

Present:
Absent:

**AGENDA
CITY OF BRIGANTINE
COUNCIL MEETING
JANUARY 6, 2021
5:00 P.M. – Public Portion**

1. Flag Salute
2. Opening Prayer
3. Open Public Meetings Act Announcement
4. Swearing In Ceremony: 1st Ward Councilperson Karen Bew
2nd Ward Councilperson Paul Lettieri
3rd Ward Councilperson Dennis Haney
4th Ward Councilperson Rick DeLucry
5. Approval of 12/16/20 Council Meeting Minutes

M: S: RC: MC:
6. Public Comment on Agenda Items Only
7. Ordinance No. 1 of 2021- Introduction
Removal of Handicap Parking Space in Front of 216 3rd Street South

M: S: RC: MC:
8. Resolution 2021-1 Re: Award of Professional Service Contract
City Solicitor

M: S: RC: MC:
9. Resolution 2021-2 Re: Award of Professional Service Contract
Conflict Solicitor

M: S: RC: MC:
10. Resolution 2021-3 Re: Award of Professional Service Contract
Bond Counsel

M: S: RC: MC:
11. Resolution 2021-4 Re: Award of Professional Service Contract
Labor Attorney

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| | M: | S: | RC: | MC: |
| 12. | Resolution 2021-5 Re: Award of Professional Service Contract
Municipal Auditor | | | |
| | M: | S: | RC: | MC: |
| 13. | Resolution 2021-6 Re: Award of Professional Service Contract
Consulting Engineer Pool | | | |
| | M: | S: | RC: | MC: |
| 14. | Resolution 2021-7 Re: Award of Professional Service Contract
Municipal Prosecutor | | | |
| | M: | S: | RC: | MC: |
| 15. | Resolution 2021-8 Re: Award of Professional Service Contract
Conflict Prosecutor | | | |
| | M: | S: | RC: | MC: |
| 16. | Resolution 2021-9 Re: Award of Professional Service Contract
Public Defender | | | |
| | M: | S: | RC: | MC: |
| 17. | Resolution 2021-10 Re: Award of Professional Service Contract
Alternate Public Defender | | | |
| | M: | S: | RC: | MC: |
| 18. | Resolution 2021-11 Re: Award of Professional Service Contract
Risk Management Consultant | | | |
| | M: | S: | RC: | MC: |
| 19. | Resolution 2021-12 Re: Award of Professional Service Contract
Health Insurance Brokerage Services | | | |
| | M: | S: | RC: | MC: |
| 20. | Resolution 2021-13 Re: Award of Professional Service Contract
Planner & Grant Consultant | | | |
| | M: | S: | RC: | MC: |

21. Resolution 2021-14 Re: Award of Professional Service Contract Continuing Disclosure Agent

M: S: RC: MC:

22. Resolution 2021-15 Re: Award of Professional Service Contract Registered Municipal Finance Advisors

M: S: RC: MC:

23. Resolution 2021-16 Re: Appointing Municipal Joint Insurance Fund Contact Person for the Employee Practices Liability Attorney Consultation Service

M: S: RC: MC:

24. Resolution 2021-17: Temporary Budget

M: S: RC: MC:

25. Resolution 2021-18: Temporary Budget-Debt Services

M: S: RC: MC:

26. Resolution 2021-19: Award of Contract for Inspection Services for Proposed Installation of New Electric Service

M: S: RC: MC:

27. Voice Resolution: Planning Board Appointments

M: S: RC: MC:

28. Consent Agenda

A.

M: S: RC: MC:

29. Council Manager/Committee Discussion:

30. Public Comments

31. Council Comments

32. Adjourn _____ P.M.

The City Council of the City of Brigantine reserves the right to consider, discuss and/or take any formal action upon resolutions or ordinances not appearing on the printed agenda.

**CITY OF BRIGANTINE
ORDINANCE NO. 1 OF 2021**

**AN ORDINANCE AMENDING CHAPTER 284 OF THE CODE OF THE CITY
OF BRIGANTINE AS IT RELATES TO HANDICAP PARKING SPACES**

WHEREAS, state statute specifically allows municipalities to establish restrictive parking zones in front of residences occupied by handicap persons; and

WHEREAS, a request has been made by the City of Brigantine Police Department concerning the withdraw of a handicap parking space that is no longer needed; and

WHEREAS, the space set forth in this Ordinance has been investigated by the Brigantine Police Department who have recommended the same.

NOW, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRIGANTINE IN THE COUNTY OF ATLANTIC AND STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: Section 284-59 of the Code of the City of Brigantine shall be amended by deleting the following space as a designated handicap space within the City of Brigantine:

ADDRESS

216 3rd Street South

LOCATION

Twenty (20) foot area
in front of the property
located at 216 3rd Street South

SECTION II: Upon adoption of this ordinance by the City Council of the City of Brigantine, the Department of Public Works and all other appropriate entities are authorized to take any and all steps to dismantle the appropriate signs designating the above space as a handicap parking space and to take any other action to fulfill the intention of this ordinance.

SECTION III: Severability

If any section or part of this ordinance is deemed to be invalid or illegal in any court or competent jurisdiction then said part is severable from this ordinance as a whole and the remaining selections or parts of this ordinance shall remain in full force and effect.

SECTION IV: Repealer

All ordinances or portions thereof inconsistent with this ordinance are hereby repealed to the extent of said inconsistency.

SECTION V: Effective Date

This ordinance shall take effect after final adoption and publication as prescribed by law.

INTRODUCTION: January 6, 2021

ADOPTION:

Vince Sera, Mayor

ATTEST:

Lynn Sweeney, RMC
City Clerk

**CITY OF BRIGANTINE
RESOLUTION 2021-16**

**A RESOLUTION APPOINTING MUNICIPAL JOINT INSURANCE FUND
CONTACT PERSON FOR THE EMPLOYEE PRACTICES LIABILITY
ATTORNEY CONSULTATION SERVICE FOR THE CITY OF BRIGANTINE**

WHEREAS, the Governing Body of the City of Brigantine, hereinafter referred to as the “MUNICIPALITY”, is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the “FUND”; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance per member for EPL consulting services; and

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline.

NOW, THEREFORE, be it resolved that the Governing Body of the City of Brigantine does hereby appoint James Bennett as its Contact Person.

BE IT FURTHER RESOLVED that the Governing Body does hereby appoint Mollye O’Neill as additional Contact Person.

Signed this 6th day of January, 2021.

Lynn Sweeney, RMC, City Clerk
City of Brigantine

RESOLUTION 2021 - 17

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2021; and

WHEREAS, total appropriations of this resolution may not exceed twenty six and one quarter percent of the total appropriation of the 2021 budget, exclusive of any appropriations made for interest and debt debt redemption charges, capital improvements and public assistance, which amounts to \$ 8,052,106.46 and

NOW, THEREFORE BE IT RESOLVED, that the following temporary budget appropriations in the amount of \$ 6,978,123.30 be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer of the City of Brigantine.

General Administration		
	Salaries & Wages	26,520.00
	Other Expenses	28,600.00
Mayor and Council		
	Salaries & Wages	10,062.00
	Other Expenses	3,900.00
Municipal Clerk		
	Salaries and Wages	24,960.00
	Other Expenes	7,917.00
Financial Administration		
	Salaries & Wages	44,200.00
	Other Expenses	13,702.00
	Annual Audit	20,000.00
Revenue Administration (Tax Collector)		
	Salaries & Wages	33,800.00
	Other Expenses	6,867.90
Tax Assessment Administration		
	Salaries & Wages	50,700.00
	Other Expenses	9,438.00
Legal Services		
	Salaries & Wages	0.00
	Other Expenses	91,000.00
Emergency Medical Services-Billing		
	Other Expenses	5,720.00
Engineering Services		
	Salaries & Wages	0.00
	Other Expenses	36,400.00
Ethics Board		
	Other Expenses	0.00

Municipal Court	Salaries & Wages	40,040.00
	Other Expenses	4,160.00
Public Defender	Other Expenses	5,000.00
Planning Board	Salaries & Wages	2,475.00
	Other Expenses	11,180.00
Environmental	Other Expenses	0.00
Insurances	Liability Insurance	57,200.00
	Workers Compensation Insurance	106,600.00
	Group Insurance Plan for Employees	650,000.00
	Health Benefit Waiver	30,000.00
Fire Department	Salaries & Wages	943,800.00
	Other Expenses	47,320.00
Police Department	Salaries & Wages	1,153,100.00
	Other Expenses	54,609.00
Office of Emergency Management	Salaries & Wages	1,950.00
	Other Expenses	3,900.00
Streets & Roads	Salaries & Wages	145,860.00
	Other Expenses	21,450.00
Solid Waste Collection	Other Expenses	373,400.00
Recycling Program	Salaries & Wages	9,230.00
	Other Expenses	3,510.00
Department of Public Works	Salaries & Wages	53,820.00
	Other Expenses	8,840.00

Public Buildings & Grounds		
	Salaries & Wages	176,020.00
	Other Expenses	93,418.00
Demolition		
	Other Expenses	50,000.00
Vehicle Expense		
	Salaries & Wages	28,600.00
	Other Expenses	51,740.00
Golf Course		
	Salaries & Wages	0.00
	Other Expenses	252,652.00
Dog Regulations		
	Salaries & Wages	0.00
	Other Expenses	4,810.00
Beach Patrol		
	Salaries & Wages	75,000.00
	Other Expenses	20,670.00
Beach Fee Program		
	Salaries & Wages	20,000.00
	Other Expenses	11,348.00
Parks & Playgrounds		
	Salaries & Wages	78,520.00
	Other Expenses	6,266.00
Grant Coordinator		9,100.00
Cultural Arts	Other Expenses	0.00
Uniform Construction Code		
	Salaries & Wages	89,830.00
	Other Expenses	5,720.00
Accumulaed Leave		0.00
Maintenance Agreements(Contractual)		50,000.00
Storm Reserve		0.00
Body Armor Grant		2,648.40
Utility Expenses and Bulk Purchases		
	Electric	59,800.00
	Street Lighting	54,600.00
	Telephone	29,900.00
	Natural Gas	25,000.00
	Fuel	28,600.00
	Cable	3,900.00
Statutory Expenses		
	Social Security/Umloyment/Pension	255,000.00

Unemployment Compensation	7,800.00
Lifeguard Pension	0.00
DCRP	1,300.00
Public Employee's Retirement System	0.00
Fire Prevention Inspections	
Salaries & Wages	83,980.00
Other Expenses	6,630.00
TOTAL CURRENT FUND	<u>\$ 5,724,083.30</u>

AND WHEREAS, N.J.S.A. 40A-19 provides that where any contract, commitment or payments are to be made on behalf of the Water & Sewer Utility prior to the final adoption of the 2021 Utility Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided.

NOW, THEREFORE BE IT FURTHER RESOLVED that the following temporary appropriations be made.

Operating		
	Salaries & Wages	330,000.00
	Other Expenses	902,200.00
Capital Improvements		
Debt Service		
Deferred Charges		
Statutory Expenses	Social Security System/Unemployment	21,840.00
TOTAL WATER & SEWER UTILITY		<u>\$ 1,254,040.00</u>

RESOLUTION 2021- 18

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 budget, appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the following amounts be and are appropriated to provide for the payment of said principal and interest payments:

DEBT SERVICE CURRENT FUND	
Payment of Bond Principal	\$ 2,770,000.00
Payment of Bond Anticipation Notes	0.00
Interest on Bonds	796,938.00
B.A.N. Interest	0.00
Principal & Interest Green Trust Loans	37,311.00
TOTAL DEBT SERVICE CURRENT	<u>\$ 3,604,249.00</u>
DEBT SERVICE SCHOOL	
Payment of Bond Principal	\$ 520,000.00
Payment of Bond Anticipation Notes	0.00
Interest on Bonds	62,400.00
Interest on Notes	0.00
TOTAL DEBT SERVICE SCHOOL	<u>\$ 582,400.00</u>
DEBT SERVICE-WATER & SEWER UTILITY FUND	
Payment of Bond Principal	\$ 1,157,855.00
Interest on Bonds	390,000.00
TOTAL DEBT SERVICE-WATER & SEWER UTILITY FUND	<u>\$ 1,547,855.00</u>
 Total Debt	 <u><u>\$ 5,734,504.00</u></u>

RESOLUTION NO. 2020 - 19
THE CITY OF BRIGANTINE

WHEREAS, The City of Brigantine has been notified of the proposed installation of a new electric service for the City of brigantine to be constructed by Atlantic City Electric Company; and

WHEREAS, Atlantic City Electric Company has posted inspection escrow funds in the amount of \$89,680.00 for the inspection and improvements to be installed in Atlantic Brigantine Boulevard, from the bridge to Harbor beach Boulevard, then to Harbor beach Boulevard to Bayshore Avenue, then on Bayshore Avenue to the new Electric Sub-Station; and

WHEREAS, Doran Engineering is presently performing inspection services within the City for ongoing projects and the City wishes to engage Doran Engineering to perform similar inspections for the Atlantic City Electric project; and

WHEREAS, all fees associated with the inspection services have been posted and deposited with the City. All inspection services will be invoiced against the escrow account at the Engineers hourly rate as established for such work; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council of the City of Brigantine, that the inspection services as mentioned above, be awarded to Doran Engineering, PA. All services described are to be paid through the existing escrow account previously established in the amount of \$89,680.00; and

BE IT FURTHER RESOLVED that Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Escrow Trust Account # 7765631352.

Certified to be a true copy of a Resolution adopted by the Municipal Council for the City of Brigantine, County of Atlantic and State of New Jersey, on the 6th day of January, 2021.

CITY OF BRIGANTINE

Lynn Sweeney, RMC
City Clerk

Roxanne Tosto
Chief Financial Officer

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Sera					
Riordan					
Kane					
Bew					
Lettieri					
Haney					
DeLucry					