

Present:  
Absent:

**AGENDA  
CITY OF BRIGANTINE  
COUNCIL MEETING  
DECEMBER 18, 2024  
5:00 P.M. – Public Portion**

1. Flag Salute
2. Opening Prayer
3. Open Public Meetings Act Announcement
4. Resolution 2024-211 Re: Executive Session \_\_\_\_\_ P.M.  
Topics to be Discussed:  

M:	S:	RC:	MC:
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5. Return from Executive Session \_\_\_\_\_ P.M.  

M:	S:	RC:	MC:
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6. Approval of 12/4/24 Council Meeting Minutes  

M:	S:	RC:	MC:
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7. Approval of Payroll, Requisition List and Operating Expenses  

M:	S:	RC:	MC:
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8. Public Comment on Agenda Items Only
9. Ordinance No. 20 of 2024 – Public Hearing and Adoption  
Amending Various Sections of Chapter 280 of the Code of the City of Brigantine,  
entitled “Trees”, in Regard to Tree Removal and Replacement  

M:	S:	RC:	MC:
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10. Ordinance No. 21 of 2024 – Public Hearing and Adoption  
Amending Fee Ordinance  

M:	S:	RC:	MC:
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11. Ordinance No. 22 of 2024 – Public Hearing and Adoption  
Amending Salary Ordinance

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|----|----|-----|-----|
| M: | S: | RC: | MC: |
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12. Resolution 2024-212 Re: Appointing Acting Municipal Clerk
- |    |    |     |     |
|----|----|-----|-----|
| M: | S: | RC: | MC: |
|----|----|-----|-----|
13. Resolution 2024-213 Re: Authorizing Police Department to Participate in the LESO 1033 Program to Request and Acquire Excess Department of Defense Equipment
- |    |    |     |     |
|----|----|-----|-----|
| M: | S: | RC: | MC: |
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14. Resolution 2024-214 Re: Amending Budget by Insertion of a Special Item of Revenue and Appropriation from the State of NJ Body Armor Grant
- |    |    |     |     |
|----|----|-----|-----|
| M: | S: | RC: | MC: |
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15. Resolution 2024-215 Re: Transfer of Funds in the Current Year Budget
- |    |    |     |     |
|----|----|-----|-----|
| M: | S: | RC: | MC: |
|----|----|-----|-----|
16. Resolution 2024-216 Re: Award of Contract for Improvements to Atlantic-Brigantine Blvd./Limited Access Road
- |    |    |     |     |
|----|----|-----|-----|
| M: | S: | RC: | MC: |
|----|----|-----|-----|
17. Resolution 2024-217 Re: Authorizing Removal of Lifeguard Boat from Inventory
- |    |    |     |     |
|----|----|-----|-----|
| M: | S: | RC: | MC: |
|----|----|-----|-----|
18. Resolution 2024-218 Re: Authorizing Real Estate Tax Refunds
- |    |    |     |     |
|----|----|-----|-----|
| M: | S: | RC: | MC: |
|----|----|-----|-----|
19. Consent Agenda  
A. Elks Raffle License #1092
- |    |    |     |     |
|----|----|-----|-----|
| M: | S: | RC: | MC: |
|----|----|-----|-----|
20. Council Manager/Committee Discussion:  
21. Public Comments  
22. Council Comments  
23. Adjourn \_\_\_\_\_ P.M.

The City Council of the City of Brigantine reserves the right to consider, discuss and/or take any formal action upon resolutions or ordinances not appearing on the printed agenda.

**City of Brigantine**

**ORDINANCE NO. 20 OF 2024**

**AN ORDINANCE TO CREATING CHAPTER 280 OF THE REVISED  
GENERAL ORDINANCES OF THE CITY OF BRIGANTINE TO  
ESTABLISH A NEW CHAPTER ENTITLED "TREES"**

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) has developed the Municipal Stormwater Regulation Program as a result of the US Environmental Protection Agency's (USEPA) Phase II rules addressing pollutants entering into our water tributaries; and

**WHEREAS**, the City was required to develop a Stormwater Pollution Prevention Program;  
and

**WHEREAS**, the City is required to periodically adopted or amend certain Ordinances aimed to prevent Stormwater Pollution as the State reauthorizes the Municipal Stormwater Discharge Permit; and

**WHEREAS**, the State is requiring the adoption of regulations pertaining to tree removal and the potential impact upon the community forest, tree canopy cover, and related environmental impacts upon pollutants, soil erosion, and flooding.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Brigantine City Council, County of Atlantic, State of New Jersey, that the Code of the City of Brigantine, be amended and supplemented to create a new Chapter 280 entitled "Trees" to read as detailed below:

**Section 1. Establishment of new chapter.**

The City Council hereby adopts a new Chapter 280 Trees to read as follows:

**Chapter 280 Trees**

**§ 280-1 Trees on Public and Private Property**

Trees are a natural resource that provide environmental, aesthetic, health, and economic benefits to the municipality and its inhabitants. The proper care, management, and preservation of the community tree resource, both individual trees and woodlands including; the removal of dead, damaged, infested, or diseased trees; and the preservation of significant trees and woodland, on both public and private property, can have a significant positive impact on individual properties, neighborhoods, and the municipality as a whole. The adoption of this code is consistent with the City's Community Forestry Management Plan, and is appropriate to protect the environment, while promoting the public's health, safety, and welfare, including reduced soil erosion, reduction of air and water pollutants and increased infiltration of stormwater.

## **§ 280-2. Definitions:**

For this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" means the requirement is always mandatory and not merely directory.

**APPLICANT** - Any "person", as defined herein, who applies for approval to undertake the removal of a tree or trees regulated under this ordinance.

**COMMERCIAL FARM** - A farm management unit of no less than five acres producing agricultural or horticultural products worth \$2,500 or more annually and satisfying the eligibility criteria for differential property taxation pursuant to the Farmland Assessment Act of 1964, N.J.S.A. 54:4-23.1 et seq.; or a farm management unit of less than five acres, producing agricultural or horticultural products worth \$50,000 or more annually and otherwise satisfying the eligibility criteria for differential property taxation pursuant to the Farmland Assessment Act of 1964, N.J.S.A. 54:4-23.1 et seq. A farm management unit is a parcel or parcels of land, whether contiguous or noncontiguous, together with agricultural or horticultural buildings, structures and facilities, producing agricultural or horticultural products, and operated as a single enterprise.

**CRITICAL ROOT RADIUS (CRR)** -The zone around the base of a tree, measured from the outer trunk bark. It is where the majority of the tree root system typically grows. This zone is calculated by multiplying the diameter, in inches, at breast height (DBH) of the tree by 1.5 feet/inch, the product is in feet. For example: a tree with a six-inch DBH would have a CRR = 6 inches x 1.5 feet/inch = 9 feet.

**DIAMETER AT BREAST HEIGHT (DBH)** -The diameter in inches of the trunk of a mature tree measured at a point four and a half feet above ground level, along a line parallel to the trunk, from the uphill side of the tree. A mature tree is a tree that measures six inches, or greater, at diameter breast height (DBH). For trees where the main trunk divides (multi-stem) below the four-and-a-half-foot height, but at least six inches above ground level, the DBH shall be measured at the highest point below any division, or shall be the average of the stems measured at breast height, whichever is less. Multi-stem trees that split or fork below six inches above grade shall be treated as multiple individual trees.

**DANGEROUS TREE** - A tree or limbs thereof that meet one or more of the criteria below, as determined by a Licensed Tree Expert reported in writing, based upon accepted Arboricultural standards. Trees or limbs that do not meet any of the criteria below and are proposed to be removed solely for aesthetic, tree or landscape growth, or any type of construction purpose do not meet the definition of a dangerous trees.

1. Has an infectious disease or insect infestation that is likely to lead to the demise of the tree and/or nearby trees;
2. Is dead, dying, severely declining, and /or severely damaged, including severely storm damaged and tree(s) felled by natural causes;

3. Obstructs the operation or operational view of traffic signals and signs, streetlights, fire hydrants, sanitary sewer pipes, potable water pipes, or the safe passage of pedestrians or vehicles, where pruning attempts or protective measures have not been effective, or will cause demise of the tree;
4. Is causing obvious damage to public or private structures and/or infrastructure, that cannot be pragmatically mitigated;
5. Is otherwise determined, by a New Jersey Licensed Tree Expert, Certified Arborist, or an appropriate municipal representative, to be a threat to public health, safety, and/or welfare, which cannot be otherwise mitigated by an appropriate and pragmatic protection.

**LICENSED TREE EXPERT (LTE)** - A person who has been examined and proven competent in the science and art of diagnosing, treating and preventing tree injuries. The State of New Jersey license is a document that insures that the named individual has the expertise required to be presented to the public as a Licensed Tree Expert as established by N.J.S.A. 45:15C-11 et seq. Licensed Tree Experts can perform tree expert services which means and includes: tree pruning, repairing, brush cutting or removal, tree removal, stump grinding or removal, tree establishment, fertilization, cabling and bracing, lightning protection, consulting, diagnosis, and treatment of tree problems or diseases, tree management during site planning and development, tree assessment and risk management, and lawful application of pesticides or any other form of tree maintenance.

**LICENSED TREE CARE OPERATOR (LTCO)** - A person who has been examined and proven to be competent in the science and skills to perform tree care operator services which means and includes tree pruning, repairing, brush cutting or removal, tree removal, and stump grinding or removal. The State of New Jersey license is a document that insures that the named individual has the expertise required to be presented to the public as a Licensed Tree Care Operator as established by N.J.S.A. 45:15C-11 et seq.

**MULCH** - The application of a ground treatment, e.g. shredded bark, wood chips, within the critical root radius of a tree. Over-mulch is the condition where mulch and/or soil is applied higher than four (4) inches in height above soil surface within the critical root radius, or against the tree trunk or stems. Maintain mulch 3 to 5 inches away from the stems of young plants or shrubs, and 8 to 12 inches away from mature tree trunks. Improper-mulch is where a substance which is harmful to the tree is applied within the critical root radius of a tree.

**PERMITTEE** - A "person" who has received a Tree Removal Permit from the City.

**PERSON** - Any individual, resident, property owner, corporation, company, partnership, firm, property association, contractor, or subcontractor. Person shall not include a government agency or public utility, or the staff of these entities performing authorized work or actions on trees on property owned or operated by the agency or utility.

**PLANTING STRIP OR TREE LAWN** - The part of a public or private street right-of-way or easement between the right-of-way, property, or easement line(s), and the cartway or portion of the street designed for vehicular traffic, exclusive of any sidewalk and driveways.

**PUBLIC PROPERTY** - Real property owned by Federal, State, County or Local governments or their agencies or departments.

**REPLACEMENT TREE** -A tree of a species, cultivar, size and form appropriate for the location it will be planted and shall adhere to the American Standard of Nursery Stock (American National Standards Institute: ANSI Z60.1 most recent edition), published by the American Horticulture Industry Association, d/b/a AmericanHort, Columbus, Ohio.

**RESIDENT** - An individual who resides on the residential property or a contractor hired by the property owner or individual who resides on the residential property, where a tree, subject to this ordinance, is proposed for removal or is removed.

**STREET TREE** - A tree located in the planting strip and/or in the public or private right-of-way or easement adjacent to the portion of the street designed for vehicular traffic. This also includes trees planted in planting strips within the street cartway, i.e., islands, medians, and pedestrian refuges. Trees adjacent to public or private driveways and parking lots, and outside the planting strip or tree lawn, are not street trees.

**TREE** - A woody perennial plant (deciduous or coniferous), typically but not exclusively, having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground. Multi-stem trees that split or fork below six inches above grade shall be treated as multiple individual trees, otherwise they shall be considered one tree.

**TREE CALIPER** - The diameter in inches of the trunk of a young tree, measured six inches above the ground level for field grown trees; and measured from the soil line for container grown trees, which soil line should be at or near the top of the root flare, and six inches above the root flare for bare root plants, up to and including the four-inch caliper size interval (i.e., from four inches up to, but not including, four and one-half inches). If the caliper measured at six inches is four and one-half inches or more, then the caliper shall be measured at twelve inches above the ground level, soil line, or root flare, as appropriate. Multi-stem tree caliper shall be calculated as either one-half of the caliper of the three largest trunks, or the average caliper of all trunks.

**TREE REMOVAL** - To either purposefully kill or to cause irreparable damage that leads to the decline and/or death of a tree. Tree removal is typically the process of safely and methodically cutting down and removing a tree from its location. This can also include, but is not limited to, one or more of the following: digging, spading, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading, and/or soil compaction within the critical root radius (CRR) that leads to the decline and/or death of a tree.

Tree Removal does not include responsible pruning and maintenance of a tree, in accordance with industry accepted standards, the responsible application of treatments, and removal of exotic species intended to manage their spread pursuant to the "Prohibited Replacement Tree List," adopted by Brigantine City, or findings and official publication of a State of New Jersey agency. The Prohibited Replacement Tree List shall be available from the City and shall be posted on the City internet web page.

**TREE REMOVAL PERMIT** - Approval, issued by Brigantine City, to conduct tree removal or other regulated activities upon a tree or trees. Tree Removal Permit applications, information, forms, and standard details shall be available from the City and shall be posted on the City internet web page.

**§ 280-3 Regulated Activities:**

It shall be a violation of this code for any person to conduct purposeful tree removal, destruction, damage, injury, excavation, grinding, girdling, over-mulch, improper-mulch, soil compaction, fill application, or construct structures within the critical root radius of any tree in Brigantine, not exempt from these regulations as described in Section 280-4, without first obtaining a Tree Removal Permit as provided herein:

**A. Tree Removal Permit Required:**

1. Any person planning actions that include or may result in tree removal of a tree with a Diameter at Breast Height (“DBH”) of six inches or greater, or any size street tree, shall submit a Tree Removal Permit Application, and the prescribed initial application fee, if any, to the City on a complete form to be provided for this purpose.
2. Brigantine shall review and approve or deny the application within twenty (20) business days (days that City offices are officially open) of the date of receipt. If the application is determined to be incomplete, then the review period shall reset at (20) business days, from the date of re-submission. If not acted upon by the City within (20) business days, the application will be considered approved. No regulated, non-emergency, tree removal shall take place without an approved Tree Removal Permit for the tree(s) involved.
3. If the applicant is the owner or operator of a commercial farm, as defined in the New Jersey Department of Agriculture regulations, then the City may review the application with the Agricultural Advisory Committee, or appropriate staff liaison to the Agricultural Advisory Committee, to determine if the application is being made to benefit an anticipated land development proposal or application, in which case the Tree Removal Permit application shall be denied and the applicant shall be advised to submit a land use application to the City.
4. Activities related to a land development project that requires a Zoning Permit, Planning Board and/or Zoning Board of Adjustment approval shall provide an inventory of existing tree resources and a tally of proposed tree removal; and replacement; or replanting; or planting; for review by the City with the land development application. Issuance of the approved Zoning Permit to construct the approved land development work shall serve as the approved Tree Removal Permit for tree removal activities, as detailed in the land development application. Regulated tree removal shall not occur prior to the issuance of a Zoning Permit, or a separate Tree Removal Permit.
5. If Section 280-3.A.3 and/or 280-3.A.4 above is applicable to the Tree Removal Permit Application, the review periods detailed in Section 280-3.A.2 do not apply.

6. Tree care and removal are further regulated by the New Jersey Tree Experts and Tree Care Operators Licensing Act (N.J.S.A. 45:15C-11 et seq.). Businesses and individuals that provide tree care services are legally required to be appropriately insured, registered with the State, and must have individuals on staff that are licensed and appropriately trained to perform such services. Where Tree Removal Permit Application is filed by a property owner or resident it must include information for the LTCE/LTCO involved with the removal.

**B. Tree Replacement Quantity Requirements:**

Any person who removes one or more street trees of 2.5 inches or greater at DBH, or who removes one or more trees six (6) inches or greater DBH, unless exempt under Section 280-4, shall be subject to the Tree Replacement Requirements in Table 1. below.

**Table 1. Tree Replacement Requirements**

Category	Size of Tree to be Removed, In Inches DBH	Replacement trees to be planted In Inches Caliper
1	6 to 12.99 DBH and Street Tree 2.5 to 12.99 DBH	Plant one (1) tree with a minimum tree caliper of 1.5 for each tree removed
2	13 to 22.99 DBH	Plant two (2) trees with minimum tree caliper of 1.5 for each tree removed
3	23 to 32.99 DBH	Plant three (3) trees with minimum tree caliper 1.5 for each tree removed
4	33 or greater DBH	Plant four (4) trees with minimum tree caliper of 1.5 for each tree removed
		NOTE: A coniferous tree measuring 5 foot height shall be considered equal to a deciduous tree measuring 1.5 caliper for replacement requirement.

**C. Tree Replacement Planting Requirements:**

1. The species and type of replacement trees shall not be of a species, type, cultivar, or selection, known to be invasive, pursuant to the "Prohibited Replacement Tree List," adopted by the City, or the findings and official publication of a State of New Jersey agency. The Prohibited Replacement Tree List shall be available from the City and shall be posted on the City internet web page.
2. Replacement trees shall be planted on the same property as the trees removed or at another location agreed upon by the City, and shall be subject to post-planting observation by the City to confirm compliance with this Chapter.
3. Replacement trees shall be planted, during an appropriate season and weather conditions, within twelve (12) months of the date of tree removal of the original tree(s) or at an alternative date agreed upon by the City.
4. Replacement trees planted on private property shall be maintained and monitored by the Permittee for a period of two (2) years from planting date. Any tree that does not survive for that two (2) year period, or that upon observation by the City has been determined to



have been planted improperly, shall be replaced by the Permittee consistent with the replacement requirements herein.

5. Replacement trees shall be planted in accordance with the standard City tree planting detail. Replacement trees shall not be planted in temporary containers and shall be planted in soil in a manner that will support tree health and survival. The standard tree planting detail shall be available from the City and shall be posted on the City internet web page.
6. Replacement trees shall not be planted in planting strips or tree lawns that measure less than sixteen square feet in surface area, or less than three feet and six inches in any dimension.
7. Replacement trees planted within six feet of a paved sidewalk, path, or plaza, shall include the installation of a tree root barrier at least 12 inches in depth for a length of six feet, centered upon the trunk of the tree, along the edge of the paved walk, path or plaza.

#### **D. Conservation Areas and City Property:**

No person shall purposefully cause to occur any disturbance to land or vegetation, including the harming, injuring, girdling, removing and destroying of living trees, on any City property, or right-of-way, or in any area on private property designated for conservation by an approval of a City land use board, whether such area is established by specific delineation or by application of principles and processes set forth in the land use board approval and application documents, and in any other area for which conservation restrictions are in place by virtue of easements, deed restrictions, or other legal instruments. Conservation areas created by land use board approvals may be established by Greenbelt or other easement or deed restriction, but shall also be subject to this chapter and potential penalties pursuant to Chapter 198-61 of the City code if no deed restrictions or easements are recorded, whether or not the intent of the approval was to have such instruments recorded.

#### **E. Golf Course Area:**

No person shall purposefully cause to occur any disturbance to land or vegetation, including the harming, injuring, girdling, removing and destroying of living trees, on any area that sits on, surrounds, or borders the C-2 Zone District, which is comprised of the "Brigantine Golf Links" golf course.

#### **§ 280-4. Exemptions:**

All persons shall comply with the tree replacement and permit standards described within this Chapter, except in the cases detailed below. Justification shall be provided to the City by all persons claiming an exemption, prior to undertaking any regulated activity.

- A. Tree removal within a residential property with one single-family or two-family dwelling, that involves the removal of up to three (3) trees that fall into categories 1, 2, or 3 of the Tree Replacement Requirements Table 1 on an individual property, or per acre of an individual property exceeding one acre in size, with any partial acreage being pro-rated accordingly, within a five-year period. The number of trees removed is a rolling count across any five-year

period. For example, if three trees from category 1 are removed in July 2023, the 'count' resets to zero in July 2028. However, if one tree from category 1 is removed in July 2023 and another in July of 2025 the first tree will come off the count in July 2028 and the second in July 2030. A Tree Removal Permit Application shall be required for these trees in order to justify and record the exemption.

- B. Dangerous trees shall not be counted in the determination of exemptions under Section 280-4.A and may be removed without incurring any replacement tree planting or Tree Removal Permit Application Fee requirement, if any. Any tree(s) with a base located within 25' of the applicant's residential structure (home and garage) on residential property with one single-family or two-family dwelling will be considered a dangerous tree(s) for purposes of this Chapter. A Tree Removal Permit Application must be submitted to the City to justify and record the removal of one or more dangerous trees. There shall be an exception from filing a Tree Removal Permit Application for dangerous trees located on residential property with one single-family or two-family dwelling, determined as dangerous by a Licensed Tree Expert in a written report, even in the cases of storm damaged trees and trees felled by natural causes. The written report must be retained at the property for a minimum of five years, in case verification is necessary to be provided.
- C. Educational Institution tree farms and Commercial Tree farms in active operation, including nurseries, fruit orchards, and garden centers.
- D. Properties used for the practice of silviculture under a State approved forest stewardship or woodland management plan that is active and on file with the City.
- E. Any tree removal as part of a City or State decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- F. Any tree removal pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan.
- G. State approved game management practices, as recommended by NJDEP.
- H. Tree removal, maintenance or land management by the City or its authorized contractors or subcontractors.

#### **§ 280-5. Enforcement, Appeals:**

The City Manager shall designate staff to enforce Chapter 280. The designated staff person(s) may confer with the City Manager regarding enforcement of this Chapter 280. Applicants are hereby granted the right to appeal the aforesaid determination by the enforcement staff person to the City Manager, in which event the applicant must submit a written notice of appeal to the City within ten (10) days after receipt of the enforcement staff person's notification to the applicant. Thereupon, the City manager will, upon notice to the applicant, proceed to hear the matter within thirty (30) days after receipt of the appeal by the City. The decision of the City Manager may

affirm, reverse or modify the aforesaid determination and shall constitute the final administrative determination of the application.

**§ 280-6. Reporting:**

City staff shall report to the City Manager, City Council on an annual basis of the locations of replacement trees on public property.

**§ 280-7. Violations and Penalties:**

Any person who is found to be in violation of the provisions of this ordinance shall, upon conviction, be liable to the penalty established in City code for standard violations, in addition to the applicable Tree Removal Permit application fee, if any. The City may, based upon individual circumstances, require the planting of additional trees in accordance with the provisions of this Chapter in lieu of a fine.

**§ 280-8. Removal of Dangerous Trees:**

If a tree becomes dangerous, or develops dangerous limbs, as established by the standard of this Chapter, than the owner of the property on which the tree stands, shall implement appropriate protections and/or barriers as soon as possible. The property owner shall also promptly act to cause safe removal of the tree or the dangerous part thereof on receipt of written notice to that effect from the City Business Administrator or duly authorized personnel.

- A. Standard established; clear sight distance for vision at intersection. The owner or tenant of any lands lying within the City shall keep all brush, hedges and other plant life, growing within 10 feet of any street and within 25 feet of the intersection of two streets, cut to a height of not more than 2-1/2 feet, as deemed necessary and expedient for the preservation of public safety after a determination by the Chief of Police or any subordinates acting under the Chief's direction.
- B. Removal by City; If a property owner fails to remove the tree or portion thereof within thirty (30) days after receipt of written notice to do so, the work may be performed by the City under the advisement of the City Manager who shall also certify the cost to the City Council.
- C. Costs charged against land, lien established; upon determining the certified costs, the city Manager or designee shall examine them and shall cause the reasonable cost to be charged against the lands. The amount so charged shall become a lien upon the lands and shall be added to and become part of the taxes next to be assessed and levied on the lands, the same to bear interest at the same rate as other taxes and be collected and enforced by the same officer and in the same manner as taxes.

**§ 280-9 Severability:**

Where any section, subsection, sentence, clause, and phrase of this Ordinance is declared an independent Section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

**§ 280-10. Effective Date:**

A. This ordinance shall take effect one hundred and eighty (180) days after action or inaction by the City Council as approved by law and upon publication according to law.

INTRODUCTION: December 4, 2024

ADOPTION: December 18, 2024

Lynn Sweeney, RMC, City Clerk

Vince Sera, Mayor

**CITY OF BRIGANTINE  
ORDINANCE NO. 21 OF 2024**

**AN ORDINANCE AMENDING CHAPTER 210-37, ARTICLE II OF THE CODE OF  
THE CITY OF BRIGANTINE PORTION AS IT RELATES TO FEES**

**WHEREAS**, the City of Brigantine is permitted by its police power to establish certain fees for services within the City of Brigantine; and

**WHEREAS**, the City of Brigantine is desirous of updating its fees schedule so that said fees are clearly stated in a way that will be more understandable to the general public; and

**WHEREAS**, the City Council of the City of Brigantine is desirous of amending said fee schedule.

**NOW, THEREFORE, BE IT ORDAINED** by the City of Council of the City of Brigantine in the County of Atlantic; State of New Jersey as follows:

**SECTION I:** Section 210-37 of the Code of the City of Brigantine shall be amended to read as follows:

“The fees and charges for licenses, permits and services provided by the City of Brigantine, except for fees set by the “Uniform Construction Code in the Construction Officials Office, and the Uniform Fire Code are as set below:

<b>License</b>	<b>Fee</b>
<b><u>A</u></b>	
1. Advertising Agency (Mercantile License)	\$50.00
2. Advertising Bill, circular and sample distributors (Mercantile License) (Per day)	\$25.00
3. Advertising & Demonstrating Bus, Wagon, Vehicle (Mercantile License) (Per day)	\$75.00
4. Advertising or Demonstration Store (Mercantile License)	\$75.00
5. Alcoholic Beverage License	
a. Club License	\$150.00
b. Plenary Retail Consumption	\$1,750.00
c. Plenary Retail Distribution License	\$900.00
6. Amusements	
a. Arcade or Group (Mercantile License)	
I. Up to five (5) types	\$500.00
II. Over five (5) types (For each additional type)	\$75.00
b. Radio, fortune, keno, po-keno, bingo, skill bingo and similar games	

(Mercantile License)	
I.    Up to 75 chairs	\$700.00
II.   Each additional chair over 75 chairs	\$10.00
c.   Other group games having fewer than 10 chairs or no seating capacity	\$150.00
7. Amusement Games	
a.   Category and certification	
I.   No. 1 games (Per game)	\$150.00
II.  No. 2 games	
i.  Arcades with 50 machines or fewer	\$400.00
ii. Arcades with over 50 machines (Additional for each 50 machines or fewer)	\$400.00
III. No. 3 games (Per game)	\$150.00
IV.  No. 4 games	
i.  Up to 200 seats	\$600.00
ii. 201 to 350 seats	\$800.00
iii. Over 350 seats	\$1,200.00
V.   No. 5 games (Per game)	\$150.00
VI.  No. 6 games (Per game)	\$150.00
VII. No. 7 games (Per game)	\$150.00
b.   Any game not listed above (Per game)	\$150.00

Note: For a specific description of each category of game see Chapter 95 of the Code of the City of Brigantine

8. Amusement Rides (Mercantile License) (Per each ride of amusement)	\$100.00
9. Antique Shop (Mercantile License)	\$75.00
10. Art, Needle Work or Yard Shop (Mercantile License)	\$75.00
11. Assessment Search (By City Clerk)	\$15.00
12. Auction House (Mercantile License)	\$200.00
13. Auction (Mercantile Permit Fee)	\$50.00
14. Automatic Slot Amusement Machine (Mercantile License) (Each)	\$10.00
15. Automatic filling and Dispensing Machine (Mercantile License) (Each)	\$20.00
16. Automatic Weighing Machine (Mercantile License) (Each)	\$10.00
17. Automobile accessory and parts	\$75.00
18. Automobile agency or showroom (Mercantile License)	\$150.00
19. Automobile garage (Mercantile License)	\$75.00
20. Automobile Servicing Station	\$75.00
21. Awning, blind or shade shop (Mercantile License)	\$75.00

## B

1. Bait, fishing and tackle shop (Mercantile Licensing)	\$75.00
2. Bakery or pastry shop	\$75.00
3. Barber Shop (Mercantile Licensing)	\$75.00

4. Bath house or bathing establishment (Mercantile Licensing)	\$75.00 Plus
a. Each additional locker	\$1.00
5. Beach chair rental fee (Mercantile License)	\$75.00 Plus
a. Each additional chair	\$1.00
6. Beach sailboat permit	\$150.00
7. Beach tag fee	
a. Daily	\$10.00
b. Weekly	\$15.00
c. Seasonal badges purchased prior to June 1 <sup>st</sup>	\$20.00
d. Seasonal badges purchased after June 1 <sup>st</sup>	\$25.00
e. Seasonal badges for individuals 60 to 64 years of age purchased prior to June 1 <sup>st</sup>	\$10.00
f. Seasonal badges for individuals 65 years or older or Veterans or active military families of the Armed Forces of the United States of America	\$0.00
g. Seasonal badges for persons in active military service in the Armed Forces of the United States of America or their spouse or dependent children over the age of 12 years who reside in the same residence	\$0.00
h. Special Holiday Badge purchased prior to June 1 <sup>st</sup>	\$20.00
8. Beach vehicle, four-wheel drive permit	
a. Permit issued to an honorably discharged veteran of the United States Military or his or her spouse	\$0.00
b. Permit issued to persons in active military service in the Armed Forces of the United States of America, Reserve, National Guard or his or her spouse	\$0.00
c. Permit purchased in December for the following year through April 30 of the current year	\$200.00
d. Permit for the current year purchased from May 1 to <b>September 30</b>	\$300.00
e. Permit purchased in December, for use in the entire subsequent year, through <b>April 30</b> by a senior citizen or individual who is designated permanently disabled pursuant to federal Social Security regulations	\$80.00
f. Permit purchased by senior citizen or individual who is designated permanently disabled pursuant to Federal Social Security regulations during any other month	\$100.00
g. <b>Permit purchased after September 30<sup>th</sup> for use in current year</b>	\$100.00
h. Replace lost or stolen permit	\$30.00
i. Special Event permit	\$10.00
9. Beach wave runner/jet ski launching	\$125.00
10. Beauty parlor (Mercantile License)	\$50.00
11. Bicycle sales and repairs (Mercantile License)	\$50.00
12. Billiard parlor (Mercantile License)	\$75.00 Plus
a. Per billiard table	\$20.00
13. Bingo License (Per day)	\$10.00
14. Birth Certificate	\$15.00
15. Boat Agency or salesroom and accessories	\$75.00

16. Boat ramp permit	
a. Daily	\$25.00
b. Weekly	\$35.00
c. Seasonal prior to June 1 <sup>st</sup>	\$80.00
d. Seasonal after June 1 <sup>st</sup>	\$130.00
e. Replacement of lost or stolen permit	\$30.00
f. Annual charge to marina	\$500.00
17. Boat yard or marina (Mercantile License)	
a. 1 to 5 boats	\$20.00
b. Over 5 boats (Per additional boat)	\$2.00
c. 1 to 5 slips	\$20.00
d. Over 5 slips (Per additional slip)	\$4.00
18. Boats for charter (Mercantile License)	\$50.00
19. Book store (Mercantile License)	\$75.00
20. Book sales and soliciting agents (Mercantile License)	\$75.00
21. Bottler or distributor of beverages or agent or representative thereof (Mercantile License)	\$75.00
22. Bowling alley (Mercantile License) (Per lane)	\$20.00
23. Bus Terminal (Mercantile License)	\$150.00

## C

1. Carnival	\$1,500.00
2. Canvassers (Mercantile License)	\$75.00
3. Certificate of carbon monoxide, smoke detector alarm, and portable fire extinguisher compliance, when application is submitted;	
a. 11 or more business days prior to settlement	\$40.00
b. Between 4 and 10 business days prior to settlement	\$75.00
c. Less than 4 business days prior to settlement	\$135.00
4. Carpet store, furniture, and furnishings (Mercantile License)	\$75.00
5. Catamaran beach permit (See also beach sailboats)	\$150.00
6. Cat license	\$10.00
7. Certificate of Land Use Compliance	\$75.00
8. Charter boat (Mercantile License)	\$75.00
9. Cigarette vending machine (Mercantile License) (Each)	\$10.00
10. Cigar, cigarette, tobacco, candy & sundries wholesale (Mercantile License) (Each)	\$75.00
11. Cigars and tobacco – retail (Mercantile License)	\$75.00
12. Circus (Mercantile License)	\$1,500.00
13. Civil Union License	\$28.00
14. Civil Union Certified Copy	\$10.00
15. Cleaning, pressing, or dyeing (Mercantile License)	\$75.00
16. Clothing, haberdashery (Mercantile License)	\$75.00
17. Cold storage plant with public service (Mercantile License)	\$75.00
18. Commercial sign makers (Mercantile License)	\$75.00



19. Community Center Programs
  - a. See Recreation Programs and Camps
20. Community Center Room Reservations
  - a. See Room Reservations (Community Center)
21. Confectioner (Mercantile License)
  - a. Retail \$75.00
  - b. Wholesale, retail, and manufacturing \$75.00
22. Council on Affordable Housing Development Fees
  - a. Residential Development Fees
    - i. Refer to Chapter 150 of the Code of the City of Brigantine
  - b. Non-Residential Development Fees
    - i. Refer to Chapter 150 of the Code of the City of Brigantine
  - c. Residential and Non-Residential Development When a "D" variance has been granted
    - i. Refer to Chapter 150 of the Code of the City of Brigantine

## D

1. Dairy products store (Mercantile License) \$75.00
2. Dance Hall (Mercantile License) \$250.00
3. Dance academy or studio (Mercantile License) \$75.00
4. Death Certificate \$15.00
5. Delicatessen without luncheonette or restaurant (Mercantile License) \$75.00
6. Delivery or collecting vehicle engaging in retail trade not connected with an otherwise licensed business in the City of Brigantine (Mercantile License) \$75.00
7. Detail Charges – Police, Fire, Public Works
  - a. See Personnel Detail
8. Department Store (Mercantile License)
  - a. Up to 5,000 sq. ft. of sales area \$75.00
  - b. From 5,000 sq. ft. to 7500 sq. ft. of sales area \$100.00
  - c. Over 7,500 sq. ft. of sales area \$200.00
9. Discovery in municipal court and other court matters
  - a. \$0.75 per page up to the first 10 pages
  - b. \$0.50 for pages 11-20
  - c. \$0.25 for pages 21 and continuing
  - d. Additional fee for tapes and other media at cost production
10. Dog License
  - a. Neutered \$10.00
  - b. Unneutered \$13.00
11. Dog License Fee, Vicious \$700.00
12. Domestic Partnership License \$28.00
13. Domestic Partnership Certified Copy \$15.00
14. Driving school (Mercantile License) (Each vehicle) \$20.00

15. Drug store (Mercantile License)	\$75.00
16. Dry goods store (Mercantile License)	\$75.00
17. Dumpster <del>of</del> or Portable Storage Unit (First 30-Day Period)	\$35.00
a. Each additional 15-day renewal period	\$20.00
18. Dumpsters Required as Condition of Construction Permit	
a. When construction permit is valued at \$250.00 or greater	\$50.00
b. All others	\$25.00
19. Off-Site Dumpsters (In the Street)	
a. First 30-day period	\$75.00
b. Each 15-day renewal	\$50.00

## E

1. Electrical appliance and supply store (Mercantile License)	\$50.00
2. Commercial excavations pursuant to Chapter 165 (As charged by the Construction Official)	up to \$50.00
3. Equipment Usage	
a. Based on FEMA Schedule of Equipment Rates	

## F

1. Fire and other altered good sale (Mercantile License) (Per day)	\$10.00
2. Fire Prevention fees	
a. Fees as established pursuant to Uniform Fire Code and shall be available at the Brigantine Fire Prevention office	
3. Fire arms purchaser identification cards	\$50.00
4. 5 and 10 cent store or similar establishments (Mercantile License)	
a. Up to 5000 sq. ft. of sales area	\$50.00
b. From 5000 sq. ft to 7500 sq. ft. of sales area	\$75.00
c. Over 7500 sq. ft. of sales area	\$100.00
5. Flood Plain Development Permit Fee	\$50.00
6. Flower and plant store (Mercantile License)	\$75.00
7. Food store, grocery store or market (Mercantile License)	
a. Up to 3000 sq. ft of sales area	\$75.00
b. From 3000 sq. ft to 4000 sq. ft of sales area	\$100.00
c. From 4001 sq. ft. to 5000 sq. ft. of sales area	\$150.00
d. From 5001 sq. ft. to 7000 sq. ft. of sales area	\$250.00
e. Over 7000 sq. ft. of sales area	\$400.00
8. Freight Terminal (Mercantile License)	\$75.00
9. Fuel Pump not connected with a garage or service station (Mercantile License) (Per pump)	\$10.00
10. Furnishings, furniture, or carpeting (Mercantile License)	\$75.00
11. Retail furniture store (Mercantile License)	

a. Up to 5000 sq. ft. of sales area	\$50.00
b. 5001 sq. ft. to 7500 sq. ft. sales area	\$75.00
c. Over 7500 sq. ft of sales area	\$125.00
12. Furs and fur storage (Mercantile License)	\$50.00

## G

1. Games of Chance	
a. Pull tab raffles	As allowed by State
b. On premises 50/50 draw	As allowed by State
c. Off premises draw	As allowed by State
2. Garage sale or yard sale	\$15.00
3. General business establishment not otherwise classified in this fee ordinance (Mercantile License)	\$75.00
4. Going out of business sale (Mercantile License) (Each day)	\$7.00
5. Greenhouse, hothouse, flowers (Mercantile License)	\$75.00
6. Groceries, wholesale (Mercantile License)	\$100.00
7. Grocery store, food store, and market (Mercantile License)	
a. Up to 300 sq. ft. of sales area	\$75.00
b. From 300 sq. ft. to 4000 sq. ft.	\$100.00
c. From 4001 sq. ft. to 5000 sq. ft.	\$150.00
d. From 5001 sq. ft. to 7000 sq. ft.	\$250.00
e. From 7000 sq. ft of sales area	\$400.00

## H

1. Handgun, permit to purchase	\$25.00
2. Handgun, permit to carry	\$150.00
3. Hardware, China, and glassware (Mercantile License)	\$75.00
4. Hazardous Material clean up	\$250.00
5. Horseback Riding Permit (Per 2 horses)	(Veteran) \$50; (Non-Veteran) \$100.00
6. Hothouse, greenhouse, flowers, or plants (Mercantile License)	\$75.00
7. Hucksters (Mercantile License)	\$75.00

## I

1. Ice Business (Mercantile License)	\$75.00
2. Ice Machines (Mercantile License) (Each)	\$15.00
3. Ice Cream manufacturers and distributors (Mercantile License)	
a. Retail	\$75.00
b. Wholesale	\$100.00
4. Ice Cream parlor (Mercantile License)	\$75.00

5. Ice Cream sale on beach (Veteran Only)	\$100.00
6. Impound Lot Storage by City (Per day per vehicle)	\$15.00
a. After 30 days (Per day per vehicle)	\$25.00
7. Itinerant merchants (Mercantile License) (Per day)	\$30.00
8. Itinerant vendors (Mercantile License) (Per day)	\$30.00

## J

1. Jet ski beach launching	\$125.00
2. Jewelry and jewelry novelties (Mercantile License)	\$75.00
3. Jukebox (Mercantile License) (Each)	\$10.00
4. Junk collectors by wagon or truck (Each vehicle)	\$150.00

## K

RESERVED

## L

1. Land Use	See Planning and Zoning
2. Laundry (Mercantile License)	
a. Machine operated self-service	\$20.00 Plus
I. Each washing machine or drying machine	\$5.00
II. Other than self-serve	\$75.00
3. Laundry collecting and distribution (Mercantile License)	\$75.00
4. License, Permit or Service	
a. Bulkhead Permits	
I. New or Replacement Project (More than 20% of Bulkhead)	\$600.00
II. Minor Repair (Replacement of up to 20% of Bulkhead)	\$300.00
b. Licensing Agreement	
I. Application	\$300.00
II. Escrow	\$500.00
5. Limo (Mercantile License) (Each Vehicle)	\$75.00
6. Linen and towel supply service (Mercantile License)	\$75.00
7. Liquor License	See alcoholic beverage license
<del>8. List of Property Owners within 200 feet from Tax Assessor</del>	<del>\$10.00</del>
9. Lumberyard, hardware store (Mercantile License)	\$75.00

## M

1. Manufacturing place or device (Mercantile License)	\$75.00
2. Marriage License	\$28.00
3. Marriage License, certified copy	\$15.00
4. Marina or boat yard (Mercantile License)	
a. 1 to 5 boats	\$20.00
b. Over 5 boats (Per boat)	\$2.00
c. 1 to 5 slips	\$20.00
d. Over 5 slips (Per slip)	\$4.00
5. Map, Zoning	\$15.00
6. Meats or poultry, wholesale (Mercantile License)	\$75.00
7. Mechanical amusement device (Mercantile License) (Each)	\$10.00
8. Mercantile License	
a. For all classifications not listed herein	\$75.00
b. Late charge	\$7.00
c. Transfer of license charge	\$40.00
d. Replacement of lost, stolen, defaced, or destroyed Mercantile License (Per license)	\$35.00
e. Amount to be paid to Tourism and Business Development for each mercantile license issued in the City of Brigantine	\$10.00
9. Meters and Meter Readings	See water meters
10. Millinery (Mercantile License)	\$75.00
11. Motel and hotel (Mercantile License)	\$50.00 Plus
a. Each unit with kitchen facility	\$10.00
b. Each sleeping room unit	\$5.00
12. Motorcycle sale or rental (Mercantile License)	\$75.00
13. Musical Instruments, music, or records (Mercantile License)	\$75.00

## N

1. Newspapers publishers (Mercantile License)	\$75.00
2. Newsstand not connected with any licensed business (Mercantile License)	\$75.00
3. Noise variance from ordinance requirement	\$150.00
4. Notary seal (Per page or signature)	\$2.00

## O

1. Optical goods (Mercantile License)	\$75.00
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## P

1. Paint stores, paint supply stores and hardware stores (Mercantile License)	\$75.00
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2. Parades and assemblies		\$50.00
3. Parking Lots		
a. Municipal ocean front parking lots (Seasonal)		\$30.00
b. Municipal ocean front parking lots (Daily)		\$10.00
c. Designated municipal commercial parking lots (Yearly)		\$210.00
d. Designated municipal commercial parking lots (Daily)		\$35.00
e. Temporary storage of modular homes on Municipal parking lots		See storage
4. Permit to purchase handgun		\$25.00
5. Permit to carry handgun		\$150.00
6. Photocopies	Maximum allowable Pursuant to statute	
7. Photograph gallery or shop (Mercantile License)		\$75.00
8. Pickleball		
a. Season Pass (Non-senior)		\$120.00
b. Season Pass (Senior)		\$100.00
c. Season Pass (Youth)		\$60.00
d. Month Pass (31 days, no age)		\$60.00
e. Pay as you go Court Reservation (No age) (Per hour)		\$12.00
f. Pay as you go Pickleball (No age) (Per session)		\$10.00
9. Pile driving, bulkheads and pier (Plus water usage and permit)		\$50.00
10. Pinball or similar machine (Mercantile License) (Each machine)		\$50.00
11. Ping-pong (Mercantile License)(Each table)		\$10.00
12. Planning and Zoning		
a. Subdivisions		
I. Minor and Preliminary and Final		
i. Application Fee		\$500.00
ii. Escrow Fee		\$3,500.00
iii. Amendment		\$250.00
iv. Amendment/Revision Escrow (Per submission)		\$1,500.00
v. Hardship 'C' Variance (Per variance)		\$50.00
vi. Escrow Variance (Per variance)		\$300.00
vii. Plot Plan Review		\$650.00
viii. Administrative Tax Map Fee (Per lot)		\$50.00
II. Major/Sketch Plat		\$200.00
III. Major Preliminary Plat		
i. Preliminary		\$400.00 Plus
a. Per Lot		\$50.00
ii. Escrow Fee		\$5,000.00
iii. Hardship Variance 'C' (Per variance)		\$50.00
iv. Escrow Variance 'C' (Per variance)		\$300.00
v. Amendment		\$100.00
vi. Amendment/Revision Escrow (Per submission)		\$2,500.00
vii. Final		\$400.00 Plus
a. Per Lot		\$50.00
viii. Escrow Final		\$5,000.00

	ix.	Extension	\$500.00 Plus
		a. Per Lot	\$50.00
	x.	Administrative (Per lot)	\$50.00
b.		Site Plan	
	I.	Minor	
		i. Site Plan	\$750.00
		ii. Site Plan Escrow	\$3,500.00
		iii. <del>Hardship</del> Variance 'C' (Per variance)	\$50.00
		iv. <del>Hardship</del> Escrow (Per variance)	\$300.00
		v. Compliance Review (Per Submission)	\$1,500.00
	II.	Major	
		i. Preliminary	\$750.00
		ii. Escrow	\$5,000.00
		iii. Final	\$400.00
		iv. Final Escrow	\$4,000.00
		v. Amendments	\$100.00
		vi. Amendment/Revision Escrow (Per submission)	\$3,000.00
		vii. Extension	\$100.00
		viii. Extension Escrow	\$2,500.00
		ix. <del>Hardship</del> 'C' Variance (Per variance)	\$50.00
		x. <del>Hardship</del> Escrow (Per variance)	\$300.00
		xi. Compliance Review (Per Submission)	\$1,500.00
c.		Variance	
	I.	Appeals pursuant to NJSA 40:55D-70a	\$350.00 Plus
		i. Escrow	\$2,500.00
	II.	Interpretations pursuant to NJSA 40:55D-70-b	\$350.00 Plus
		i. Escrow	\$2,500.00
	III.	<del>Hardships</del> Variance pursuant to NJSA 40:55D-70c	\$200.00 Plus
		i. Per Variance	\$50.00
		ii. Escrow	\$2,000.00 Plus
		a. Per variance	\$300.00
	IV.	Use pursuant to NJSA 40:55D-70d	
		i. Application Fee	\$400.00
		ii. Escrow Fee	\$3,500.00
	V.	Compliance Review (Per Submission)	\$1,500.00
d.		Conditional Use Permit	\$250.00
e.		Conditional Use Permit Escrow	\$2,500.00
f.		Conceptual Development Meeting	\$250.00
g.		Conceptual Development Escrow	\$1,500.00
h.		Administrative Review	\$2,500.00
i.		Plan Revisions/Resubmissions not covered herein (Per submission)	
		I. Escrow Fee	\$1,500.00
j.		Publication of Final Decision	\$50.00 (Plus
		direct cost of publication which is paid directly to the newspaper)	

k.	Construction and Sand Moving Permit an inspection fee of 5% of the construction costs)	\$500.00 (Plus
l.	Soil Boring/Test Pits Witnessing	\$50.00 Plus
	I. Escrow	\$750.00 Plus
	II. Per additional boring/test pit	\$150.00
m.	The state fees are non-refundable	
	I. The escrow fees shall be held in escrow to cover the costs of professional services and board review, including engineering, planning and legal or other incidental costs.	
	II. Applicant will be billed additional escrow when needed. This amount must be paid prior to final resolution being provided.	
	III. Escrow funds not used shall be returned to the applicant upon the issuance of a certificate of occupancy (or project closeout for non-construction related projects). completion of the project.	
n.	The applicant, as a condition of submission, shall agree in writing to pay all reasonable and necessary costs for professional review of the application and for other professional and secretarial services required by the application.	
13.	Plumbing, steam fitting, gas fitting supplies (Mercantile License)	
	a. Retail	\$75.00
	b. Wholesale	\$100.00
14.	Police Department Detail	
	a. Sergeant (2 Hour Minimum) (Per hour)	\$85.00
	b. Patrolman (2 Hour Minimum) (Per hour)	\$75.00
	c. Detail rates on Holidays pursuant to the Collective Bargaining Agreement	
15.	Fire Department Detail	
	a. Captain (2 Hour Minimum) (Per hour)	\$95.00
	b. Lieutenant (2 Hour Minimum) (Per hour)	\$85.00
	c. Fire Official (2 Hour Minimum) (Per hour)	\$85.00
	d. Fire fighter (2 Hour Minimum) (Per hour)	\$75.00
	e. Detail rates on Holidays pursuant to the Collective Bargaining Agreement	
16.	Public Works Detail	
	a. Foreman (2 Hour Minimum) (Per hour)	\$80.00
	a. Laborer Operator Driver (2 Hour Minimum) (Per hour)	\$70.00
	b. Laborer (2 Hour Minimum) (Per hour)	\$65.00
	c. Hazardous Material Clean Up Fee	\$500.00 Plus
	I. Cost of cleanup based on vendor pricing	
	d. Detail rates on Holidays pursuant to the Collective Bargaining Agreement	
17.	Pre employment Application Fee (Not to exceed)	\$75.00
18.	Print Shop (Mercantile License)	\$75.00
19.	Professional Office (Mercantile License)	\$75.00



RESERVED

**R**

1. Radio and television supplies (Mercantile License)	\$75.00
2. Recreation Class Session Fees	
a. Group fitness classes, per class, per session for seniors (Age 60+)	\$2.00
I. 8 classes per session	\$16.00
II. 10 classes per session	\$20.00
III. 16 classes per session	\$32.00
IV. 20 classes per session	\$40.00
V. 24 classes per session	\$48.00
VI. 30 classes per session	\$60.00
b. Group fitness classes, per class, per session for non-seniors (Age 18-59)	\$5.00
I. 8 classes per session	\$40.00
II. 10 classes per session	\$50.00
III. 16 classes per session	\$80.00
IV. 20 classes per session	\$100.00
V. 24 classes per session	\$120.00
VI. 30 classes per session	\$150.00
3. Recreation Programs and Camps	
a. Art Programs	
I. Drawing	(Senior) \$80.00; (Non-Senior) \$130.00
II. Painting with Acrylics	(Senior) \$100.00; (Non-Senior) \$150.00
III. Pastel Painting	(Senior) \$80.00; (Non-Senior) \$130.00
IV. Watercolor	(Senior) \$80.00; (Non-Senior) \$130.00
b. Instructional Programs	
I. Crocheting	\$100.00
II. Film	(Senior) \$75.00; (Non-Senior) \$125.00
III. La Bell' Italia	(Senior) \$25.00; (Non-Senior) \$75.00
IV. Photography	(Senior) \$35.00; (Non-Senior) \$70.00
c. Youth Camps	
I. Camp Brigantine	
1. Three (3) Weeks	
a. First Child	\$1,600.00
b. Each Additional Child	\$300.00
2. Four (4) Weeks	
a. First Child	\$1,700.00
b. Each Additional Child	\$400.00
3. Five (5) Weeks	
a. First Child	\$1,800.00
b. Each Additional Child	\$500.00
4. Six (6) Weeks	

	a. First Child	\$1,900.00
	b. Each Additional Child	\$600.00
	5. Seven (7) Weeks	
	a. First Child	\$2,000.00
	b. Each Additional Child	\$700.00
II.	Summer Sports Camp	
	1. First Child (Per week)	\$50.00
	2. Each additional child in same program (Per week)	\$30.00
d.	Youth Programs	
	I. Chess for Kids	\$40.00
	II. Kids Art Classes	\$50.00
	III. Kids Yoga	\$50.00
	IV. Kids Zumba	\$50.00
4.	Rental Registration/inspection fees	
	a. Initial rental registration inspection (Per unit for all units)	\$150.00
	b. Reinspection due to failed initial inspection	\$25.00
	c. Reinspection due to failed re-inspection (Per unit for all units)	\$100.00
	d. Reinspection due to change in tenancy (Per unit for all units)	\$100.00
	e. Non-life Hazard Inspection	\$60.00
	f. Short term rental: License Fee (Per advertised bedroom)	\$150.00
	g. Digital Lodging Tax (Marketplace only) (Per online booking)	1.25%
	h. License Transfer Fee (All rentals) (Per unit)	\$150.00
5.	Restaurant, luncheon, and diner (Mercantile License)	\$75.00 Plus
	a. Per Seat	\$1.00
6.	Returned Payment (Electronic fund transfer and check)	\$30.00
7.	Room Reservations (Community Center)	
	a. Group A: Municipal government and municipal sponsored/co-sponsored groups, 501(c)3 charitable organizations, and other organizations at the discretion of the Director	No Fee
	b. Group B: Any profit-making individuals, organizations, and non-profit organizations charging fees to the public	
	I. Dining Room (Per hour)	\$100.00
	II. Multi-Purpose Room (Per hour)	\$100.00
	III. Gym (Per hour)	\$100.00
	IV. Activity Room (Per hour)	\$50.00
	V. Conference Room (Per hour)	\$50.00
	VI. Art Room (Per hour)	\$50.00
	VII. Kitchen (Per hour)	\$100.00

## S

1. Sailboat, beach permit	\$150.00
2. Sewer	Individual Ordinance
3. Sewer service connection changes	Individual Ordinance

4. Sewing Machine License (Mercantile License)	\$75.00
5. Shoe Sales and repairs (Mercantile License)	\$75.00
6. Shooting gallery (Mercantile License)	\$500.00
7. Shows and other open-air amusements (Mercantile License)	\$300.00
8. Sidewalk, streets, and curbs	See streets, curbs, and sidewalks
9. Site plan	See Planning and Zoning
10. Skating Rink (Mercantile License)	\$75.00
11. Certificate of smoke detector carbon monoxide alarm and portable fire extinguisher compliance, when application is submitted;	
a. 11 or more business days prior to settlement	\$35.00
b. Between 4 to 10 business days prior to settlement	\$70.00
c. Less than 4 business days prior to settlement	\$125.00
12. Special Event Fees (Special Event in Recreational Areas – Beaches, Parks, 26 <sup>th</sup> Street Complex, 42 <sup>nd</sup> Street Complex, Park, on Golf Course Drive, North End Observation Deck, Parades and Assemblies)	
a. Guests of 20 and under	\$25.00
b. Guests 20 to 50	\$50.00
c. Guests 50 to 100	\$125.00
d. Guests over 100	\$250.00
e. Commercials/Films, Surfing Events Recreational Games (Up to 3 days)	\$350.00
i. Each additional day	\$200.00
f. Professional Photo Sessions (Per day)	\$50.00
g. Rental of Beach Patrol Equipment (Boats/Stands) (Per day) (With Public Works setup)	\$175.00
h. Application Review Fees	
i. Filed prior to 60 days of the event	\$25
ii. Filed prior to 30 days of the event	\$50
iii. Filed prior to 15 days of the event	\$75

\*\* Special events with guests over 100 will be allowed only after 6:00pm unless approved by the City Manager.

13. Stationary, book, magazine, and/or novelty store (Mercantile License)	\$75.00
14. Storage (Temporary) Modular homes on municipal parking lots (Per day)	\$50.00
15. Streets, curbs, and sidewalks permit applications	\$150.00
16. Street openings	
a. Permit	\$150.00
b. Guarantee or bond	\$1,000.00
17. Storage warehouse (Mercantile License)	\$100.00
18. Store Order or catalog store	\$75.00
19. Stores or businesses not otherwise classified herein (Mercantile License)	\$75.00
20. Structures	
a. Permit for moving structure	\$500.00

- b. Employee services, per hour, with a minimum of two (2) police officers and two (2) Public Works employees required as well as any appropriate equipment as determined by the Department of Public Works See Personnel Detail
  - c. Additional employee services per hour, per police officer or Public Works employee including any employees necessary for police department notification along route and any additional services or labor which must be provided See Personnel Detail
  - d. Any costs, losses or damages incurred plus City employee time required for repairs Actual Cost
  - e. Escrow fee \$5,000.00
21. Subdivision See Planning and Zoning

## T

- 1. Tailor or clothing repair (Mercantile License) \$75.00
- 2. Tax assessor list of properties within 200 feet; **(whichever is greater) \$.25 per name or \$10.00**
- 3. Tax Search report (Per year) \$1500.00
- 4. Tax sale certificate of redemption (Per certificate) \$25.00
- 5. Tax search fee \$10.00
- 6. Tax Sale Certificate Replacement \$100.00
- 7. Taxicabs
  - a. Taxicab owner's license (Per taxicab per year) \$250.00
  - b. Taxicab driver's license (Per year) \$35.00
  - c. Administrative transfer fee for transfer of, taxicab owner's license (Per license) \$35.00
  - d. Administrative fee for issuance of an owner's license for a vehicle replacing a lost, stolen, or damaged license (Per license) \$35.00
  - e. Administrative fee for issuance of a taxicab driver's license to replace a lost, stolen, or damaged taxicab driver's license (Per license) \$35.00
  - f. Temporary New Year's Eve License \$25.00
- 8. Tennis
  - a. Season Pass (Non-senior) \$120.00
  - b. Season Pass (Senior) \$100.00
  - c. Season Pass (Youth) \$60.00
  - d. Month Pass (31 days, no age) \$60.00
  - e. Pay as you go Court Reservation (No age) (Per hour) \$12.00
- 9. Theater, cinema, or playhouse (Mercantile License) \$125.00
- 10. Trampoline (Mercantile License) \$75.00 Plus
  - a. Each trampoline \$5.00
- 11. Transient merchant or itinerant vendor (Per day) \$75.00

## U

- 1. Undertaker, mortician, or funeral home (Mercantile License) \$75.00

- |                                     |         |
|-------------------------------------|---------|
| 2. Upholsterer (Mercantile License) | \$50.00 |
|-------------------------------------|---------|

**V**

- |                                                                                                                                                                                                                                  |                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1. Variance                                                                                                                                                                                                                      | See Planning and Zoning |
| 2. Variety store                                                                                                                                                                                                                 | See 5 and 10 cent store |
| 3. Vehicles                                                                                                                                                                                                                      |                         |
| a. Each vehicle being used for the following purposes, except where the owner thereof is paying a license fee pursuant to this section of the Code of the City of Brigantine for the purpose in which the vehicle is being used. |                         |
| I. Sale and/or delivery of milk, ice, bread, or bakery products (Per vehicle)                                                                                                                                                    | \$25.00                 |
| II. Sale, solicitation, or delivery of materials in conjunction with fumigation or extermination of rodents or pests (Per vehicle)                                                                                               | \$50.00                 |
| III. Sale, solicitation, delivery, and performing landscaping, gardening, or nursery services (Per vehicle)                                                                                                                      | \$50.00                 |
| IV. Sale, solicitation, delivery, merchandising or performing services not otherwise classified (Per vehicle)                                                                                                                    | \$50.00                 |
| 4. Vehicles, Storage at City Impound Lot (Per day)                                                                                                                                                                               | \$15.00                 |
| 5. Vending machines (Mercantile License) (Per machine)                                                                                                                                                                           | \$20.00                 |
| 6. Vicious Dog License                                                                                                                                                                                                           | \$700.00                |

**W**

- |                |                        |
|----------------|------------------------|
| 1. Water       | See separate ordinance |
| 2. Wave runner | See jet ski            |

**X**

RESERVED

**Y**

- |                             |         |
|-----------------------------|---------|
| 1. Yard Sale or garage sale | \$15.00 |
|-----------------------------|---------|

**Z**

- |                |         |
|----------------|---------|
| 1. Zoning Book | \$60.00 |
|----------------|---------|

~~2. Zoning Map~~

~~\$15.00~~

3. Zoning & Planning

See Planning & Zoning

4. Zoning Permits

\$75.00

Introduction: December 4, 2024

Adoption: December 18, 2024

Lynn Sweeney, RMC, City Clerk

Vince Sera, Mayor

**CITY OF BRIGANTINE  
ORDINANCE NO. 22 OF 2024**

**AN ORDINANCE AMENDING CHAPTER 61, SALARIES AND COMPENSATION OF  
THE CODE OF THE CITY OF BRIGANTINE PURSUANT TO N.J.S.A. 40A:9-165,  
ESTABLISHING THE SALARIES AND WAGES OF CERTAIN OFFICERS AND  
EMPLOYEES OF THE CITY OF BRIGANTINE, COUNTY OF ATLANTIC, STATE OF  
NEW JERSEY**

**THE GOVERNING BODY OF THE CITY OF BRIGANTINE DOES ORDAIN AND  
ENACT AS FOLLOWS:**

**SECTION 1:** The salaries and wages of employees whose terms and conditions of employment are governed by a collective bargaining agreement shall be as set forth in their respective bargaining agreements.

**SECTION 2:** The salaries and wages of the other officers and employees of the City of Brigantine shall be paid within the specific ranges.

	<b>MINIMUM</b>	<b>MAXIMUM</b>
Mayor	\$15,000.00	\$20,000.00
Deputy Mayor	\$13,000.00	\$18,000.00
Member of Council	\$11,000.00	\$16,000.00
City Manager	\$100,000.00	\$160,000.00
Deputy City Manager	\$60,000.00	\$100,000.00
Administrative Assistant	\$40,000.00	\$71,500.00
Part Time Administrative Assistant	\$15,000.00	\$35,000.00
<del>Account</del> Part Time Clerk (Hourly)	Min. Wage	\$25.00
Temporary Clerk (Hourly)	Min Wage	\$25.00
Chief Financial Officer	\$70,000.00	\$160,000.00
Part Time Chief Financial Officer	\$15,000.00	\$45,000.00
City Clerk	\$70,000.00	\$110,000.00
Deputy City Clerk	\$30,000.00	\$60,000.00
Tax and Utility Collector	\$70,000.00	\$110,000.00
Deputy Tax and Utility Collector	\$30,000.00	\$60,000.00
Tax Assessor	\$70,000.00	\$110,000.00
Deputy Tax Assessor	\$30,000.00	\$60,000.00
Field Representative, Tax Assessor	\$30,000.00	\$60,000.00
Personnel Director	\$60,000.00	\$85,000.00
Comptroller	\$55,000.00	\$90,000.00
Part Time Comptroller	\$1,500.00	\$6,000.00
City Engineer	\$70,000.00	\$105,000.00
<del>Purchasing/Inventory Control Officer</del>	<del>\$12,000.00</del>	<del>\$20,000.00</del>
Part Time Qualified Purchasing Agent	\$10,000.00	\$30,000.00
Judge of the Municipal Court	\$20,000.00	\$40,000.00
Municipal Court Administrator	\$60,000.00	\$85,000.00
Municipal Prosecutor/Assistant City Solicitor	\$18,000.00	\$30,000.00
Chief of Police	\$100,000.00	\$175,000.00
Class I Special Police Officer (Hourly)	Min. Wage	\$20.00
Class II Special Police Officer (Hourly)	\$22.00	\$35.00
Class III Special Police Officer (Hourly)	\$22.00	\$35.00

School Crossing Guard (Hourly)	Min. Wage	\$25.00
Fire Chief	\$100,000.00	\$165,000.00
Fire Official	\$50,000.00	\$140,000
<del>Part Time FF/EMT (Hourly)</del>	<del>Min. Wage</del>	<del>\$20.00</del>
<del>Part Time EMT (Hourly)</del>	<del>Min. Wage</del>	<del>\$20.00</del>
Part Time Dispatcher (Hourly)	\$20.00	\$30.00
Part Time Fire Inspector (Hourly)	Min. Wage	\$20.00
Rental Registration Inspector (Per Inspection)	\$16.00	\$20.00
Rental Registration Re-Inspector (Per Inspection)	\$12.00	\$18.00
Emergency Management Coordinator	\$3,500.00	\$9,500.00
Deputy Emergency Management Coordinator	\$0.00	\$5,000.00
Code Enforcement Supervisor	\$50,000.00	\$90,000.00
Part Time Code Enforcement Inspector (Hourly)	\$20.00	\$35.00
Superintendent of Public Works	\$100,000.00	\$150,000.00
Supervisor, Water and Sewer Utility	\$70,000.00	\$110,000.00
Supervisor, Public Works	\$70,000.00	\$110,000.00
Water and Sewer License Stipend	\$5,000.00	\$15,000.00
Part Time Public Works (Hourly)	Min. Wage	\$20.00
Seasonal Laborer (Hourly)	Min. Wage	\$25.00
Clean Communities Coordinator	\$1,000.00	\$3,000.00
Recycling Coordinator	\$1,000.00	\$1,500.00
Animal Control Officer	\$9,000.00	\$17,000.00
Municipal Housing Liaison	\$5,000.00	\$15,000.00
Construction Official	\$70,000.00	\$130,000.00
Fire Sub Code Official	\$5,000.00	\$15,000.00
Electrical Sub Code Official	\$12,000.00	\$25,000.00
Plumbing Sub Code Official	\$12,000.00	\$25,000.00
Part Time UCC Inspector (Hourly)	\$35.00	\$55.00
CRS Coordinator	\$3,500.00	\$7,000.00
Assistant CRS Coordinator	\$1,000.00	\$5,000.00
Certified Flood Plain Manager	\$1,000.00	\$4,000.00
Zoning Officer	\$8,000.00	\$25,000.00
Assistant Zoning Officer	\$3,500.00	\$8,500.00
Mercantile Officer	\$16,000.00	\$35,000.00
Planning Board Secretary	\$7,500.00	\$13,000.00
Planning Board Solicitor	\$5,000.00	\$8,000.00
Recreation Director	\$80,000.00	\$110,000.00
Assistant Recreation Director	\$60,000.00	\$90,000.00
Recreation Supervisor	\$40,000.00	\$70,000.00
C.E.R. Clerk (Hourly)	Min. Wage	\$25.00
Recreational Aides (Hourly)	Min. Wage	\$20.00
<del>Civic Center</del> /ADA Coordinator	\$10,000.00	\$18,500.00
Director of Beach Fee Office	\$9,000.00	\$20,000.00
Supervisor Beach Fee Office (Hourly)	\$18.00	\$25.00
Assistant Bookkeeper Beach Fee Office (Hourly)	\$18.00	\$25.00
4 WD Supervisor, Permit Inspector (Hourly)	Min. Wage	\$25.00
4 WD Permit Inspector (Hourly)	Min. Wage	\$20.00
Beach Inspector, 1 <sup>st</sup> Year		Min. Wage
Beach Inspector 2 <sup>nd</sup> and 3 <sup>rd</sup> Year (Hourly)	\$17.00	\$20.00
Beach Inspector, 4 <sup>th</sup> Year and Up (Hourly)	\$18.00	\$22.00



Beach Patrol Chief	\$30,000.00	\$45,000.00
Beach Patrol Assistant Chief	\$20,000.00	\$30,000.00
Beach Patrol Captain	\$15,000.00	\$25,000.00
<del>Beach Patrol Sr. Lieutenant</del>	<del>\$11,000.00</del>	<del>\$19,500.00</del>
Beach Patrol Lieutenant/Medic	\$13,500.00	\$22,000.00
Beach Patrol Lieutenant	\$13,000.00	\$20,000.00

**SECTION 3:** All salaries and wages as listed in Section 2 shall be paid bi-weekly and shall become effective once adopted. Persons currently holding positions shall be paid within the specified ranges as listed in Section 2, to be determined by the City Manager who will consider experience, education, and other relevant factors.

**SECTION 4:** Seasonal positions shall become effective with the beginning of the summer season. The Beach Patrol Officers must work a minimum of 70 days. Failure to do so will result in a pro-rata reduction of salary based upon the Officer's daily rate of pay.

**SECTION 5:** Part Time Dispatcher positions hourly rate shall be increased by a minimum of \$.50 for each additional year thereafter up to the maximum hourly rate established in this ordinance. Part Time Dispatchers shall be entitled to be paid at the rate of one and one-half times their regular hourly rate (1 ½) for all hours worked on a Premium Holiday as defined in the current GWU Local 300 Collective Bargaining Agreement. Part Time Dispatchers who maintain a current NJ or National Registry EMT Certification shall be entitled to an annual stipend of seven hundred Fifty dollars (\$750.00).

**SECTION 6:** Longevity was eliminated for all employees. Employees that have received longevity in the past will maintain the longevity amount that has already been added to their base but will no longer be eligible to receive longevity from January 1, 2014.

**SECTION 7:** A copy of this Salary Ordinance shall remain on file in the office of the Municipal Clerk and be available for inspection during office hours.

**SECTION 8:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 9:** This ordinance shall take effect after final adoption and publication as prescribed by law.

**INTRODUCTION: December 4, 2024**

**ADOPTION: December 18, 2024**

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**Lynn Sweeney, RMC**  
City Clerk

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**Vincent Sera, Mayor**

**CITY OF BRIGANTINE**

**RESOLUTION 2024-\_\_**

**RESOLUTION APPOINTING ACTING MUNICIPAL CLERK**

**WHEREAS**, the City's Clerk, Lynn Sweeney has announced her retirement effective January 31, 2025 creating a vacancy in the position of City Clerk; and

**WHEREAS**, N.J.S.A. 40A:9-133 requires that municipalities shall have a municipal clerk, appointed by the governing body; and

**WHEREAS**, as a result of Mrs. Sweeney's pending retirement, the position of City Clerk will become vacant; and

**WHEREAS**, pursuant to N.J.S.A. 40A:9-133(c), within 90 days of the vacancy, the governing body may appoint a person who does not hold a registered clerk certificate to serve as acting municipal clerk, for a period to not exceed one year, commencing upon the date of the vacancy; and

**WHEREAS**, pursuant to the authority invested by N.J.S.A. 40A:9-133(c), the Mayor and City Council of the City of Brigantine seek to appoint Christine Murray as Acting City Clerk, effective February 1, 2025, for a term not to exceed (1) year, or until the appointment of a certified municipal clerk; and

**NOW, THEREFORE, BE IT RESOLVED** this 18th day of December 2024, by the Mayor and City Council of the City of Brigantine, that Christine Murray shall be appointed as Acting City Clerk, effective February 1, 2025, for a term not to exceed (1) year.

\*\*\*\*\*

I hereby certify that the foregoing Resolution was duly adopted by the Mayor and City Council of the City of Brigantine at a regular meeting conducted on the 18th day of December 20242023.

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Lynn Sweeney  
City Clerk

4933-3870-3622, v. 1

# CITY OF BRIGANTINE

## RESOLUTION 2025-

Law Enforcement Support Office (LESO): RESOLUTION AUTHORIZING THE BRIGANTINE POLICE DEPARTMENT THROUGH THE CITY OF BRIGANTINE ATLANTIC COUNTY, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE BRIGANTINE POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT:

**WHEREAS**, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

**WHEREAS**, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program;

**WHEREAS**, it is in the best interest of the residence of the City of Brigantine that the Brigantine Police Department apply and participate in the LESO 1033 Program

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Brigantine, County of Atlantic, State of New Jersey, that the Brigantine Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the 2025, with inclusive time to be between 1/1/2025 and 12/31/2025.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Brigantine Police department is hereby authorized to acquire items of noncontrolled property designated "DEMIL A," which may include any of the following items: office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other

supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Brigantine Police Department without restriction.

**NOW THEREFORE BE IT FURTHER RESOLVED** that Brigantine Police Department is hereby authorized to acquire the following “DEMIL B through Q” property attached hereto, if it shall become available in the period of time for which this resolution authorizes; and

**IT SHALL BE FUTHER RESOLVED** that the property available through the program, “DEMIL A Through Q” is approved and attached hereto; and

**BE IT FURTHER RESOLVED** that the Brigantine Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

**BE IT FURTHER RESOLVED** that the Brigantine Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from 1/1/2025 to 12/31/2025.

Certified to be a true copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey on the 18<sup>th</sup> day of December, 2024.

Lynn Sweeney, RMC, City Clerk



ITEM NAME	DEMIL CODE								
	A	B	C	D	E	F	G	Q	
FACESHIELD, RIOT CONTROL									
FACESHIELD, RIOT CONTROL	1								3
FORCED ENTRY AND RESCUE EQUIPMENT, AIRCRAFT CRASH	1								
GLIDERS			1						
GOGGLES, PROTECTION, RIOT CONTROL	5						1		
GRENADE, HAND							1		
GRENADE, HAND, NON-LETHAL							2		
GROUND SENSOR SURVEILLANCE VEHICLE			1						
GUN, PORTABLE RIOT CONTROL				1					
HATBOX, RIOT CROWD	2								
HELICOPTER, FLIGHT TRAINER			1						
HELICOPTER, FLIGHT TRAINER TH85A									
HELICOPTER, MEDEVAC			1						
HELICOPTER, OBSERVATION			3						
HELICOPTER, SEARCH AND RESCUE		2							
HELICOPTER, UTILITY			3						
HELMET, POLICE	1								
HELMET, SAFETY	1								
KIT, MECHANICAL BREIA	2								
KIT, RIOT PROTECTION	1								
LIGHT ARMORED VEHICLE			17	26					
MINE CLEARING VEHICLE				1					
MINE DETECTOR SYSTEM, VEHICLE MOUNTED			3	2					
MINE RESISTANT VEHICLE			63	3				1	
MISCELLANEOUS WEAPONS - LOGSA LSN		1							
MODIFICATION KIT, GUN, WEAPON				1					
MUNITION, CROWD CONTROL MODULAR, NON-LETHAL							2		
No Item Name Available			1						
NON-BALLISTIC BODY SHIELD	1								1
NON-LETHAL WEAPONS CAPABILITIES SET		2							
ONLY COMPLETE COMBAT/ASSAULT/TACTICAL WHEELED VEHICLES				1					
PROTECTIVE SHIELD, T	1								1
RAM, BATTERING	1								
RAM, DOOR, MINI	1								
RIOT CONTROL SHIELD	1								
SECURITY VEHICLE			1						

ITEM NAME	DEMIL CODE									
	A	B	C	D	E	F	G	Q		
SHIELD,PERSONAL PROTECTIVE									3	
SHIELD,SELF-PROTECTION				1					6	
SHOP EQUIPMENT,CONTACT MAINTENANCE	1		2							
SHOP SET,CONTACT MAINTENANCE, TRUCK MOUNTED (ENGINEER)	1									
SHOP SET,CONTACT MAINTENANCE, TRUCK MOUNTED (ORDNANCE)	1									
SIGHT,THERMAL				1						
SLEDGE HAMMER	1									
TOOL,BREAKER,HINGE	1									
TRAINING KIT,DEMOLITION		1								
TRUCK TRACTOR			4			5			7	
TRUCK,AMBULANCE			9							
TRUCK,ARMORED			3							
TRUCK,BOLSTER						2			1	
TRUCK,BOMB SERVICE			2			2				
TRUCK,CARGO		3	28			17			30	
TRUCK,CARRIYALL			22						1	
TRUCK,COMMAND RECONNAISSANCE			2							
TRUCK,DUMP			2			6			7	
TRUCK,MAINTENANCE						3				
TRUCK,MATERIALS HANDLING-CONTAINER HOISTING			1							
TRUCK,PALLETIZED LOADING			8						2	
TRUCK,PANEL			2							
TRUCK,STAKE									2	
TRUCK,TANK			5			13			8	
TRUCK,UTILITY			84						4	
TRUCK,VAN		1				14			1	
TRUCK,WRECKER		1	2			3			2	
TRUCKS AND TRUCK TRACTORS, DEMIL C			1						1	
UNMANNED AIRCRAFT			1							
UNMANNED VEHICLE			1							
UP ARMORED NTVS			1							
UTILITY VEHICLE,OFF ROAD		1	2	1	1	1	1	1	1	



CITY OF BRIGANTINE

RESOLUTION 2024-

**AMENDING THE CITY OF BRIGANTINE 2024 YEAR MUNICIPAL BUDGET BY THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION FROM THE STATE OF NEW JERSEY BODY ARMOR GRANT**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the City of Brigantine has been awarded \$2,849.26 from the State of New Jersey Body Armor Grant and will include in the 2024 budget

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Brigantine hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the budget for the year 2024 in the sum of .....**\$2,849.26** which is now available as a revenue from:

- Miscellaneous Revenues:*
  - Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services -*
  - Public and Private Revenues Offset with Appropriations.*
  - Body Armor Grant**

**BE IT FURTHER RESOLVED** that a sum of.....**\$2,849.26** be and the same is hereby appropriated under the caption of:

- General Appropriations:*
  - (A)Operations – Excluded from "CAPS"*
  - Public and Private Programs Offset by Revenues:*
  - Body Armor Grant**

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 18<sup>th</sup> day of December, 2024.

CITY OF BRIGANTINE

\_\_\_\_\_  
Lynn Sweeney, RMC  
City Clerk

\_\_\_\_\_  
Albert Stanley  
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

**RESOLUTION NO. 2024 –**

**A RESOLUTION BY THE CITY OF BRIGANTINE FOR THE TRANSFERS OF FUNDS IN THE CURRENT YEAR  
2024 BUDGET**

**WHEREAS**, it has been determined that certain appropriations, in the 2024 municipal budget, will not be sufficient to meet anticipated expenses; and

**WHEREAS**, NJSA 40A:4-58 authorizes the transfer from appropriations with excess balances to other appropriations which are anticipated to be insufficient after November 1<sup>st</sup>.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the City of Brigantine that Chief Financial Officer is authorized to make the following transfers to accounts on attached

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 18<sup>th</sup> day of December, 2024.

CITY OF BRIGANTINE

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

\_\_\_\_\_  
Lynn Sweeney, RMC  
City Clerk

\_\_\_\_\_  
Albert Stanley  
Chief Financial Officer

Account id	Description	To	From
4-01-00-000-000	CURRENT FUND APPROPRIATIONS		
4-01-20-100-000	***GEN'L ADMINISTRATION***		
4-01-20-100-100	SALARIES & WAGES	\$	(1,000.00)
4-01-20-100-200	OTHER EXPENSES	\$	(3,000.00)
4-01-20-110-000	***MAYOR & COUNCIL***		
4-01-20-110-100	MAYOR & COUNCIL SALARY AND WAGE		
4-01-20-110-200	OTHER EXPENSES		
4-01-20-120-000	***MUNICIPAL CLERK***		
4-01-20-120-100	MUNICIPAL CLERK SALARIES & WAGES	\$	3,000.00
4-01-20-120-200	OTHER EXPENSES	\$	(1,000.00)
4-01-20-130-000	***FINANCIAL ADMINISTRATION***		
4-01-20-130-100	FINANCE SALARIES & WAGES	\$	(878.08)
4-01-20-130-200	OTHER EXPENSES		
4-01-20-132-201	EMS Billing		
4-01-20-133-200	****GRANT COORDINATOR****		
4-01-20-133-201	OTHER EXPENSES- GRANT COORDINATOR		
4-01-20-145-000	***REV. ADMINST. (TAX COLL)***		
4-01-20-145-100	SALARIES & WAGES	\$	500.00
4-01-20-145-200	OTHER EXPENSES	\$	(2,000.00)
4-01-20-150-000	***TAX ASSMT. ADMINISTRATION**		
4-01-20-150-100	SALARIES & WAGES	\$	6,000.00
4-01-20-150-200	OTHER EXPENSES	\$	(1,000.00)
4-01-20-155-000	***LEGAL SERVICES***		
4-01-20-155-300	OTHER EXPENSES		
4-01-20-165-000	***ENGINEERING SERVICES***		
4-01-20-170-200	ENGINEERING-OTHER EXPENSES	\$	(14,000.00)
4-01-20-175-000	***CULTURAL ART ASSOC***		
4-01-20-175-200	OTHER EXPENSE		
4-01-21-180-000	***PLANNING BOARD***		
4-01-21-180-100	SALARIES & WAGES	\$	(5,000.00)
4-01-21-180-200	OTHER EXPENSES	\$	
4-01-22-195-000	***STATE UNIFORM CONSTRUCTION		
4-01-22-195-100	SALARIES & WAGES	\$	4,000.00
4-01-22-195-200	OTHER EXPENSES	\$	(1,000.00)
4-01-23-210-000	***OTHER INSURANCE***		
4-01-23-210-375	Workers Compensation	\$	(525.00)
4-01-23-210-379	Teamsters Legal Benefit Fund	\$	
4-01-23-210-380	JIF General Liability/Property/Auto	\$	(7,500.00)
4-01-23-220-000	***GROUP INSURANCE***		
4-01-23-220-300	OTHER EXPENSES	\$	(5,000.00)
4-01-23-221-000	Employee Group Insurance	\$	(50,000.00)
4-01-23-230-000	***HEALTH BENEFIT WAIVER***		
4-01-23-230-301	Health Benefit Waiver\Cafe 125	\$	(500.00)
4-01-25-240-000	***POLICE DEPARTMENT***		
4-01-25-240-100	SALARIES & WAGES	\$	165,000.00
4-01-25-240-200	POLICE OTHER EXPENSES		
4-01-25-252-000	***OFFICE OF EMERGENCY MGMT***		
4-01-25-252-100	DEM SALARIES & WAGES	\$	
4-01-25-252-200	OTHER EXPENSES	\$	(4,500.00)
4-01-25-265-000	***PUBLIC SAFETY***		
4-01-25-265-100	**FIRE DEPARTMENT SALARY & WAGES**		
4-01-25-265-200	FIRE DEPARTMENT OTHER EXPENSES	\$	(1,000.00)
4-01-26-290-200	STREETS & ROADS OTHER EXPENSES	\$	(10,000.00)
4-01-26-300-000	***DEPARTMENT OF PUBLIC WORKS***		
4-01-26-300-100	PUBLIC WORKS SALARIES & WAGES	\$	4,200.00
4-01-26-302-000	***BUILDINGS & GROUNDS***		
4-01-26-302-100	BUILDING & GROUNDS SALARY & WAGES	\$	5,000.00
4-01-26-302-200	BUILDING & GROUNDS OTHER EXPENSES	\$	(15,000.00)
4-01-26-303-000	***VEHICLE MAINTENANCE***		
4-01-26-304-295	Contracted Services ACIA	\$	(3,189.00)
4-01-26-306-000	***SOLID WASTE COLLECTION***		
4-01-26-306-200	OTHER EXPENSES	\$	(5,000.00)
4-01-28-370-000	***PARKS & PLAYGROUNDS***		
4-01-28-370-200	OTHER EXPENSES	\$	(100.00)
4-01-28-381-000	***BEACH FEES PROGRAM***		
4-01-28-381-100	SALARIES & WAGES	\$	
4-01-28-381-200	OTHER EXPENSES	\$	(2,000.00)
4-01-30-425-000	****MAINTENANCE AGREEMENTS****		
4-01-31-425-299	Contractual	\$	(10,000.00)
4-01-31-430-000	***UTILITIES***		
4-01-31-430-201	Electric	\$	(5,000.00)
4-01-31-430-205	Telephone	\$	(9,000.00)
4-01-31-430-207	Natural Gas	\$	(200.00)
4-01-31-430-209	Fuel - Vehicles	\$	(700.00)
4-01-31-435-361	Street Lighting	\$	(5,000.00)
4-01-36-471-000	***STATUTORY EXPENDITURES***		
4-01-36-472-302	Social Security	\$	(30,000.00)
4-01-36-472-303	NJ Unemployment Tax	\$	8,392.08
4-01-36-480-310	DCRP		
4-01-43-490-000	***MUNICIPAL COURT***		
4-01-43-490-100	SALARIES & WAGES	\$	2,000.00
4-01-43-490-200	OTHER EXPENSES	\$	(2,000.00)
4-01-43-495-000	PUBLIC DEFENDER (PL 1997 C256)		
4-01-43-495-299	MISC	\$	(3,000.00)
4-01-45-930-733	BOND INTEREST	\$	0.32
4-01-45-935-734	NOTE INTEREST	\$	
	<b>Final Totals</b>	\$	198,092.40
		\$	(198,092.40)

**CITY OF BRIGANTINE  
RESOLUTION 2024-**

**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT  
FOR IMPROVEMENTS TO ATLANTIC BRIGANTINE  
BOULEVARD LIMITED ACCESS ROAD TO FRED M. SCHIAVONE  
CONSTRUCTION IN THE AMOUNT OF \$724,353.50**

**WHEREAS**, the City of Brigantine advertised for public bidding for improvements to Atlantic Brigantine Boulevard Limited Access Road; and

**WHEREAS**, The City received nine bids on December 10, 2024 with Fred M. Schiavone Construction being the lowest responsible bidder in the amount of \$724,353.50

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey the City of Brigantine is to award Fred M. Schiavone Construction, P.O. Box 416 Malaga, NJ 08328 a contract for Improvements to Atlantic Brigantine Boulevard Limited Access Road in the amount of \$724,353.50

**BE IT FURTHER RESOLVED**, that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Account C-04-23-016-411

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 18<sup>th</sup> day of December, 2024.

CITY OF BRIGANTINE

\_\_\_\_\_  
Lynn Sweeney, RMC  
City Clerk

\_\_\_\_\_  
Albert Stanley  
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					

**CITY OF BRIGANTINE  
RESOLUTION 2024-**

**WHEREAS**, the City of Brigantine would like to remove a boat, which has reached its life expectancy, from its inventory; and

**WHEREAS**, the boat to be removed is boat #30 Vin # VDB00297H304 (Beach Patrol).

**THIS RESOLUTION SHALL TAKE EFFECT IMMEDIATELY.**

This is to certify that the above is a true and lawful copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic, New Jersey at its meeting of December 18, 2024.

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Lynn Sweeney, RMC, City Clerk

RESOLUTION  
2024-

WHEREAS, it has been determined by the Tax Collector that the taxpayers as indicated on the attached Schedule "A" are entitled to overpayment refunds and;

WHEREAS, it is the desire of the Council of the City of Brigantine to have these overpayments returned to the respective taxpayers;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Brigantine, County of Atlantic, State of New Jersey, that:

1. The Tax Collector is hereby authorized to make overpayment refunds in the amount shown and to the taxpayers, as appears on Schedule "A" which made apart hereof.
2. Copies of the resolution to the Tax Collector

CITY OF BRIGANTINE  
OVERPAYMENT REFUNDS  
December 18, 2024

BLOCK	LOT	QUAL	NAME	YEAR-QRT	AMOUNT
8301	36		Thomas J. Moynihan Jr. 100% Dis Vet	2024/1-3	4,326.45
8001	61		James Mackey & Veronica McEvoy 100% Dis Vet	2024/1-4	8,333.56

