Present: Absent:

AGENDA CITY OF BRIGANTINE COUNCIL MEETING JANUARY 22, 2020 6:00 P.M. – Public Portion

1. 2. 3. 4.	Flag Salute Opening Prayer Open Public Meetings A Approval of 1/8/20 Coun	ct Announcement cil Meeting and Execu	ative Session Minutes	
	M:	S:	RC:	MC
5.	Requisition List and Ope	rating Expenses		
	M:	S:	RC:	МС
6. 7.	Public Comment on Ager Resolution 2020-20 Re:	nda Items Only Temporary Budget		
	M:	S:	RC:	MC
8.	Resolution 2020-21 Re:	Temporary Budget - I	Debt Service	
	M:	S:	RC:	MC
9.	Resolution 2020-22 Re:	Cash Management Pla	an	
	M:	S:	RC:	MC:
10.	Resolution 2020-23 Re:	Transfer Resolution		
	M:	S:	RC:	MC:
11.	Resolution 2020-24 Re:	Designating Official E	Banks	
	M:	S:	RC:	MC:
12.	Resolution 2020-25 Re: Municipal Alliance Grant	Authorizing Submission	on of a Strategic Plan f	or the
	M:	S:	RC:	MC:
13.	Resolution 2020-26 Re:	Award of Professional	Grant Consultant Serv	vices

M:	S:	RC:	MC:
14. Resolution 2020-27 Re:	Authorizing Professio	nal Service for Beach	Monitoring
M:	S:	RC:	MC:
15. Resolution 2020-28 Re:	Designating Public Ag	gency Compliance Off	icer (P.A.C.O.)
M:	S:	RC:	MC:
16. Resolution 2020-29 Re:	Cancellation of Taxes		
M:	S:	RC:	MC:
17. Consent Agenda A. Presbyterian Commun	nity Church RL#907		
M:	S:	RC:	MC:
18. Council Manager/Commi19. Public Comments20. Council Comments21. AdjournP.M.	ittee Discussion:		

The City Council of the City of Brigantine reserves the right to consider, discuss and/or take any formal action upon resolutions or ordinances not appearing on the printed agenda.

RESOLUTION 2020 -

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2020; and

WHEREAS, total appropriations of this resolution may not exceed twenty six and one quarter percent of the total appropriation of the 2020 budget, exclusive of any appropriations made for interest and debt debt redemption charges, capital improvements and public assistance, which amounts to \$ 7,723,433.41 and

NOW, THEREFORE BE IT RESOLVED, that the following temporary budget appropriations in the amount of \$ 7,073,952.00 be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer of the City of Brigantine.

General Administration		
	Salaries & Wages	25,700.00
	Other Expenses	19,687.00
Mayor and Council		
	Salaries & Wages	10,160.00
	Other Expenses	3,937.00
Municipal Clerk		
	Salaries and Wages	24,020.00
	Other Expenes	8,347.00
Financial Administration		
	Salaries & Wages	44,500.00
	Other Expenses	16,323.00
	Annual Audit	20,000.00
Revenue Administration ((Tax Collector)	
the state of talking action (Salaries & Wages	22 275 00
	Other Expenses	33,275.00 10,592.00
		10,392.00
Tax Assessment Adminis	tration	
	Salaries & Wages	49,000.00
	Other Expenses	23,763.00
Legal Services		
	Salaries & Wages	0.00
	Other Expenses	72,500.00
Emergency Medical Serv	ices-Billing	
	Other Expenses	5,775.00
Engineering Services		
	Salaries & Wages	0.00
	Other Expenses	35,000.00
Ethics Board	Other Francisco	
Eurics Doard	Other Expenses	0.00

Salaries & Wages	Municipal Court		
Public Defender Other Expenses 4,200.00 Public Defender Other Expenses 5,000.00 Planning Board Salaries & Wages 2,495.00 Environmental Other Expenses 11,290.00 Environmental Other Expenses 0.00 Insurances 143,400.00 Workers Compensation Insurance 100,000.00 Group Insurance Plan for Employees 551,250.00 Health Benefit Waiver 40,000.00 Fire Department Salaries & Wages 943,714.00 Other Expenses 57,488.00 Police Department Salaries & Wages 1,150,325.00 Other Expenses 1,575.00 Other Expenses 1,575.00 Other Expenses 3,938.00 Streets & Roads 148,315.00 Other Expenses 21,650.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00	Manierpar Court	Salaries & Wagon	
Public Defender Other Expenses 5,000.00 Planning Board Salaries & Wages 2,495.00 Environmental Other Expenses 11,290.00 Environmental Other Expenses 143,400.00 Insurances Iability Insurance 143,400.00 Workers Compensation Insurance 100,000.00 Group Insurance Plan for Employees 551,250.00 Health Benefit Waiver 40,000.00 Fire Department Salaries & Wages 943,714.00 Other Expenses 3,7488.00 Police Department Salaries & Wages 1,130,325.00 Other Expenses 1,575.00 Other Expenses 3,938.00 Streets & Roads 1,483,115.00 Other Expenses 1,676.00 Other Expenses 1,676.00 Other Expenses 1,676.00 Other Expenses 1,676.00 Other Expenses 3,938.00 Streets & Roads 1,676.00 Other Expenses 3,938.00 Other Expenses 3,938.00 Streets & Roads 3,938.00 Streets & Ro			36,000.00
Planning Board Salaries & Wages 2,495.00 Planning Board Salaries & Wages 2,495.00 Cher Expenses 11,290.00 Environmental Other Expenses 0,00 Insurances Liability Insurance 143,400.00 Workers Compensation Insurance 100,000.00 Group Insurance Plan for Employees 551,250.00 Health Benefit Waiver 40,000.00 Fire Department Salaries & Wages 943,714.00 Other Expenses 57,488.00 Other Expenses 69,000.00 Office of Emergency Management Salaries & Wages 1,330,325.00 Other Expenses 1,375.00 3,938.00 Other Expenses 148,315.00 Other Expenses 21,650.00 Other Expenses 3,000.00 Solid Waste Collection Other Expenses 3,343.00 Department of Public Works 3,343.00 Department of Public Works 5,000.00 Other Expenses 5,000.00		Other Expenses	4,200.00
Planning Board Salaries & Wages 2,495.00 Planning Board Salaries & Wages 2,495.00 Cher Expenses 11,290.00 Environmental Other Expenses 0,00 Insurances Liability Insurance 143,400.00 Workers Compensation Insurance 100,000.00 Group Insurance Plan for Employees 551,250.00 Health Benefit Waiver 40,000.00 Fire Department Salaries & Wages 943,714.00 Other Expenses 57,488.00 Other Expenses 69,000.00 Office of Emergency Management Salaries & Wages 1,330,325.00 Other Expenses 1,375.00 3,938.00 Other Expenses 148,315.00 Other Expenses 21,650.00 Other Expenses 3,000.00 Solid Waste Collection Other Expenses 3,343.00 Department of Public Works 3,343.00 Department of Public Works 5,000.00 Other Expenses 5,000.00	Public Defender		
Planning Board	r done Berender	Other Evnences	
Salaries & Wages Other Expenses 11,290,00		Office Expenses	5,000.00
Salaries & Wages Other Expenses 11,290,00	Planning Board		
Dither Expenses 11,290.00	Training Dom't	Salaries & Wanes	
Environmental Other Expenses 0.00 Insurances Liability Insurance			
Distribution Dist		Office Expenses	11,290.00
Insurances	Environmental	Other Expenses	
Liability Insurance		outer Expenses	0.00
Workers Compensation Insurance	Insurances		
Workers Compensation Insurance		Liability Insurance	142 400 00
Health Benefit Waiver 40,000.00			
Health Benefit Waiver			
Fire Department Salaries & Wages Other Expenses Salaries & Wages Other Expenses Other Expenses Salaries & Wages Other Expenses Other Expenses Other Expenses Salaries & Wages Other Expenses Solid Waste Collection Other Expenses Salaries & Wages Other Expenses Salaries & Salari		sample succession and the Employees	331,230.00
Fire Department Salaries & Wages Other Expenses Salaries & Wages Other Expenses Other Expenses Salaries & Wages Other Expenses Other Expenses Other Expenses Salaries & Wages Other Expenses Solid Waste Collection Other Expenses Salaries & Wages Other Expenses Salaries & Salari		Health Benefit Waiver	40,000,00
Salaries & Wages 943,714.00 Other Expenses 57,488.00 Police Department Salaries & Wages 1,130,325.00 Other Expenses 69,000.00 Office of Emergency Management Salaries & Wages 1,575.00 Other Expenses 3,938.00 Streets & Roads Salaries & Wages 21,650.00 Snow Removal 0.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00			40,000.00
Other Expenses 57,488.00	Fire Department		
Other Expenses 57,488.00		Salaries & Wages	943 714 00
Police Department Salaries & Wages			
Salaries & Wages Other Expenses 1,130,325.00 69,000.00 Office of Emergency Management Salaries & Wages 1,575.00 Other Expenses Other Expenses 3,938.00 Streets & Roads Salaries & Wages Other Expenses 148,315.00 21,650.00 Snow Removal 0.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages Other Expenses 8,300.00 3,543.00 Department of Public Works Salaries & Wages Salar			57,466.00
Other Expenses 69,000.00 Office of Emergency Management	Police Department		
Other Expenses 69,000.00 Office of Emergency Management 1,575.00 Salaries & Wages 1,575.00 Other Expenses 3,938.00 Streets & Roads 148,315.00 Other Expenses 21,650.00 Snow Removal 0.00 Solid Waste Collection 403,750.00 Recycling Program 8,300.00 Cher Expenses 3,543.00 Department of Public Works 52,000.00		Salaries & Wages	1 130 325 00
Office of Emergency Management Salaries & Wages 1,575.00 Other Expenses 3,938.00 Streets & Roads Salaries & Wages 148,315.00 Other Expenses 21,650.00 Snow Removal 0.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00 Other Expenses 52,000.00		Other Expenses	
Salaries & Wages			37,000.00
Other Expenses 3,938.00 Streets & Roads Salaries & Wages 148,315.00 Other Expenses 21,650.00 Snow Removal 0.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00	Office of Emergency M	anagement	
Other Expenses 3,938.00 Streets & Roads Salaries & Wages Other Expenses 148,315.00 Other Expenses 21,650.00 Snow Removal 0.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00 Other Expenses		Salaries & Wages	1,575.00
Streets & Roads		Other Expenses	
Salaries & Wages			.,
Other Expenses 21,650.00 Snow Removal 0.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00 Other Expenses 52,000.00	Streets & Roads		
Other Expenses 21,650.00 Snow Removal 0.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00 Other Expenses 52,000.00		Salaries & Wages	148,315.00
Snow Removal 0.00 Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00		Other Expenses	
Solid Waste Collection Other Expenses 403,750.00 Recycling Program Salaries & Wages Other Expenses Salaries & Wages Salaries & Wages Other Expenses Salaries & Salar			
Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00		Snow Removal	0.00
Other Expenses 403,750.00 Recycling Program Salaries & Wages 8,300.00 Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00			
Recycling Program Salaries & Wages Other Expenses Salaries & Wages 3,543.00 Department of Public Works Salaries & Wages Salaries & Salaries	Solid Waste Collection		
Salaries & Wages Other Expenses Salaries & Wages Salaries & Wages Salaries & Wages Stances Salaries & Wages Stances Salaries & Wages Stances Salaries & Wages Stances Salaries & Wages		Other Expenses	403,750.00
Salaries & Wages Other Expenses Salaries & Wages Salaries & Wages Salaries & Wages Stances Salaries & Wages Stances Salaries & Wages Stances Salaries & Wages Stances Salaries & Wages			
Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00	Recycling Program		
Other Expenses 3,543.00 Department of Public Works Salaries & Wages 52,000.00			8,300.00
Salaries & Wages 52,000.00		Other Expenses	3,543.00
Salaries & Wages 52,000.00			
Other European	Department of Public W		
Other Expenses 3,675.00			52,000.00
		Other Expenses	3,675.00

Public Buildings & Grou		
	Salaries & Wages	174,565.00
	Other Expenses	94,310.00
Demolition		
Demondon	Other Expenses	23 625 00
	Outer Expenses	23,625.00
Vehicle Expense	Salaries & Wages	32,697.00
	Other Expenses	52,237.00
Golf Course	Salaries & Wages	0.00
	Other Expenses	200,000.00
Dog Regulations		
	Salaries & Wages	0.00
	Other Expenses	5,000.00
Beach Patrol		
Souch I all Of	Salaries & Wages	214 200 00
	Other Expenses	214,200.00 20,606.00
		20,000.00
Beach Fee Program		
	Salaries & Wages	44,625.00
	Other Expenses	21,215.00
Parks & Playgrounds		
	Salaries & Wages	74,815.00
	Other Expenses	13,455.00
Grant Coordinator		10,000,00
Grant Coordinator		10,000.00
Cultural Arts	Other Expenses	0.00
	1 - 3 - 4 - 5 - 5	0.00
Uniform Construction C	Code	
	Salaries & Wages	88,200.00
	Other Expenses	5,775.00
Accumulaed Leave		0.00
Maintanana America	(0	
Maintenance Agreemen	ts(Contractual)	60,000.00
Storm Reserve		0.00
Storm Reserve		0.00
Utility Expenses and Bu	ılk Purchases	
	Electric	70,000.00
	Street Lighting	60,000.00
	Telephone	34,125.00
	Natural Gas	15,750.00
	Fuel	26,250.00
3	Cable	3,000.00
Ct. t. t. S		
Statutory Expenses	Social Society/I I I /D	210.005
	Social Security/Umployment/Pension Unemployment Compensation	249,375.00
	Lifeguard Pension	10,500.00
		0.00

	DCRP		1,350.00
	Public Employeee's Retirement System		0.00
Fire Prevention Inspection	ons		
	Salaries & Wages		77,500.00
	Other Expenses		3,000.00
TOTAL CURRENT FO	UND	S	5,829,662.00

AND WHEREAS, N.J.S.A. 40A-19 provides that where any contract, commitment or payments are to be made on behalf of the Water & Sewer Utility prior to the final adoption of the 2019 Utility Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided.

NOW, THEREFORE BE IT FURTHER RESOLVED that the following temporary appropriations be made.

Operating			
	Salaries & Wages		323,625.00
	Other Expenses		897,665.00
Capital Improvements			,
Debt Service			
Deferred Charges			
Statutory Expenses	Social Security System/Unemployment		23,000.00
TOTAL WATER & S	EWER UTILITY	S	1,244,290.00

RESOLUTION 2020-

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the following amounts be and are appropriated to provide for the payment of said principal and interest payments:

DEBT SERVICE CURRENT FUND		
Payment of Bond Principal	S	2,610,000.00
Payment of Bond Anticipation Notes	3	0.00
Interest on Bonds		896,975.00
B.A.N. Interest		0.00
Principal & Interest Green Trust Loans		202.2
TOTAL DEBT SERVICE CURRENT	S	37,310.00 3,544,285.00
DEBT SERVICE SCHOOL		, ,
Payment of Bond Principal	S	520,000.00
Payment of Bond Anticipation Notes		550,000.00
Interest on Bonds		78,000.00
Interest on Notes		0.00
TOTAL DEBT SERVICE SCHOOL	S	1,148,000.00
DEBT SERVICE-WATER & SEWER UTILITY FUND		
Payment of Bond Principal	S	1,152,855.00
Interest on Bonds	3	425,000.00
TOTAL DEBT SERVICE-WATER & SEWER UTILITY FUND	S	
THE THE STATE OF THE TENTON		1,577,855.00
DEBT SERVICE-GOLF UTILITY		
Payment of Bond Principal	S	
Payment of Bond Anticipation Notes	3	0.00
Interest on Bonds		0.00
Interest on Notes		0.00
TOTAL DEBT SERVICE-GOLF UTILITY	_	0.00
TO THE DESCRIPTION OF THE PROPERTY OF THE PROP	S	
Total Debt	S	6,270,140.00

RESOLUTION 2020-22

A RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN OF THE CITY OF BRIGATINE

WHEREAS, pursuant to the provisions of N.J.S.A 40:5-14 the City of Brigantine shall adopt a Cash Management Plan and shall deposit its funds pursuant to that plan; and

WHEREAS, the Cash Management Plan shall include the designation of depository or depositories as permitted in section 4 of P.L. 1970, c.236 (C.17:9-44): and

WHEREAS, the Cash Management Plan shall be designed to assure, to the extent practicable, the investment of local funds in interest bearing accounts and maybe modified from time to time in order to reflect changes in federal and state law or regulations; and

WHEREAS, the Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Brigantine, County of Atlantic, State of New Jersey, as follows:

- 1. The allegations to the preamble are incorporated herein by this reference.
- 2. The Cash Management Plan for the City of Brigantine for the year 2020 be and hereby is adopted.
- 3. A copy of the Cash Management Plan is attached hereto and a part hereof.

BE IT FURTHER RESOLVED that the proper officials be and hereby are authorized to do all things necessary to carry out the intent of this Resolution.

CITY OF BRIGANTINE Cash Management Plan

I. Statement of Purpose

This cash management plan is to be used by the Chief Financial Officer as a guide in depositing and investing the funds of the City of Brigantine, County of Atlantic, and State of New Jersey. It is prepared pursuant to the provisions of N.J.S.A. 40A:5-14. The intent of the plan is to provide a guide to ensure the safety, liquidity and maximum investment return, within such permitted limits, of the funds of the City.

II. Identification of Funds and Accounts to be Covered by the Plan

A. The plan is intended to cover the deposit/investment of the following funds:

Current Fund

Disbursement

Grant Fund

General Capital Fund

Water and Sewer Operating Fund

Water and Sewer Capital Fund

Golf Course Operating Fund

Golf Course Capital Fund

All trust funds including but not limited to:

Recreation Trust

Engineering Escrow

COAH Escrow

Dog Trust

Lifeguard Pension

Police Special Detail

Donations Trust

Police Forfeiture

Garden Club

B. The plan is not intended to cover the deposit and/or investment of the following funds and accounts of the City:

Petty cash funds

Deposit, retainage or amounts posted by way of bond, held by the City for such things as faithful performance, if the City would be required by law to pay back any

interest earned to the provider, except where the City is required by law to invest the funds.

III. Designation of Officials of the City Authorized to Make Deposits and Investments

The Chief Financial Officer of the City is hereby authorized and directed to deposit and/or invest the funds of the City referred to in this plan and is authorized to designate employees who may initiate and confirm wire transfers or other types of transfer. The Chief Financial Officer is also hereby authorized to designate in writing an alternate employee to act in his/her capacity during his/her absence.

IV. Standards of Care

- 1. The designated officials involved in the investment process shall refrain from personal business activity that could conflict with the execution and management of this plan, or that could impair their ability to make impartial decisions.
- 2. The Chief Financial Officer, under the direction of the City Manager, is responsible for establishing and maintaining internal control. The controls should ensure that the assets of the City are protected from loss, theft, or misuse. He/she should ensure that each of the various accounts for which there is a separate bank statement is reconciled by the end of the following month.
- 3. The Chief Financial Officer is to ensure that all monies deposited are in accounts from which banks have Governmental Unit Protection Act (GUPTA) Certificates.
- 4. Funds should be deposited into accounts that bear the greatest combination of security, liquidity and investment return.

V. Procedures for the Receipt and Disbursement of Monies

A. Receipts

- All monies collected or received shall be deposited with in forty-eight hours of such collection. All monies received shall be placed in a secure place until forwarded for deposit.
- 2. A receipt shall be issued for all transactions involving the receipt of money by any City Department. A copy of the receipt shall be given to the paying party and a duplicate

copy shall be maintained by the receiving department. All payments and receipts must be recorded.

3. No department, division, or agency shall engage in the process of cashing checks with public funds.

B. Disbursements

- 1. City Council shall establish by resolution adopted at its reorganization meeting of said administration the required signatories to all municipal accounts.
- 2. No Municipal Funds shall be disbursed by the Chief Financial Officer prior to the approval of City Council except for:
 - -Debt Service Payments
 - -Payroll or Payroll turnovers to agencies
 - -Tax payments to County or School
 - Insurance Premiums
 - -Any other vouchers deemed necessary for smooth and efficient operations of the City of Brigantine as determined by the City Manager and Chief Finance Officer.

VI. Electronic Funds Transfer

The Local Finance Board released Local Finance Notice 2018-13 during 2018 which addresses substantial changes to N.J.A.C. 5:30-9A and 5:31-4 for automated clearing house (ACH) transactions, wire transfers and e-check. It also creates flexibility for local units on when to require vendor/claimant certification prior to paying claims.

Although Finance has not changed any of its current practices at this time the following have been established policies and procedures in conjunction with the City's financial institution (the bank) as it relates to ACH transactions.

- . They are as follows:
- 1. A designated computer is used only for banking transactions and is not connected to the City's network.
- 2. Access is limited to only the CFO and the Comptroller. Access to electronic banking is obtained through passwords and an electronic key associated with each of the users.
- 3. Transfers between accounts can be completed by one person. Wire transfers require dual authorization. One for the initiator and one for the approver. It cannot be the same person. Currently the Comptroller initiates the transfer and the CFO approves it.
- 4. ACH transactions can only occur between authorized vendors through an agreement with the City's financial institution. No other transactions will be authorized by the bank without a signed agreement with the City.
- 5. Currently the only ACH transactions relate to Debt Payments, Payroll related obligations, County and School Tax Payments, School Board Reimbursements and Insurances.
- 6. All ACH transactions are approved disbursements by the City Council just as are all paper check transactions.

- 7. Wires require a separate numbering system and account. The account is reconciled on a monthly basis.
- 8. The CFO meets on an annual basis with a bank representative to review controls and procedures discussing any new developments or safeguards to be implemented.

VII. Investments

Except as otherwise specifically provided for herein, the Chief Financial Officer is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following permitted investments:

- 1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- 2. Government money market mutual funds;
- 3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- 4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- 5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- 6. Local Government Investment Pools;
- 7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P. L. 1977, c.281 (C.52:18A-90.4);

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Fund- An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U. S. C. sec. 80a-1 et seq., and operated in accordance with 17 C. F. R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U. S. Government securities that meet the definition of any eligible security pursuant to 17 C. F. R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U. S. Government securities; and
- (c) which has:
 - 1. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U. S. C. sec. 80b-1 et seq., with experience investing in U. S.

Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

VIII. Designation of Depositories

The following banks are authorized depositories for Municipal Funds consistent with the Governmental Depository Protection Act (GUPTA) and may be used by the Chief Financial Officer for the deposit of City funds:

TD Bank

State of New Jersey, Cash Management Fund
PFM Asset Management LLC, Administrators-New Jersey Asset & Rebate Management
Program(NJARM)

IX. City Auditor

The City investment practices (including compliance with N.J.S.A. 40A:5-14 and N.J.S.A 40A:5-15) shall be reviewed by the Auditor as part of the annual audit, as required by N.J.S.A. 40A5-4. Where conflicts may exist between this plan and State Statute, the applicable Statute shall apply.

X. Surety Bonds

The Chief Financial Officer and Comptroller shall be covered by surety bonds. During the annual audit, the City Auditor shall examine said bonds to determine that proper coverage has been obtained. Other staff members of the financial department are also required to be covered as per the requirements set by the Atlantic County Joint Insurance Fund. Any official who, in the course of his or her duties, deposits or invests in accordance with this plan shall be relieved of any liability for loss.

This document shall constitute the cash management plan of the City of Brigantine, County of Atlantic State of New Jersey.

CITY OF BRIGANTINE APPROPRIATION RESERVE TRANSFER RESOLUTION 2020-23

WHEREAS, N.J.S.A. 40A-59 permits transfers of appropriation reserves from the preceding year to be made during the first three (3) months of the following fiscal year, when it has been determined that the appropriation reserve is insufficient to pay claims authorized or incurred during said preceding year which were chargeable to said appropriation and when it has been further determined that there is an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2019 appropriation reserves as follows:

CURRENT FUND	FROM	ТО
Solid Waste Collection Legal-OE Streets & Roads-Sal & Wages Recycling-OE	35,000.00 10,000.00 10,000.00	\$ 55,000.00
Total Current	<u>\$ 55,000.00</u>	<u>\$ 55,000.00</u>

This is to certify that the above is a true and correct copy of a resolution passed by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey at their meeting held on January 22, 2020.

Lynn Sweeney, RMC, City Clerk

CITY OF BRIGANTINE RESOLUTION 2020-24

BE IT RESOLVED, by the City Council of the City of Brigantine, County of Atlantic, New Jersey that the State of New Jersey Cash Management Fund and any New Jersey Bank or Savings and Loan, providing evidence of participation under the Government Unit Deposit Act, be and they are hereby designated as official banks for the deposit of municipal funds of the City of Brigantine for the calendar year 2020.

This is to certify that the above is a true and lawful copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey at its meeting of January 22, 2020.

Lynn Sweeney, RMC City Clerk

CITY OF BRIGANTINE RESOLUTION 2020-25

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the City Council of the City of Brigantine, County of Atlantic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the City Council of the City of Brigantine further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City Council of the City of Brigantine has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Atlantic.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey hereby recognizes the following:

1. The City Council does hereby authorize submission of a strategic plan for the City of Brigantine Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR \$11,280.00 Cash Match \$2,820.00 In-Kind \$8,460.00

2. The City Council of the City of Brigantine acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED:		
	James Bennett, City Manager	

CERTIFICATION

I, Lynn Sweeney, Municipal Clerk of the City of Brigantine, County of Atlantic, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the City Council on this 22 day of January, 2020.

Lynn Sweeney,	RMC,	City	Clerk
---------------	------	------	-------

FORM 8 ALLIANCE BUDGET

County: Atlantic

Alliance Name: Brigantine

Grant Year:

REV. 1

Jan-20 2021 Last Updated:

	DEDR AWARD		DEDR				PROGRAM
PROGRAM	TOTAL	PERSONNEL/TWP EMPLOYEE	CONSULTANT	OTHER DIRECT COST	саѕн матсн	IN-KIND	TOTAL
Alliance Coordination	0.00						00.00
Forest Friends	4,800.00		4,800.00		1,200.00	2,500.00	8,500.00
Hooked on Fishing	3,210.00			3,210.00	802.50	4,460.00	8,472.50
Hooked on Family	2,000.00			2,000.00	200.00		2,500.00
Youth Alliance	1,270.00			1,270.00	317.50	1,500.00	3,087.50
							00.00
							0.00
	0.00						0.00
	00.00						00.00
	00.00						00.00
	00.00						00.00
	00.00						0.00
	0.00						0.00
	0.00						0.00
	0.00						0.00
TOTAL EXPENSES	11,280.00	00'0	4,800.00	6,480.00	2,820.00	8,460.00	22,560.00



Atlantic County

Department of Human Services

Patricia Diamond
Department Head

609/645-5921 FAX: 645-5904 TDD: 348-5551

Division of Public Health 609/645-5935 FAX: 645-5931

Community Health/Clinical Services 609/645-5933 FAX: 272-8490

Environmental Health 609/645-5971 FAX: 645-5923

Substance Abuse Services 609/645-5932 FAX: 645-5890

Health Planning/Information/Education 609/645-5853 FAX: 645-2857

Dennis Levinson County Executive

November 6, 2019

Andrew Simpson, Mayor City of Brigantine 1417 West Brigantine Ave. Brigantine, NJ 08203

Re: Fiscal Year 21 Municipal Alliance Funding

Dear Mayor Simpson:

The Atlantic County Municipal Alliance program is announcing its intention to provide Municipal Alliance funding for the Fiscal Year 2021 grant cycle. The allocation for Brigantine for Fiscal Year 2021, per a formula suggested by the Governor's Council on Alcoholism and Drug Abuse (GCADA) and voted and approved by both the County Alliance Steering Subcommittee (CASS) and the Local Advisory Council on Alcoholism and Drug Abuse (LACADA) is the following:

A)	Alliance DEDR allocation:	\$1	1,280.00
B)	Cash Match (must be 25% of DEDR allocation):	\$	2,820.00
C)	In Kind (must be 75% of DEDR allocation):	\$	8,460.00

Total Alliance Budget (A+B+C): \$22,560.00

This funding formula will provide a base amount of \$4,300.00 to each municipality in Atlantic County. The remaining balance will be distributed based on the municipality's population percentage within the County.

The grant period will begin July 1, 2020 and continue through June 30, 2021. This letter is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

Municipal spending plans will be approved by GCADA in accordance with established grant guidelines. These guidelines have been distributed to the Municipal Alliance Coordinators and can also be found on the GCADA website.





All funds, spent in accordance to the guidelines, will be reimbursed to the Municipalities after receipt and acceptance of the required expenditure reports, programmatic reports and vouchers including supporting backup documentation for expenses.

The submission and approval of the Municipal Alliance Plan, including all the forms required in the Municipal Alliance Strategic Plan Instructions, will be required to access these funds. Complete plans must be submitted to the County by <u>December 9, 2019</u>. Resolutions allowing the municipality to submit a plan will be due, no later than January 17, 2020. The County Alliance Coordinator, Jennifer Pielhau, has set up working meetings and will be making herself available to assist Municipal Alliance Coordinators in completing the paperwork. *Plans received after the due date or received incomplete or with errors cannot be assured of GCADA approval.*

The Municipality's continued cooperation and support are appreciated.

Sincerely,

Robert Widitz

Director, Atlantic County Substance Abuse Services

C: Dawn Jones, Brigantine Municipal Alliance Coordinator Roxanne Tosto, CFO

CITY OF BRIGANTINE RESOLUTION 2020-___

THE CITY COUNCIL OF THE CITY OF BRIGANTINE RESOLVES THAT:

WHEREAS, the City of Brigantine has a need for Professional Grant Consultant Services, and

WHEREAS, the City of Brigantine authorizes our Appointed City Planner and Grant Consultant to proceed for the management of the 2017 FEMA Grant for home elevation, and

WHEREAS, Rutala Associates provides planning, energy, economic development and management services, and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey on this 22nd day of January, 2020:

- 1. The proposal to provide management services for the 2017 FEMA grant for home elevation be awarded to Rutala Associates.
- 2. Rutala Associates is awarded this contract on their proposal not to exceed \$4,700.00 per property owners who elect to elevate their homes. The management cost is eligible for reimbursement through this grant.
- 3. Roxanne Tosto, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Account # C-04-19-021-100.
- 4. This resolution shall take effect immediately.

CITY OF BRIGANTINE		
Lynn Sweeney, RMC City Clerk		
Roxanne Tosto Chief Financial Officer		

September 23, 2019

Jim Bennett, City Manager City of Brigantine 1417 Brigantine Avenue Brigantine, New Jersey 08203

Re:

Grant Consultant

FMA_PJ-02-NJ-2017-002

Elevation of Private Structures – Coastal City of Brigantine, Atlantic County, New Jersey

Dear Mr. Bennett:

It is a pleasure to provide a proposal for the management of the 2017 FEMA Grant for home elevation. As noted in the grant agreement, grant management cost is eligible for reimbursement through this FEMA grant. The team of Rutala Associates and Czar Engineering has successfully managed the 2016 FEMA grants for Brigantine, Atlantic City and Margate.

Rutala Associates, LLC provides planning, energy, economic development and management services. Rutala Associates has been involved in the successful procurement of over \$30 million in funding annually from a variety of public and private sources.

James M. Rutala, PP, AICP, the Principal of Rutala Associates, has been licensed by the State of New Jersey as a Professional Planner since January 1983, a Certified Floodplain Manager and a member in good standing with The American Institute of Certified Planners. Mr. Rutala has a Master's in Business Administration from Rutgers University and a Master's degree in City and Regional Planning for Ohio State University. Mr. Rutala is the sole principal at Rutala Associates and he will be primarily responsible for the required services. He has negotiated numerous intergovernmental agreements with the businesses, municipalities, counties and authorities to ensure the long-term viability of the project or service.

The City will be billed monthly which will be directly related to the hours spent on the project at the following billing rate:

Project Manager (State Licensed PP/AICP)
Senior Planner (State Licensed PP)
Project Manager
Design Technician/Planner
CADD Operator/Technician

\$140 per hour \$115 per hour \$105 per hour \$80 per hour \$75 per hour

^{*}These rates include all clerical and related expenses.

The total cost per property will not exceed \$4,700 per home. This is consistent with the budgeted amount for project management in the grant.

All invoices are due within 30 days. This office reserves the right to stop work for non-payment of services completed. Rutala Associates is acting in a consulting capacity and any opinions, advice, forecasts and analyses provided are based on professional judgment and do not constitute a guarantee.

If this proposal and the terms and conditions are acceptable, please indicate your acceptance by signing below and returning the original to this office. Work can begin immediately upon receipt of this signed proposal.

Sincerely,

Rutala Associates, LLC

James M. Rutala, PP, AICP, MBA

Accepted by the City of Brigantine:

gnature	
Printed Name	Data
Timeed Haine	Date

The above signed represents that they have read and understand the attached general terms and have the authority to enter this agreement of behalf of the client named above.

General Terms

This Agreement (the "Agreement") between Rutala Associates and Client consists of the proposal (attached and incorporated by reference) and these General Terms. The Agreement entails the entire agreement and understanding between the parties hereto with respect to the subject services and shall not be varied in its terms by any previous communications, negotiations and agreements, whether written or oral, between the parties with respect to such subject matter, and no addition to or modification or waiver of any provision of this Agreement shall be binding or either party unless made in writing and executed by Rutala Associates and a duly authorized agent of the Client.

Article 1 Client's Responsibilities

- A. Client agrees to provide Rutala Associates with all information, surveys, reports, and professional recommendations and any other related items requested by Rutala Associates in order to provide its professional services. Rutala Associates may rely on the accuracy and completeness of these items.
- B. Client will obtain and pay for all necessary permits from authorities with jurisdiction over the Project.
- C. Client agrees to provide the items described in the Scope of Work and to render decisions in a timely manner so as not to delay the orderly and sequential progress of Rutala Associates' services.

Article 2 Estimated Schedule and Project Budget

A. Rutala Associates shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule.

- B. Services performed under this Agreement shall be conducted in a manner consistent with the level of care and skill ordinarily exercised by professional planners under similar conditions. No other representation whatsoever, express or implied, and no warranty or guarantee whatsoever is included or intended in this Agreement, or as to any report, opinion, document or otherwise.
- C. Client agrees to promptly notify Rutala Associates if Client's schedule or budget changes. Client acknowledges that significant changes to the Project or construction schedule or budget or to the Project's scope may require Additional Services of Rutala Associates.

Article 3 Compensation and Payments

Rutala Associates shall bill Client for Basic and Additional Services and Reimbursable Expenses once a month. All payments are due Rutala Associates upon receipt of invoice. An amount equal to 1.5% per month will be charged on all amounts due more than 30 days after the date of invoice.

Article 4 Termination

- A. Either Client or Rutala Associates may terminate this Agreement upon seven days' written notice.
- B. If terminated, Client agrees to pay Rutala Associates for all Basic and Additional Services rendered and Reimbursable Expenses incurred up to the date of termination.
- C. Upon not less than seven days' written notice, Rutala Associates may suspend the performance of its services if Client fails to pay Rutala Associates in full for services rendered or expenses incurred. Rutala Associates shall have no liability because of such suspension of services or termination due to Client's nonpayment.

Article 5 Dispute Resolution

Client and Rutala Associates agree to mediate claims or disputes arising out of or relating to this Agreement before initiating litigation. The mediation shall be conducted by a mediation service acceptable to the parties. A party shall make a demand for mediation within a reasonable time after a claim or dispute arises, and the parties agree to mediate in good faith. In no event shall any demand for mediation be made after such claim or dispute would be barred by applicable law. Mediation fees shall be shared equally and each party shall be responsible for their legal fees associated with the mediation.

In the event that the claim or dispute cannot be resolved through mediation and there are legal proceedings, Rutala Associates, if it prevails, shall be entitled to, in addition to any award or judgment, reasonable legal fees and expenses associated with the legal proceedings.

Article 6 Use and Ownership of Rutala Associates' Documents

Upon the parties signing this Agreement, Rutala Associates grants Client a nonexclusive license to use Rutala Associates' documents as described in this Agreement, provided Client performs in accordance with the terms of this Agreement. No other license is implied or granted under this Agreement. All instruments of professional service prepared by Rutala Associates, including but not limited to, drawings and specifications, are the property of Rutala Associates. These documents shall not be reused on other projects without Rutala Associates' written permission. Rutala Associates retains all rights, including copyrights, in its documents. Client or others cannot use Rutala Associates' documents to complete this Project with others unless Rutala Associates is found to have materially breached this Agreement.

Article 7 Non-Disclosure Agreement

The technical and pricing information contained in any proposal submitted by Rutala Associates as to this project, or in this Agreement or any addendum thereto, is to be considered confidential and proprietary, and shall not be released, disclosed, or otherwise made available to any third party without the express written consent of Rutala Associates.

Article 8 Miscellaneous Provisions

- A. This Agreement is governed by the laws of the State of New Jersey and the parties agree that any legal proceedings shall be venued in the Superior Court of New Jersey, Law Division, Atlantic County.
- B This Agreement is the entire and integrated agreement between Client and Rutala Associates and supersedes all prior negotiations, statements or agreements, either written or oral. The parties may amend this Agreement only by a written instrument signed by both Client and Rutala Associates.
- C. In the event that any term or provision of this Agreement is found to be unenforceable or invalid for any reason, the remainder of this Agreement shall continue in full force and effect, and the parties agree that any unenforceable or invalid term or provision shall be amended to the minimum extent required to make such term or provision enforceable and valid.
- D. Neither Client nor Rutala Associates shall assign this Agreement without the written consent of the other.
- E. Irrespective of any other term in this Agreement, Rutala Associates shall not control or be responsible for construction means, methods, techniques, schedules, sequences or procedures; or for construction safety or any other related programs; or for another parties' errors or omissions or for another parties' failure to complete their work or services in accordance with Rutala Associates' documents.
- F. Client agrees to indemnify, defend and hold Rutala Associates harmless from and against any and all claims, liabilities, suits, demands, losses, costs and expenses, including, but not limited to, reasonable attorneys' fees and all legal expenses and fees incurred through appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entities on account of any damages or losses to property or persons, including injuries or death, or economic losses, arising out of the Project and/or this Agreement, except that the Rutala Associates shall not be entitled to be indemnified to the extent such damages or losses are found by a court or forum of competent jurisdiction to be caused by Rutala Associates' negligent errors or omissions.
- G. Client and Rutala Associates waive consequential damages for any claims, disputes or_other matters in question arising out of or relating to this Agreement. Rutala Associates' waiver of consequential damages, however, is contingent upon the Client requiring contractor and its subcontractors to waive all consequential damages against Rutala Associates for claims, disputes or other matters in question arising out of or relating to the Project.
- H. Nothing in this Agreement shall create a contractual relationship for the benefit of any third party.

CITY OF BRIGANTINE RESOLUTION 2020-

A RESOLUTION AUTHORIZING THE PROFESSIONAL SERVICE OF COASTAL RESEARCH CENTER, STOCKTON STATE COLLEGE

The City Council of the City of Brigantine resolves that:

WHEREAS, the City of Brigantine is desirous of engaging the services of the Richard Stockton Coastal Research Center to monitor the beaches of Brigantine, NJ in 2020 semi-annually to assess the beach erosion problem at the Absecon Inlet Jetty and an emergency event survey as a contingency; and

WHEREAS, pursuant to State Statute, said award of contract may be awarded without competitive bidding.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRIGANTINE THAT:

1. The contract to "Monitor the beaches of Brigantine, NJ in 2020 semi-annually to assess the beach erosion problem at the Absecon Inlet Jetty and an emergency event survey as a contingency:

The Coastal Research Center at The Richard Stockton College of New Jersey 30 Wilson Avenue
Port Republic, NJ 08241.

WHEREAS, the "Certification of Availability of Funds" is annexed hereto.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brigantine on this 15th day of January 2020:

1. The contract for the "Monitoring of the Municipal Shoreline" is awarded to:

Coastal Research Center at Stockton University
30 Wilson Avenue
Port Republic, NJ 08241

- 2. The Coastal Research Center at Stockton University is awarded this contract on their proposal of \$25,565.02.
- 3. The exact title of the appropriation to be charged is:
 Account Title: Study & Construction of Beach Replenishment

Account #C-04-12-019-101.

4. This resolution shall take effective immediately and covers monitoring for 2020.

BE IT SO RESOLVED.

CERTIFICATION AS TO AVAILABILTY OF FUNDS

I hereby certify that, as of January ___, 2020, there are sufficient funds in the account entitled: Study & Construction of Beach Replenishment for the proposed contract noted above.

Roxanne Tosto
Chief Financial Officer
City of Brigantine, New Jersey

This is to certify that the above is a true and lawful copy of a resolution adopted by the City Council of the City of Brigantine, County of Atlantic, State of New Jersey at its meeting of January __th, 2020.

Lynn Sweeney, RMC City Clerk The Coastal Research Center

Ph. 609-652-4245 Fax 609-748-0656



30 Wilson Avenue Port Republic, NJ 08241

www.stockton.edu/crc

NEW JERSEY'S DISTINCTIVE PUBLIC UNIVERSITY

Mr. James Bennett, City Manager City of Brigantine 1417 Brigantine Ave Brigantine, NJ 08401

December 16, 2020

Dear Mr. Bennett,

The Coastal Research Center at Stockton University is submitting a proposal to continue work for the City of Brigantine monitoring the municipal shoreline at the nine established transects across the dunes, beach and nearby offshore. This work is to be performed on a twice-yearly basis with reporting to the governing body at the conclusion of each survey interval with a letter report on the conditions at the oceanfront.

The contingency remains in place in anticipation of the occurrence of a damaging storm to be able to respond in real time to the emergency. Again, municipal authorization would be required to undertake this work.

Please review the proposal & contact the Coastal Center regarding acceptance, modifications or changes.

Sincerely,

Dr. Stewart Farrell, Executive Director

Stockton University Coastal Research Center

STOCKTON UNIVERSITY COASTAL RESEARCH CENTER

TO MONITOR THE BEACHES OF BRIGANTINE, NJ IN 2020 SEMIANNUALLY, TO ASSESS THE BEACH EROSION PROBLEM AT THE ASBECON INLET JETTY, AND AN EMERGENCY EVENT SURVEY AS A CONTINGENCY

TASK 1	MONITOR BRIGANTINE BEACHES SEMI	I-ANNUALLY IN 2020
	Collect Field Data (spring, fall)	\$ 6,594.16
	Travel	\$ 200.00
	Equipment Use Fee	\$ 645.00
	Expendable Supplies	\$ 75.00
	Data Analysis	\$ 3,252.45
	Interim Letter	\$ 1,868.95
	Final Report	\$ 3,699.25
	TOTAL TASK 1	\$16,334.81

CONTINGENCY TASKS;

The city council or a municipal official would have to specifically authorize any and all contingency tasks prior to undertaking any such work under this section.

EMERGENCY CONTINGENCY

CONTINGENCY for 2 SPECIAL MEETINGS	
Salary	\$ 1,407.78
Travel	\$ 100.00
CONTINGENCY TOTAL for MEETINGS	<u>\$ 1,507.78</u>

CONTINGENCY FOR

EMERGENCY SURVEY FOLLOWING A MAJOR STORM EVENT

The city committee or a municipal official would have to specifically authorize any and all contingency tasks prior to undertaking any such work under this section.

Collect Field Data (immediately following storm event) Travel Equipment Use Fee Data Analysis & Report	\$ 3,297.08 \$ 100.00 \$ 540.00 \$ 3,785.35
TOTAL FOR EMERGENCY SURVEY	<u>\$ 7,722.43</u>
TOTAL FOR CONTINGENCY with Meetings	\$ 9,230.21

GRAND TOTAL INCLUDING CONTINGENCIES \$25,565.02

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY OF BRIGANTINE DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, New Jersey Statutes provide that no public contracts can be awarded, nor any monies paid, until the prospective contractor has agreed to contract performance which complies with an affirmative action program; and

WHEREAS, each public agency must annually designate an officer or employee to serve as its Public Agency Compliance Officer (PACO).

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the City of Brigantine that Personnel Director, Mollye O'Neill is hereby designated the PACO for the year 2020. A copy of this resolution shall be forded to the State Affirmative Action Office.

I, Lynne Sweeney, RMC, City Clerk of the City of Brigantine, do hereby certify that the foregoing Resolution was duly adopted on the 22nd day of January 2020.

CITY OF BRIGANTINE

Lynn Sweeney, RMC	VOIC.	
City Clerk	Simpson	
	Riordan	
	Sera	
	Bew	
	Lettieri	_
Roxanne Tosto	Haney	
Chief Financial Officer	DeLucry	

Recorded Vote:	MOTIONS	AYE	NAY	ABSTAIN	ABSENT
Simpson					
Riordan					+
Sera			1		
Bew					
Lettieri					
Haney					
DeLucry					



State of New Jersey

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
CONTRACT COMPLIANCE & AUDIT UNIT
EEO MONITORING PROGRAM
33 WEST STATE STREET
P. O. BOX 236
TRENTON, NEW JERSEY 08625-0230
Telephone (609)292-5400/Telefax (609)292-5899
CCAU.Mailbox@treas.nj.gov

ELIZABETH MAHER MUOIO State Treasurer

MAURICE A. GRIFFIN Acting Director

December 6, 2019

Dear Public Agency/Business Administrator,

This is a reminder that every public agency is required by law to designate a Public Agency Compliance Officer (P.A.C.O.) and <u>must return the completed form no later than January 10th of each year in accordance with N.J.A.C.</u> 17:27-3.2.

The individual designated to serve as the Public Agency Compliance Officer will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment regarding both the Public Agency and its service providers. The P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and regulations.

Each year, all Public Agencies are required to submit the name, title, address, telephone, fax, and email address of the P.A.C.O. designated by the Public Agency to the Division of Purchase and Property, Contract Compliance and Audit Unit, EEO Monitoring Program. Also, if there are any changes to the designated P.A.C.O. during the year, the Public Agency must provide an updated P.A.C.O. form.

If the public agency fails to submit the required information to the Division by January 10th of each year, the Division may refer the public agency to the Attorney General's Office for further action pursuant to N.J.S.A. 10:5-36.

The Designation of Public Agency Compliance Officer (P.A.C.O.) form is to be completed and submitted via email to CCAU.Mailbox@treas.nj.gov or mailed to the address above. For future reference, the form is available at: https://www.nj.gov/treasury/contract_compliance/

If you have any questions, please feel free to contact us at (609) 292-5473.

RESOLUTION

2020 -

WHEREAS, the property known as Block 2201, Lot 8, located at 2201 Bayshore Avenue, Brigantine, New Jersey, and recorded under the name of Sarah M. Kern & Frank Kern, has been granted an exemption from taxes, under Chapter 171, Laws of 1981, supplementing N.J.S.A. 54:4-3.30 as a war veteran who is 100% permanently and totally disabled, and

WHEREAS, the property known as Block 2201, Lot 8 was deeded on January 23, 2017 in the name of Sarah M. Kern & Frank Kern, and Frank Kern was determined to be 100% permanently and totally disabled as of December 11, 2018, and

WHEREAS, Frank Kern filed a claim for a property tax exemption by a 100% permanently and totally disabled veteran upon the dwelling house, known as Block 2201, Lot 8 located at 2201 Bayshore Avenue in Brigantine, New Jersey with the tax assessor of the City of Brigantine, and

WHEREAS, the Tax Assessor has approved the tax exemption from the date of January 1, 2020 and for subsequent years on the property known as Block 2201, Lot 8, recorded under the name of Sarah M. Kern & Frank Kern,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Brigantine that the taxes for the year 2020 from January 1, 2020 and subsequent years on the property known as Block 2201, Lot 8 and recorded under the name of Sarah M. Kern & Frank Kern be and are hereby cancelled because he qualifies for an exemption under N.J.S.A. 54:4-3.30, and

BE IT FURTHER RESOLVED that the Tax Collector of the City of Brigantine be and is hereby authorized to note said cancellation of the taxes on the total assessment of \$1,008,600 in the Real Estate Tax Duplicate of the City of Brigantine from the date of January 1, 2020.

I HEREBY CERTIFY that the foregoing was duly adopted by the City Council of the City of Brigantine, County of Atlantic, New Jersey on

IN WITNESS WHEREOF, I hereunto set my hand and affix the Seal of the City of Brigantine, County of Atlantic, New Jersey this

Application for a Raffles License Application No. RA 907 Identification No. 69-1-42671 Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted. Please print clearly. Name of municipality: Part A - General 1. Name of applying organization: mmui 2a. Street address of headquarters: 1501 b. Mailing address (if different): 3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle). Date Hours 4a. Address of place where raffles will be played: See Line / Does the applicant own the premises or regularly occupy them for its general purposes? 5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13. Part B - Schedule of Expenses The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are: Item of Expense Name and address of supplier