Cultural Arts Committee **Motion:** Councilman Lettieri **Seconded:** Councilman Haney **Roll Call:** All present voted Aye; The motion passed. He thanked Public Works, Police, Fire, and Beach Patrol for their continued service. He highlighted several upcoming events, including *Jaws on the Beach*, the 9th Annual Cornhole Tournament, a Bonfire on the Beach, and the first Eagles tailgate.
- **Mayor Sera** noted Brigantine's city employees for their dedication and teamwork in managing growing challenges each year. He shared updates from a recent meeting with Congressman Van Drew and the Army Corps of Engineers, and NJDEP following Hurricane Erin. Topics included beach erosion and flood mitigation. Mayor Sera encouraged homeowners to support congressional efforts and stressed the importance of direct communication with decision makers.

At 5:33 PM, Councilman Virgilio entered the meeting

PUBLIC COMMENTS Mayor Sera opened the public portion.

- Wayne Achey, of 403 Bayshore Avenue, expressed concerns about safety near the boat ramp. He noted that boats are frequently coming in and out. He and his wife Karen are concerned for public safety. Traffic cones had been set up but were later removed. Wayne also inquired about the contract and previous meeting minutes regarding Colliers and the area near 5th and 6th Streets.
- Councilman Kane added that there are pedestrians frequently walking to the Elks Lodge in that vicinity.
- Tiger Platt reported that a grant has been secured for improvements. Engineers will begin design work, including the installation of large electronic signs to alert drivers.
- Trisha Cosgrove announced that the 2026 Polar Bear Plunge will take place on a Thursday, with visitors typically staying through the following Monday. She also noted that this year marks the 100th anniversary of both the Polar Bear Plunge and the construction of the Fischer House.
- Mayor Sera approved moving forward with the planning process.
- John Johnson of 36 Coquille Beach Dr, thanked the Fire Department, Police Department, Beach Patrol, and Public Works for doing an exceptional job. He also commented that the Pepper Cove area looks great.

Mayor Sera closed the public portion.

ADJOURNMENT Motion: Deputy Mayor Bew **Seconded:** Councilman Riordan Meeting adjourned at . **Roll Call:** All Yeas. Motion Carried.

Respectfully submitted, Christine Murray, Acting City Clerk

Approved, Mayor Sera