

CITY OF BRIGANTINE
BUREAU OF FIRE PREVENTION

All Inspections: Fill out, fax or email “Request for Inspection Form”

All Payments*: Use Municipal Drop Box outside tax office or mail to:

Fire Prevention Bureau
1417 W. Brigantine Ave
Brigantine, NJ 08203

**Must Include on Check/Money Order - Address of applicable Brigantine Property*

Rental Property: **1. Request for Inspection Form**

- List email address at top of form above “Type of Inspection”
- Fill out “Inspection needed by” with date of 1st tenant mov
- If Short Term Rental write “Weekly” for Lease Term Date
- Utilize municipal drop box or mail payment, check or money order
- Yearly tenant information (Tenant must schedule if occupied)

2. Rental Registration Form

- Fill out and fax or email only if 1st time renting unit/property
- Include with Request for Inspection Form
- Utilize municipal drop box or mail payment, check or money order

Sale of Home (Smoke, CO Alarm, Fire Extinguisher):

1. Request for Inspection Form

- List email address at top of form above “Type of Inspection”
- Fill out Settlement Date(State of NJ fees are based on this date)
- Utilize municipal drop box or mail payment, check or money order

Prior to our inspector arriving we request you practice routine cleaning of frequently touched surfaces with household cleaning spray or wipe: including tables, doorknobs, light switches, handles, desks, toilets, faucets, sinks, etc. Please **DO NOT** schedule your inspection if you or any tenant residing in your unit is sick. Assist us in maintaining a continuity of operations while minimizing the risk to our staff, inspectors and community. It is critical we all do our part to slow the spread of Coronavirus and at this point the CDC suggests non-essential travel should be avoided regardless of your risk for complications from coronavirus infection.