

CITY OF BRIGANTINE COUNCIL MEETING MINUTES December 3, 2025 – 5:00 P.M.
PUBLIC PORTION

CALL TO ORDER Mayor Vince Sera called the meeting to order at 5:00 P.M.

FLAG SALUTE & OPENING PRAYER Mayor Sera led the flag salute followed by an opening prayer by Councilman Riordan.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT Acting City Clerk, Christine Murray advised that the meeting notices covering this meeting have been sent and posted as required under the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

ROLL CALL – COUNCIL • Mayor Sera • Councilman Haney • Councilman Kane • Councilman Riordan • Councilman Virgilio • Deputy Mayor Bew • Councilman Lettieri Absent

PROFESSIONALS PRESENT • Ryan Hurst, Deputy City Manager • John Doring, Superintendent of Public Works • Rich Casamento, Chief of Police Department • Paul Fuller, Chief of Fire Department • George Morris, City Solicitor • Christine Murray, Acting City Clerk

APPROVAL OF MINUTES Approval of November 5, 2025 Council Meeting Minutes
Motion: Councilman Riordan Second: Councilman Kane Deputy Mayor Bew: Abstain
Roll Call Vote: All in favor.

APPROVAL OF BILL REQUISITION LIST Motion: Councilman Lettieri Second: Councilman Virgilio Roll Call Vote: All in favor. Deputy Mayor Bew Abstain.

December 2, 2025 12:09 PM		CITY OF BRIGANTINE Purchase Order Listing By P.O. Number				Page No: 1	
P.O. Type: All		Open: N		Paid: N		Void: N	
Range: First to Last		Rcvd: Y		Held: N		Aprv: N	
Format: Condensed		Bid: Y		State: Y		Other: Y	
Vendors: All		First Enc Date Range: First to 12/31/25		Include Non-Budgeted: Y		Exempt: Y	
Rcvd Batch Id Range: First to Last							
PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
21-01769	12/31/21	UTILI005	UTILITY SERVICE CO INC	WATER TOWER IMRPOV-BAYSHORE	Open	167,574.96	0.00 B
23-01692	11/03/23	CMEAS005	CONSULTING MUNICIPAL ENGINEERS	Reconstruction atl brig blvd	Open	1,476.00	0.00 B
24-01020	06/24/24	ARTHU010	ARTHUR CHEW CONSULTING LLC	Concrete Replacement	Open	10,099.00	0.00 B
24-01321	08/12/24	H2MAR005	H2M Associates Inc.	Lead Service Line Replacement	Open	5,104.00	0.00 B
24-01553	09/19/24	SHUGH005	S Hughes Electric Company LLC	Emergency Generators	Open	173,509.98	0.00 B
24-01786	11/12/24	H2MAR005	H2M Associates Inc.	Lead Line Replacement Design	Open	5,595.00	0.00 B
24-01885	12/06/24	EZDOC005	EZ DOCKS UNLIMITED	Bulkhead replacement-Pepper	Open	4,100.70	0.00 B
25-00002	01/02/25	E0152	W.B.MASON	Supplies-City Manager	Open	116.12	0.00 B
25-00012	01/03/25	AMAXO005	AMAZON CAPITAL SERVICES INC.	Supplies City Manager	Open	1,339.86	0.00 B
25-00015	01/07/25	ACIA	ATL CNTY IMPROVEMENT AUTH	2025 Golf Expenses	Open	58,900.00	0.00 B
25-00022	01/09/25	GUEN J	JOSEPH GUENTHER	2025 Pension Paymmts	Open	1,089.40	0.00 B
25-00023	01/09/25	RICHA045	RICHARD C WILLIAMS JR	2025 Pension Payments	Open	694.19	0.00 B
25-00024	01/09/25	MICHA035	MICHAEL BROONELL	2025 Pension Payments	Open	301.78	0.00 B
25-00025	01/09/25	KEVIN015	KEVIN CORCORAN	2025 Pension Payments	Open	427.16	0.00 B
25-00026	01/09/25	16793	EDWARD LEON	2025 Pension Payments	Open	640.75	0.00 B
25-00027	01/09/25	BRANCO	RICHARD T BRANCO	2025 Pension Payments	Open	1,056.19	0.00 B
25-00028	01/09/25	GLENN C	CLINTON GLENN	2025 Pension Payments	Open	544.72	0.00 B
25-00029	01/09/25	JOHNV005	JOHN V DATTALO	2025 Pension Payments	Open	400.80	0.00 B
25-00030	01/09/25	DANIE020	DANIEL DRISCOLL	2025 Pension Payments	Open	724.81	0.00 B
25-00031	01/09/25	DOVE R	RICHARD DOVE	2025 Pension Payments	Open	375.00	0.00 B
25-00032	01/09/25	SLUZ M	MICHAEL SLUZENSKI	2025 Pension Payments	Open	425.00	0.00 B
25-00034	01/09/25	STEINER	STEINER LAW OFFICE PC	Professional Services	Open	750.00	0.00 B
25-00112	01/15/25	ROBERTS	ROBERTS ENGINEERING GROUP	Services for emer generators	Open	2,717.50	0.00 B
25-00126	01/16/25	C4444	CINTAS FIRST AID & SAFETY	Blanket PO	Open	440.14	0.00 B
25-00208	01/24/25	CANNO005	Canon Financial Service Inc.	Copier Lease-police	Open	238.74	0.00
25-00240	01/29/25	CASAPR	CASA PAYROLL SERVICE	2025 Payroll	Open	1,081.85	0.00 B
25-00241	01/29/25	OCABE005	O.C.A. BENEFIT SERVICES LLC	2025 COBRA benefits	Open	51.75	0.00 B
25-00242	01/29/25	CASAR005	CASA REPORTING SERVICES LLC	2025 ACA reporting	Open	606.60	0.00 B
25-00270	01/31/25	J1199	JOE'S GARDEN CENTER	BLANKET- GARDEN SUPPLY	Open	258.64	0.00 B
25-00271	01/31/25	GETSA005	Get Safe LLC	NTE- CPR TRAINING/MATERIALS	Open	493.30	0.00
25-00305	02/03/25	PATHF005	PATHFINDER RESOURCES LLC	Professional Services	Open	3,840.00	0.00 B
25-00309	02/04/25	H0097	HANCE C. JAQUETT LLC	Legal Servcies-planning board	Open	539.62	0.00 B
25-00320	02/06/25	M5478	MATHIS CONSTRUCTION, INC.*	Sanitary Sewer Replacement	Open	374,534.74	0.00 B
25-00331	02/10/25	POLIC005	Police Records & Information	Blanket PO, 2025 Purchases	Open	159.00	0.00 B
25-00344	02/10/25	LANGU005	LANGUAGE LINK	interpertrers	Open	28.74	0.00 B
25-00363	02/11/25	CANNO005	Canon Financial Service Inc.	Copier Lease - PW	Open	391.39	0.00 B
25-00365	02/13/25	C4444	CINTAS FIRST AID & SAFETY	Recreation - First Aid	Open	15.06	0.00 B
25-00388	02/18/25	BLANE005	Blaney, Donohue & weinberg	Legal Services	Open	35.00	0.00 B
25-00421	02/20/25	S0009	SYMETRA LIFE INSURANCE	2025 benefits	Open	565.02	0.00 B
25-00422	02/20/25	L0161	TEAMSTERS LOCAL 331 BENEFIT	2025 blanket - legal benefits	Open	496.00	0.00 B
25-00548	03/10/25	FPFIN005	F.P. Finance Program	Mail Sorter/postage machine	Open	1,134.00	0.00 B
25-00579	03/17/25	CANNO005	Canon Financial Service Inc.	City Copier lease	Open	4,775.00	0.00 B
25-00610	03/20/25	ARTHU010	ARTHUR CHEW CONSULTING LLC	Improv to West Beach Avenue	Open	1,360.00	0.00 B
25-00611	03/20/25	DEBLA005	DEBLASIO & ASSOCIATES PC	Construction Services	Open	748.75	0.00 B
25-00614	03/20/25	POLIS005	Polistina & Associates	Sanitary Sewer Line Replacemen	Open	8,660.00	0.00 B
25-00803	04/22/25	GENTILIN	GENTILINI FORD, INC.	BLANKET- MISC PARTS	Open	142.42	0.00 B
25-00806	04/22/25	TUCKA005	TUCKAHOE SAND & GRAVEL INC	BLANKET- STONE OR COLD PATCH	Open	2,218.80	0.00
25-00809	04/22/25	ASSOC005	ASSOCIATED FIRE PROTECTION	BLANKET- INSPECTIONS	Open	1,808.00	0.00 B

December 2, 2025
12:09 PM

CITY OF BRIGANTINE
Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
25-00884	05/02/25	EDWAR015	EDWARD P STINSON DBA E STINSON	Professional Services	Open	8,423.75	0.00 B
25-01006	05/13/25	V0214	V.E. RALPH & SON C/O BOB	EMS/BCBP supplies blanket	Open	3,046.78	0.00 B
25-01010	05/16/25	HERCR005	Herc Rentals	Beach Control and Patrol	Open	2,526.00	0.00 B
25-01122	05/27/25	E0152	W.B.MASON	Blanket PO	Open	955.05	0.00 B
25-01147	05/29/25	S0930	SOUTH JERSEY WELDING SUPPLY	Oxygen blanket \$1500	Open	175.60	0.00 B
25-01152	05/30/25	BARBE005	Barber Consulting Services LLC	Monthly MIS Service	Open	4,590.00	0.00 B
25-01154	06/02/25	JAMES	JAMES M RUTALA ASSOCIATES LLC	Planning & Grant Services	Open	2,652.50	0.00 B
25-01204	06/05/25	H0129	HACH COMPANY	BLANKET- SAMPLE SUPPLIES	Open	302.67	0.00 B
25-01207	06/05/25	ACME1	ACME MARKET	NTE- SUPPLIES	Open	77.99	0.00
25-01325	06/17/25	WITME005	WITMER PUBLIC SAFETY GROUP INC	Blanket \$3500	Open	440.00	0.00 B
25-01344	06/24/25	PARKER	PARKER MCCAY P.A.	Professional Services	Open	26,441.78	0.00 B
25-01348	06/25/25	CIVIL010	Civil Solutions Inc.	Tax Map Maintenance	Open	3,000.00	0.00 B
25-01351	06/25/25	COREM005	CORE & MAIN LP	Purchase of K&I Hydrant	Open	4,457.00	0.00
25-01358	06/25/25	P0710	Bolster Hardware II LLC	BLANKET- W/S 690079	Open	572.53	0.00 B
25-01391	06/27/25	N0912	NJ STATE ASSOC CHIEFS-POLICE	Invoice IN-21678 Finan Class	Open	1,400.00	0.00
25-01393	06/27/25	F0843	FIRE & SAFETY SERVICES	Engine 22 PM	Open	3,100.00	0.00
25-01435	07/01/25	S0930	SOUTH JERSEY WELDING SUPPLY	BLANKET- CYLINDER RENTAL	Open	126.88	0.00 B
25-01440	07/01/25	ACTION	ACTION UNIFORM CO LLC	Blanket PO	Open	299.00	0.00 B
25-01454	07/02/25	V6480	VERIZON	Long Distance Charges	Open	101.27	0.00 B
25-01455	07/02/25	V6480	VERIZON	Wells-Internet	Open	109.99	0.00 B
25-01469	07/03/25	C4444	CINTAS FIRST AID & SAFETY	BLANKET- EYE WASH AGREEMENT	Open	99.18	0.00 B
25-01501	07/07/25	TMOB1005	T-MOBILE USA INC.	Telephone Billing	Open	2,701.76	0.00 B
25-01502	07/07/25	BAKER005	Barker,Gelfand,James & Sarvas	Municipal Prosecutor	Open	1,300.00	0.00 B
25-01503	07/08/25	S0021	SOUTH JERSEY GAS COMPANY	Natural Gas	Open	8,602.36	0.00 B
25-01517	07/08/25	FEDER005	Federation of Shade Tree	SHADE TREE CONFERENCE	Open	950.00	0.00
25-01524	07/08/25	A8615	Samuel W Holland T/A	BLANKET-ANIMAL CONTORL SERVICE	Open	1,325.00	0.00 B
25-01538	07/11/25	BENNET	BENNETT CHEVROLET	BLANKET- AUTO PARTS	Open	348.48	0.00 B
25-01687	08/06/25	O7777	ONE CALL CONCEPT, INC.	BLANKET- MARK OUTS	Open	358.40	0.00
25-01705	08/11/25	B1679	BOB'S FARM MARKET	NTE- SUPPLIES	Open	247.84	0.00
25-01706	08/11/25	COVEA005	COVE AT BRIG BEACH LLC	NTE- LUCHEON	Open	1,030.00	0.00
25-01717	08/11/25	P0710	Bolster Hardware II LLC	BLANKET- GOLF 690082	Open	201.91	0.00 B
25-01787	08/18/25	MASER	Collier Engineering & Design	Plan & Design Bayshore/10,S,6	Open	8,377.50	0.00 B
25-01794	08/22/25	CDWC	C D W - G	Adobe	Open	801.14	0.00
25-01804	08/22/25	A6543	SCHOPPY INC.	NTE- MEMORIAL LEAFS	Open	167.90	0.00
25-01894	09/08/25	SETTE005	SETTEMBRINO ASSOCIATES	Design/Conception-Clubhouse	Open	50,000.00	0.00 B
25-01903	09/08/25	DIVAL005	DIVAL SAFETY EQUIPMENT INC.	Flowtest/SCBA	Open	1,345.00	0.00
25-01913	09/09/25	UTILI005	UTILITY SERVICE CO INC	BLANKET- MONTHLY PEDISPHERE	Open	2,448.39	0.00 B
25-01916	09/09/25	CEN J	CENTRAL JERSEY EQUIPMENT LLC	BLANKET- AUTO PARTS	Open	450.40	0.00 B
25-01921	09/09/25	P0710	Bolster Hardware II LLC	BLANKET- PB&G 690076	Open	508.28	0.00 B
25-01930	09/11/25	UTILI005	UTILITY SERVICE CO INC	14th Street Tower Maintenance	Open	2,680.25	0.00 B
25-01931	09/12/25	FRANC030	Francis Masino	2025 Pension Payments	Open	778.35	0.00 B
25-01934	09/12/25	M0512	MIRACLE CHEMICAL CO.	BLANKET- HYPO SODIUM	Open	3,348.48	0.00 B
25-01936	09/12/25	MOBIL010	Mobile Dredging & Video Pipe	TELEVISIONING STORM PIPE	Open	4,500.00	0.00
25-01945	09/16/25	G0364	GOLF CART SERVICES, INC.	Golf Cart Lease -Oct-Dec	Open	7,647.96	0.00 B
25-01951	09/17/25	MARKE005	MARKET FUEL LLC	HANEMAN PARK SIGANGE	Open	1,237.70	0.00
25-01964	09/17/25	CEMEN005	CEMENT WORKS PLUS LLC	CONCRETE WORK	Open	3,780.00	0.00
25-01965	09/17/25	CEMEN005	CEMENT WORKS PLUS LLC	STORM INLET REPAIRS	Open	5,885.00	0.00
25-01973	09/18/25	M0465	MGL PRINTING SOLUTIONS	1099-misc,1099-nec,1099r	Open	496.00	0.00
25-01975	09/18/25	TAC23	TACTICAL PUBLIC SAFETY, LLC	Monthly Maint.9/25-12/25	Open	1,522.22	0.00 B
25-01981	09/18/25	S0881	THYSSEN KRUPP ELEVATOR	HYDRAULIC JACK PACKING & OIL	Open	31,145.00	0.00
25-01984	09/19/25	BRTTE005	BRT TECHNOLOGIES LLC	Postage Production	Open	7,035.60	0.00
25-01995	09/23/25	W0175	THOMPSON REUTERS -WEST GROUP	SUBSCRIPTION - WEST PUBLISHING	Open	135.00	0.00
25-01997	09/23/25	MAJESTIC	MAJESTIC OIL COMPANY, INC.	BLANKET- GAS & DIESEL	Open	10,341.02	0.00
25-02024	09/30/25	PEIRC	PEIRCE EAGLE EQUIPMENT CO	HOSE'S	Open	894.42	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
25-02026	09/30/25	MARKE005	MARKET FUEL LLC	INSTALLATION OF DECALS & SIGN	Open	450.00	0.00
25-02028	09/30/25	MUNIC010	Municipal Maintenance Company	PULL SUMBERSIBLE PUMPS	Open	2,520.00	0.00
25-02038	09/30/25	MARKE005	MARKET FUEL LLC	12" & 14" PW DECALS	Open	366.00	0.00
25-02046	09/30/25	WILLI065	William D Paullin	fall courses	Open	300.00	0.00
25-02051	09/30/25	JENFI010	JENNIFER D FISCHER	fall courses	Open	800.00	0.00
25-02055	09/30/25	PATRI020	PATRICIA VIOLANTE-CASSETTA	fall courses	Open	400.00	0.00
25-02057	09/30/25	RICH020	RICHARD MONASTRA	fall courses	Open	900.00	0.00
25-02060	09/30/25	YANYA005	Yan Yao	fall courses	Open	600.00	0.00
25-02074	10/01/25	CEMENO05	CEMENT WORKS PLUS LLC	STORM INLET REPAIR	Open	2,765.00	0.00
25-02076	10/01/25	A6543	SCHOPPY INC.	NTE- MISC	Open	48.95	0.00
25-02077	10/01/25	C0847	CAPRIONI PORTABLE TOILET, INC	BLANKET- PORTABLE TOILETS	Open	3,094.00	0.00 B
25-02082	10/01/25	ATL PLUM	ATLANTIC CITY PLUMBING &	ZURN MIXING VALVES	Open	267.12	0.00
25-02083	10/01/25	CEN J	CENTRAL JERSEY EQUIPMENT LLC	MISC WORK	Open	2,804.01	0.00
25-02092	10/01/25	J0797	JOLLY ROGER MARINA/SURF SHOP	Jet ski plug	Open	184.63	0.00
25-02093	10/01/25	A0867	Airpower International Inc.	emer service bumper	Open	326.50	0.00
25-02103	10/06/25	H0839	THE HOME DEPOT CREDIT SERVICES	NTE- SUPPLIES	Open	165.47	0.00
25-02104	10/06/25	T8612	THE HUB	HI CHORE - BLACK MUCK BOOTS	Open	164.99	0.00
25-02105	10/06/25	J1199	JOE'S GARDEN CENTER	NTE- SUPPLIES	Open	113.94	0.00 B
25-02107	10/06/25	COREM005	CORE & MAIN LP	PITS/LIDS/CURB STOP BOX'S	Open	17,950.00	0.00
25-02129	10/07/25	COREM005	CORE & MAIN LP	1 IPERL INCH METERS	Open	7,350.00	0.00
25-02130	10/07/25	J0797	JOLLY ROGER MARINA/SURF SHOP	WINTERIZE	Open	750.90	0.00
25-02132	10/07/25	MARTU005	Marturano Recreation Company	5" SWING HANGERS	Open	2,201.49	0.00
25-02154	10/10/25	CEN J	CENTRAL JERSEY EQUIPMENT LLC	LOADER BUCKET	Open	4,530.90	0.00
25-02155	10/10/25	E0152	W.B.MASON	CANDY GIVENAYS	Open	211.30	0.00
25-02160	10/10/25	KENNE015	Kenneth G Lavelle	Medical Director	Open	2,200.00	0.00
25-02161	10/10/25	VCI EMER	VCI EMERGENCY VEHICLE	Siren/light repairs	Open	1,239.66	0.00
25-02168	10/16/25	GLOBE005	GLOBEL INDUSTRIAL	benches	Open	10,927.99	0.00
25-02169	10/16/25	AMAX005	AMAZON CAPITAL SERVICES INC.	Blanket \$3500	Open	823.68	0.00 B
25-02170	10/16/25	AMAX005	AMAZON CAPITAL SERVICES INC.	Blanket PO - Fall 2025	Open	950.12	0.00 B
25-02172	10/17/25	GREEN025	Green Flush Technologies	Installation of Restrooms	Open	47,539.80	0.00 B
25-02174	10/21/25	P8050	PURDY COLLISION	FP-3 DEDUCTABLE	Open	1,000.00	0.00
25-02182	10/21/25	CDINS005	C&D INSTRUMENT SERVICES LLC	REMOVE/INSTALL NEW MAST/ANTENA	Open	1,009.09	0.00
25-02183	10/21/25	DEJAN005	DEJANA TRUCK OF GREATER	MISC SUPPLY	Open	3,973.79	0.00
25-02185	10/21/25	A0200	ATLANTIC COAST ALARM, INC.	BLANKET- ALARMS & CAMERAS	Open	178.00	0.00
25-02186	10/21/25	CEN J	CENTRAL JERSEY EQUIPMENT LLC	OIL FILETR HOUSING	Open	879.21	0.00
25-02206	10/21/25	CLEANAIR	CLEAN AIR COMPANY, INC.	Contract	Open	1,235.50	0.00
25-02212	10/23/25	J1199	JOE'S GARDEN CENTER	COMM. GARDEN- SUPPLIES	Open	292.98	0.00
25-02217	10/23/25	E0006	CSA SERVICE SOLUTIONS LLC	screw replacment/wheel locks	Open	237.20	0.00
25-02218	10/23/25	P0008	POGUE INFORMATION & EDUC.SER.	DRUG TEST	Open	525.00	0.00
25-02227	10/27/25	F1308	THE FENCE DOCTOR	REPAIRS- 555 CAVERLY	Open	300.00	0.00
25-02228	10/27/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	SERVICE CALL #11314	Open	246.00	0.00
25-02229	10/27/25	DIAMO005	DIAMOND TOOL & FASTENERS INC.	6IN WET CORE BIT	Open	354.99	0.00
25-02230	10/27/25	W0406	WINSLOW RENTAL ⁺	MISC SUPPLY	Open	2,687.40	0.00
25-02231	10/27/25	G1279	GARDEN CREATIONS	48" DOUBLE RIM BOX PLANTER	Open	4,639.00	0.00
25-02233	10/27/25	W0406	WINSLOW RENTAL ⁺	REEL & HOSE	Open	740.00	0.00
25-02234	10/27/25	H0839	THE HOME DEPOT CREDIT SERVICES	ORDERS #338153 & 8902172	Open	490.96	0.00
25-02235	10/27/25	ATLAN030	Atlantic Citywide Towing Inc.	MULT. TOW BILLS	Open	1,388.00	0.00
25-02238	10/27/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #12483223	Open	1,265.88	0.00
25-02239	10/27/25	J0752	JERSEY CAPE DIAGNOSTIC	2026 Holiday Beach Tag	Open	1,665.00	0.00
25-02240	10/27/25	HILLY005	HILLYARD MID-ATLANTIC	SQUEEGEE KIT	Open	198.20	0.00
25-02241	10/27/25	MOHRM005	Mohr Mechanical LLC	WATER LINE REPLACEMENT	Open	5,000.00	0.00
25-02243	10/27/25	H0839	THE HOME DEPOT CREDIT SERVICES	MISC. FIELD MAINT SUPPLY	Open	382.05	0.00
25-02244	10/27/25	AMERI015	AMERICAN HEART ASSOCIATION INC	AHA 2025 Update Materials BFD	Open	1,221.75	0.00
25-02246	10/27/25	MARKE005	MARKET FUEL LLC	Jet Ski & Sailboat Permits	Open	270.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
25-02249	10/30/25	UNITE030	Uni-Tech Drilling Co., Inc	Install New Motor at #5 Well	Open	22,964.00	0.00 B
25-02251	10/31/25	DIVAL005	DIVAL SAFETY EQUIPMENT INC.	Turnout Gear Washing Machine	Open	8,467.00	0.00
25-02253	11/03/25	G0242	GRIFFIN SALES & SERVICE	REPAIR SOFTWARE & DIAGNOSTIC'S	Open	5,860.00	0.00
25-02254	11/03/25	INDEP005	Independent Disposal &	SEPT. OPEN CONTAINERS	Open	17,775.00	0.00
25-02255	11/03/25	H0129	HACH COMPANY	COLORIMETER CHLORINE KIT	Open	1,377.06	0.00
25-02256	11/03/25	S0881	THYSSEN KRUPP ELEVATOR	SERVICE CALL #5003167717	Open	2,091.10	0.00
25-02257	11/03/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	SERVICE CALL #11341	Open	1,679.22	0.00
25-02258	11/03/25	AMAX005	AMAZON CAPITAL SERVICES INC.	MISC. SUPPLY	Open	134.96	0.00
25-02259	11/03/25	SC458	SHANNON CHEMICAL CORP	SLI-5225 CHEMICAL	Open	5,742.00	0.00
25-02260	11/03/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #12483026/3122	Open	1,479.95	0.00
25-02261	11/03/25	ATLAN015	ATLANTIC COUNTY TREASURER	Inv ACIR1-25 Firearms Recert	Open	200.00	0.00
25-02262	11/03/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #2705/3328	Open	1,172.00	0.00
25-02263	11/03/25	NATIO020	National Highway Products Inc.	30" LED STOP SIGN	Open	1,987.76	0.00
25-02265	11/06/25	H0097	HANCE C. JAQUETT LLC	PB OCTOBER MATTERS	Open	1,072.95	0.00
25-02266	11/06/25	P0810	Column Software PBC	PB NOVEMBER ADV.	Open	49.84	0.00
25-02271	11/06/25	YANYA005	Yan Yao	Fall and winter Crafts	Open	200.00	0.00
25-02272	11/06/25	ARAXS005	Arax Schrenk	Youth Programs	Open	500.00	0.00
25-02273	11/06/25	S0881	THYSSEN KRUPP ELEVATOR	FULL MAINTENANCE	Open	2,506.28	0.00
25-02274	11/06/25	H0839	THE HOME DEPOT CREDIT SERVICES	MISC. SUPPLY	Open	969.47	0.00
25-02275	11/06/25	A0382	ACUA ECO PRODUCTS	NTE- BLACK ECO MULCH	Open	653.79	0.00
25-02278	11/06/25	A0381	ACUA/SOLID WASTE TRANSFER STAT	OCTOBER MONTHLY RECYCLING	Open	26,069.22	0.00
25-02279	11/06/25	ADMZN005	Revascent	EMS BILLING	Open	2,688.65	0.00
25-02280	11/06/25	INDEP005	Independent Disposal &	OCTOBER OPEN CONTAINERS	Open	17,100.00	0.00
25-02282	11/07/25	AMAX005	AMAZON CAPITAL SERVICES INC.	USB Cable for Clerk's office	Open	16.48	0.00
25-02292	11/13/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	SERVICE CALL #11373	Open	479.63	0.00
25-02293	11/13/25	UNITE030	Uni-Tech Drilling Co., Inc	REMOVAL OF MOTOR- #5 WELL	Open	8,175.00	0.00
25-02294	11/13/25	KIMBE010	KIMBERLY FULMER	mileage reimbursement for exam	Open	123.38	0.00
25-02295	11/13/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	SERVICE CALL #11387	Open	508.08	0.00
25-02297	11/13/25	SJ136	SOUTH JERSEY OVERHEAD DOOR	WORK ORDER #SJ1293304	Open	665.00	0.00
25-02298	11/13/25	SIDEP005	SIDE PONY PRINTSHOP	ORDER #775	Open	430.00	0.00
25-02299	11/13/25	IFP TEST	INSTITUTE FOR FORENSIC	Invoice 23254	Open	450.00	0.00
25-02300	11/13/25	A0381	ACUA/SOLID WASTE TRANSFER STAT	OCTOBER TRASH COLLECTION	Open	81,294.60	0.00
25-02301	11/13/25	P0710	Bolster Hardware II LLC	690081- MISC SUPPLY	Open	100.81	0.00
25-02302	11/13/25	MVCNJ	MOTOR VEHICLE COMMISSION	TITLE- AIR COMPRESSOR	Open	60.00	0.00
25-02303	11/14/25	THEPR005	THE PRESS OF ATLANTIC CITY	Yearly subscription	Open	753.59	0.00
25-02304	11/14/25	T MAGUIR	TIMOTHY MAGUIRE	Special session	Open	350.00	0.00
25-02308	11/17/25	G0274	GENERAL CODE PUBLISHERS CORP.	Supplement No 40	Open	5,189.00	0.00
25-02310	11/17/25	S0839	STAPLES ADVANTAGE	1099 R forms	Open	44.99	0.00
25-02315	11/17/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL # 12483884	Open	1,472.42	0.00
25-02316	11/17/25	TURFE	TURF EQUIPMENT & SUPPLY CO	STEERING RACK ASM	Open	234.57	0.00
25-02317	11/17/25	L1136	LAWN & GOLF SUPPLY*	SHAFT, AXEL RH, HUB & WHEEL	Open	470.86	0.00
25-02318	11/17/25	L450	LORCO PETROLEUM SERV	USED OIL REMOVAL	Open	150.00	0.00
25-02319	11/17/25	H0839	THE HOME DEPOT CREDIT SERVICES	MISC SUPPLY	Open	595.45	0.00
25-02320	11/17/25	H0839	THE HOME DEPOT CREDIT SERVICES	PODIUM SUPPLIES	Open	111.90	0.00
25-02321	11/17/25	XYLEM001	XYLEM WATER SOLUTIONS USA INC	RENTAL CFD225M 10-03-10/30/25	Open	3,694.01	0.00
25-02324	11/17/25	G0463	GRAINGER	BATHROOM SINKS	Open	801.98	0.00
25-02325	11/17/25	H0839	THE HOME DEPOT CREDIT SERVICES	PAINT	Open	95.26	0.00
25-02326	11/17/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALLS #3990 & 3963	Open	1,795.94	0.00
25-02327	11/17/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #12483988	Open	994.69	0.00
25-02328	11/17/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	SERVICE CALL #11412	Open	1,029.73	0.00
25-02329	11/17/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	TEMP. GENERATOR RENTAL	Open	6,072.50	0.00
25-02331	11/17/25	A0260	ACUA/SEWERAGE USAGE-WATER TST.	WATER TESTING/UNDERPAYMENT 117	Open	2,721.73	0.00
25-02332	11/17/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #12484030	Open	817.81	0.00
25-02335	11/20/25	M0512	MIRACLE CHEMICAL CO.	BLANKET- HYPO SODIUM	Open	6,359.04	0.00 B

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
25-02336	11/20/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #12484056	Open	862.09	0.00
25-02337	11/20/25	P5647	PENN JERSEY BUILDING MATERIAL*	LATE PAYMENT FINANCE CHARGE	Open	9.77	0.00
25-02338	11/20/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #12484085	Open	2,361.92	0.00
25-02339	11/20/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #4115 & 4062	Open	1,294.69	0.00
25-02342	11/20/25	CDWC	C D W - G	MIRCOSOFTE SURFACE PRO	Open	1,281.05	0.00
25-02343	11/20/25	THEPR005	THE PRESS OF ATLANTIC CITY	Legal Advertising	Open	196.75	0.00
25-02345	11/25/25	C4444	CINTAS FIRST AID & SAFETY	First Aid refill	Open	113.58	0.00
25-02346	11/25/25	ASCAP	ASCAP	Balance due	Open	511.28	0.00
25-02352	11/25/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #12484234	Open	415.91	0.00
25-02353	11/25/25	H0839	THE HOME DEPOT CREDIT SERVICES	Storage Bins	Open	104.55	0.00
25-02355	11/25/25	AMAX005	AMAZON CAPITAL SERVICES INC.	MISC SUPPLY	Open	73.94	0.00
25-02360	11/25/25	ELECT005	ELECTRONIC MEASUREMENT LABS	Calibration blanket \$500	Open	169.36	0.00 B
25-02363	11/25/25	JAMES040	James W. Mastriani	Legal Services	Open	8,407.50	0.00
25-02364	11/25/25	B0109	BRIG. BOARD OF EDUCATION	Reimbursement Request 70 & 71	Open	99,389.00	0.00
25-02365	11/25/25	C4444	CINTAS FIRST AID & SAFETY	Medicine Cabinet Refill	Open	115.50	0.00
25-02367	11/26/25	CULTURAL	CULTURAL ARTS	Budgt allocation	Open	5,000.00	0.00
25-02368	11/30/25	ALBER025	ALBERT STANLEY	Reimbursement NJLM	Open	91.00	0.00
25-02369	12/01/25	P131	PONDEROSA CSA	CHRISTMAS TREE	Open	675.00	0.00
25-02370	12/01/25	G0274	GENERAL CODE PUBLISHERS CORP.	Annual Maintenance	Open	595.00	0.00
25-02377	12/01/25	ASFFM010	ASFFM	CFM License Renewal	Open	180.00	0.00
25-02380	12/01/25	RUDER005	RUDERMAN & ROTH LLC	Legal Services 11/1-11/30	Open	12,570.05	0.00
Total Purchase Orders:		231	Total P.O. Line Items:	0	Total List Amount:	1,594,417.90	Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY OPERATING BUDGET APPROPRIATIO	4-09	10,699.00	0.00	0.00	10,699.00
CURRENT FUND APPROPRIATIONS	5-01	433,228.31	0.00	0.00	433,228.31
UTILITY OPERATING BUDGET APPROPRIATIO	5-09	126,566.29	0.00	0.00	126,566.29
Year Total:		559,794.60	0.00	0.00	559,794.60
GENERAL CAPITAL IMPROVEMENTS	C-04	260,594.00	0.00	0.00	260,594.00
UTILITY CAPITAL IMPROVEMENTS	C-06	732,125.82	0.00	0.00	732,125.82
Year Total:		992,719.82	0.00	0.00	992,719.82
GRANT FUND APPROPRIATIONS	G-02	1,098.75	0.00	0.00	1,098.75
	T-03	30,105.73	0.00	0.00	30,105.73
Total of All Funds:		1,594,417.90	0.00	0.00	1,594,417.90

City of Brigantine
Summary of Disbursements for Approval
Council Meeting 12/3/25

Bill List	\$ 1,594,417.90
Brigantine Board of Education-Tax levy due 11/12	\$ 662,004.75
Brigantine Board of Education-Tax levy due 11/26	\$ 662,004.75
Brigantine Board of Education-Tax levy due 12/10	\$ 662,004.75
Barber Consulting Service	\$ 4,590.00
Dell Marketing	\$ 6,088.50
Verizon	\$ 80.04
SJ Gas	\$ 384.38
Surety Title Company	\$ 1,757,810.73
Delta Dental-11/12	\$ 1,842.00
IAA-vision	\$ 180.00
Delta Dental-11/19	\$ 4,373.60
Delta Dental-11/26	\$ 6,606.53
Delta Dental-Nov	\$ 1,765.28
Polistina Associates	\$ 2,000.00
Total:	\$ 5,366,153.21

PROCLAMATION Honoring Mary H. Crane was presented by Mayor Sera.

RESOLUTION 2025-248-A: EXECUTIVE SESSION Motion made by: Deputy Mayor Bew
Seconded by: Councilman Virgilio Roll Call Vote: **All in favor**

The Acting City Clerk read the Executive Session Resolution Topics discussed: **Personnel leave allocation and land acquisition discussion**

Councilman Lettieri joined the meeting during Executive Session and remained present for the remainder of the meeting.

Return from Executive Session at **5:44** and continued with the agenda

George Morris provided a summary of personnel matters and land acquisition. No formal action was taken.

PUBLIC COMMENT ON AGENDA ITEMS ONLY No Public Comment

Ordinance No. 24 of 2025 – Public Hearing and Adoption Amending Chapter 210-37, Article II of the City Code **Mayor Sera read Ordinance as entitled above.** No Public Comment
Motion to adopt Ordinance made by: Deputy Mayor Bew **Seconded by:** Councilman Lettieri
Roll Call Vote: **All in favor**

AN ORDINANCE AMENDING CHAPTER 210-37, ARTICLE II OF THE CODE OF THE CITY OF BRIGANTINE PORTION AS IT RELATES TO FEES

WHEREAS, the City of Brigantine has the authority to establish fees for services within its jurisdiction as permitted by applicable regulations and laws; and

WHEREAS, the City of Brigantine is desirous of updating its fees schedule so that said fees are clearly stated in a way that will be more understandable to the general public; and

WHEREAS, the City Council of the City of Brigantine is desirous of amending said fee schedule.

NOW, THEREFORE, BE IT ORDAINED by the City of Council of the City of Brigantine in the County of Atlantic; State of New Jersey as follows:

SECTION I: **Section 210-37** of the Code of the City of Brigantine shall be amended to read as follows:

“The fees and charges for licenses, permits and services provided by the City of Brigantine, except for fees set by the “Uniform Construction Code in the Construction Officials Office, and the Uniform Fire Code are as set below:

Permit, Service	Fee
<u>A</u>	
1. Assessment Search (By City Clerk)	\$15.00
<u>B</u>	
1. Beach sailboat permit	\$150.00
2. Beach tag fee	
a. Daily	\$10.00
b. Weekly	\$15.00
c. Seasonal badges purchased prior to June 1 st	\$20.00
d. Seasonal badges purchased after June 1 st	\$25.00
e. Seasonal badges for individuals 60 to 64 years of age purchased prior to June 1 st	\$10.00
f. Seasonal badges for individuals 65 years or older or Veterans or active military families of the Armed Forces of the United States of America	\$0.00
g. Seasonal badges for persons in active military service in the Armed Forces of the United States of America or their spouse or dependent children over the age of 12 years who reside in the same residence	\$0.00
h. Special Holiday Badge purchased prior to June 1 st	\$20.00
3. Beach vehicle, four-wheel drive permit	
a. Permit issued to an honorably discharged veteran of the United States Military or his or her spouse	\$0.00
b. Permit issued to persons in active military service in the Armed Forces of the United States of America, Reserve, National Guard or his or her spouse	\$0.00
c. Permit purchased in December for the following year through April 30 of the current year	\$200.00
d. Permit for the current year purchased from May 1 to September 30	\$300.00
e. Permit purchased in December, for use in the entire subsequent year,	

through April 30 by a senior citizen or individual who is designated permanently disabled pursuant to federal Social Security regulations	\$80.00
f. Permit purchased by senior citizen or individual who is designated permanently disabled pursuant to Federal Social Security regulations during any other month	
	\$100.00
g. Permit purchased after September 30 th for use in current year	
	\$100.00
h. Replace lost or stolen permit	\$30.00
i. Special Event permit	\$10.00
4. Beach wave runner/jet ski launching	\$125.00
5. Birth Certificate	\$25.00

C

1. Certificate of carbon monoxide, smoke detector alarm, and portable fire extinguisher compliance, when application is submitted;	
a. 11 or more business days prior to settlement	\$45.00
b. Between 4 and 10 business days prior to settlement	\$90.00
c. Less than 4 business days prior to settlement	
	\$161.00
2. Catamaran beach permit (See also beach sailboats)	\$150.00
3. Cat license	\$10.00
4. Certificate of Land Use Compliance	\$75.00
5. Civil Union License	\$28.00
6. Civil Union Certified Copy	\$25.00
7. Community Center Programs	
a. See Recreation Programs and Camps	
8. Community Center Room Reservations	
a. See Room Reservations (Community Center)	
9. Council on Affordable Housing Development Fees	
a. Residential Development Fees	
I. Refer to Chapter 150 of the Code of the City of Brigantine	
b. Non-Residential Development Fees	
I. Refer to Chapter 150 of the Code of the City of Brigantine	
c. Residential and Non-Residential Development When a “D” variance has been granted	
I. Refer to Chapter 150 of the Code of the City of Brigantine	

D

1. Death Certificate	\$25.00
2. Detail Charges – Police, Fire, Public Works, Beach Patrol	
a. See Personnel Detail	
3. Discovery in municipal court and other court matters	
a. \$0.75 per page up to the first 10 pages	
b. \$0.50 per page for pages 11-20	
c. \$0.25 per page for pages 21 and continuing	
d. Additional fee for tapes and other media at cost production	
4. Document Copying (Per Page)	
a. Letter Sized and Smaller	\$0.05
b. Legal Sized and Larger	\$0.07
5. Dog License	
a. Neutered	\$10.00
b. Unneutered	\$13.00
6. Dog License Fee, Vicious	\$700.00
7. Domestic Partnership License	\$28.00
8. Domestic Partnership Certified Copy	\$25.00
9. Dumpster or Portable Storage Unit (First 30-Day Period)	\$35.00

a. Each additional 15-day renewal period	\$20.00
10. Dumpsters Required as Condition of Construction Permit	
a. When construction permit is valued at \$250.00 or greater	\$50.00
b. All others	\$25.00
11. Off-Site Dumpsters (In the Street)	
a. First 30-day period	\$75.00
b. Each 15-day renewal	\$50.00

E

1. Commercial excavations pursuant to Chapter 165 (As charged by the Construction Official)	up to
\$50.00	
2. Equipment Usage	
a. Based on FEMA Schedule of Equipment Rates	

F

1. Farmer's Market	
a. Farmer's Full Season (If paid in full by April 30 th)	
i. 1 Space	\$320.00
ii. 2 Spaces	\$480.00
iii. 3 Spaces	\$640.00
iv. Additional fee if paid after April 30 th (Per Spot)	\$160.00
b. Non-Farmer's Full Season (If paid in full by April 30 th)	
i. 1 Space	\$400.00
ii. 2 Spaces	\$640.00
iii. Additional fee if paid after April 30 th (Per Spot)	\$160.00
c. Weekly (Per Space)	\$40.00
d. Pop Up Vendors (Per Week/Per Space)	\$40.00
e. Charitable Organizations/Chamber of Commerce (Per Space)	\$0.00
2. Fire Prevention Fees	
a. Fees as established pursuant to Uniform Fire Code and shall be available at the Brigantine Fire Prevention office	
3. Fire arms purchaser identification cards	\$50.00
4. Flood Plain Development Permit Fee	\$50.00

G

1. Games of Chance	
a. Pull tab raffles	As allowed by State
b. On premises 50/50 draw	As allowed by State
c. Off premises draw	As allowed by State
2. Garage sale or yard sale	\$15.00

H

1. Handgun, permit to purchase	\$25.00
2. Handgun, permit to carry	\$150.00
3. Hazardous Material clean up	\$250.00
4. Horseback Riding Permit (Per 2 horses)	
a. Veteran	\$50
b. Non-Veteran	\$100.00

I

1. Impound Lot Storage by City (Per day per vehicle)	\$15.00
--	---------

a. After 30 days (Per day per vehicle) \$25.00

J

1. Jet ski beach launching
\$125.00

K

RESERVED

L

- 1. Land Use See Planning and Zoning
- 2. License, Permit or Service
 - a. Bulkhead Permits
 - I. New or Replacement Project (More than 20% of Bulkhead) \$600.00
 - II. Minor Repair (Replacement of up to 20% of Bulkhead)
\$300.00
 - b. Licensing Agreement
 - I. Application \$500.00

M

- 1. Marriage License \$28.00
- 2. Marriage License, certified copy \$25.00
- 3. Map, Zoning \$15.00
- 4. Memorial Bench Program
 - a. Bench (Includes bench, shipping, plaque) \$850.00
 - b. Lease Renewal (Includes updated plaque) \$275.00
 - c. Replacement Plaque \$275.00
- 5. Meters and Meter Readings See Water Meters
- 6. Miniature Golf (Putt Putt Paradise)
 - a. General Admission \$10.00
 - b. Children under 13 \$8.00
 - c. Seniors (Age 60+) \$8.00
 - d. Veterans (with proper ID) \$8.00
 - e. Children under 3 Free

N

- 1. Noise variance from ordinance requirement \$150.00
- 2. Notary seal (Per page or signature) \$2.00

O

RESERVED

P

- 1. Parades and assemblies \$50.00
- 2. Parking Lots
 - a. Municipal ocean front parking lots (Seasonal) \$30.00
 - b. Municipal ocean front parking lots (Daily) \$10.00
 - c. Designated municipal commercial parking lots (Yearly)
\$210.00
 - d. Designated municipal commercial parking lots (Daily) \$35.00
 - e. Temporary storage of modular homes on Municipal parking lots See Storage
- 3. Permit to purchase handgun \$25.00
- 4. Permit to carry handgun \$150.00
- 5. Personnel Manpower Details
 - a. Beach Patrol Detail
 - I. Captain (2 Hour Minimum) (Per Hour) \$70.00

II.	Lieutenant (2 Hour Minimum) (Per Hour)	\$60.00
III.	Lifeguard (2 Hour Minimum) (Per Hour)	\$50.00
b.	Fire Department Detail	
I.	Battalion Chief (2 Hour Minimum) (Per hour)	\$95.00
II.	Captain (2 Hour Minimum) (Per hour)	\$85.00
III.	Fire Official (2 Hour Minimum) (Per hour)	\$85.00
IV.	Fire fighter (2 Hour Minimum) (Per hour)	\$75.00
V.	Detail rates on Holidays pursuant to the Collective Bargaining Agreement	
c.	Police Department Detail	
I.	Sergeant (2 Hour Minimum) (Per hour)	\$85.00
II.	Patrolman (2 Hour Minimum) (Per hour)	\$75.00
III.	Detail rates on Holidays pursuant to the Collective Bargaining Agreement	
d.	Public Works Detail	
I.	Foreman (2 Hour Minimum) (Per hour)	\$80.00
II.	Laborer Operator Driver (2 Hour Minimum) (Per hour)	\$70.00
III.	Laborer (2 Hour Minimum) (Per hour)	\$65.00
IV.	Hazardous Material Clean Up Fee	\$500.00 Plus
i.	Cost of cleanup based on vendor pricing	
V.	Detail rates on Holidays pursuant to the Collective Bargaining Agreement	
6.	Photocopies	See Document
	Copying	
7.	Pickleball Membership Rates	
a.	Outdoor Pickleball	
i.	Outdoor Pay as you Go = \$10/day for pickleball session, \$12/hour to rent pickleball or tennis court	
ii.	Outdoor Season Membership (Age 13 to 59)	
	\$120/season	
iii.	Outdoor Senior Season Membership (Age 60 and Above)	\$100/season
iv.	Outdoor Youth Season Membership (Age 12 and Under)	
	\$60/season	
v.	Outdoor Month Membership (31 consecutive days)	\$60
vi.	Outdoor Two (2) Person Family	
	\$180/season	
vii.	Outdoor Senior Couple	
	\$150/season	
b.	Indoor Pickleball	
i.	Indoor Pay as you Go = \$2/day for pickleball session, no court rental available	
ii.	Indoor Annual Membership (Age 18 to 59)	
	\$120/annual	
iii.	Indoor Senior Annual Membership (Age 60 and Above)	
	\$100/annual	
iv.	Indoor Youth Annual Membership = We currently do not offer indoor pickleball for anyone under 18	
v.	Indoor Month Membership (31 consecutive days)	\$12
vi.	Indoor Two (2) Person Family	\$180/annual
vii.	Indoor Senior Couple	\$150/annual
c.	Indoor/Outdoor Pickleball	
i.	Indoor/Outdoor Pay as you Go = \$2/day for indoor pickleball session, \$10/day for outdoor pickleball session, \$12/hour to rent outdoor pickleball or tennis court	
ii.	Indoor/Outdoor Annual Membership (Age 18 to 59)	\$220/annual
iii.	Indoor/Outdoor Senior Annual Membership (Age 60 and Above)	
	\$180/annual	
iv.	Indoor/Outdoor Youth Annual Membership = We currently do not offer indoor pickleball for anyone under 18	
v.	Indoor/Outdoor Month Membership (31 consecutive days)	\$70
vi.	Indoor/Outdoor Two (2) Person Family	\$330/annual
vii.	Indoor/Outdoor Senior Couple	\$270/annual
8.	Pile driving, bulkheads and pier (Plus water usage and permit)	\$50.00

9. Planning and Zoning

a. Subdivisions

I. Minor and Preliminary and Final

i.	Application Fee	
	\$500.00	
ii.	Escrow Fee	\$3,500.00
iii.	Amendment	\$250.00
iv.	Amendment/Revision Escrow (Per submission)	
	\$1,500.00	
v.	‘C’ Variance (Per variance)	\$50.00
vi.	Escrow Variance (Per variance)	
	\$300.00	
vii.	Plot Plan Review	\$650.00
viii.	Administrative Tax Map Fee (Per lot)	\$50.00

II. Major/Sketch Plat \$200.00

III. Major Preliminary Plat

i.	Preliminary	\$400.00 Plus
	a. Per Lot	\$50.00
ii.	Escrow Fee	\$5,000.00
iii.	Variance ‘C’ (Per variance)	\$50.00
iv.	Escrow Variance ‘C’ (Per variance)	\$300.00
v.	Amendment	\$100.00
vi.	Amendment/Revision Escrow (Per submission)	
	\$2,500.00	
vii.	Final	\$400.00 Plus
	a. Per Lot	\$50.00
viii.	Escrow Final	\$5,000.00
ix.	Extension	\$500.00 Plus
	a. Per Lot	\$50.00
x.	Administrative (Per lot)	\$50.00

b. Site Plan

I. Minor

i.	Site Plan	\$750.00
ii.	Site Plan Escrow	\$3,500.00
iii.	Variance ‘C’ (Per variance)	\$50.00
iv.	Escrow (Per variance)	
	\$300.00	
v.	Compliance Review (Per Submission)	
	\$1,500.00	

II. Major

i.	Preliminary	\$750.00
ii.	Escrow	
	\$5,000.00	
iii.	Final	\$400.00
iv.	Final Escrow	\$4,000.00
v.	Amendments	\$100.00
vi.	Amendment/Revision Escrow (Per submission)	
	\$3,000.00	
vii.	Extension	\$100.00
viii.	Extension Escrow	\$2,500.00
ix.	‘C’ Variance (Per variance)	\$50.00
x.	Escrow (Per variance)	
	\$300.00	
xi.	Compliance Review (Per Submission)	
	\$1,500.00	

c. Variance

I. Appeals pursuant to NJSA 40:55D-70a

\$350.00 Plus

	i.	Escrow	
		\$2,500.00	
II.		Interpretations pursuant to NJSA 40:55D-70-b	
		\$350.00 Plus	
	i.	Escrow	
		\$2,500.00	
III.		Variance pursuant to NJSA 40:55D-70c	
		\$200.00 Plus	
	i.	Per Variance	\$50.00
	ii.	Escrow	
		\$2,000.00 Plus	
	a.	Per variance	\$300.00
IV.		Use pursuant to NJSA 40:55D-70d	
	i.	Application Fee	
		\$400.00	
	ii.	Escrow Fee	\$3,500.00
V.		Compliance Review (Per Submission)	
		\$1,500.00	
d.		Conditional Use Permit	
		\$250.00	
e.		Conditional Use Permit Escrow	
		\$2,500.00	
f.		Conceptual Development Meeting	\$250.00
g.		Conceptual Development Escrow	\$1,500.00
h.		Administrative Review	
		\$2,500.00	
i.		Plan Revisions/Resubmissions not covered herein (Per submission)	
	I.	Escrow Fee	\$1,500.00
j.		Publication of Final Decision	\$50.00
		(Plus direct cost of publication which is paid directly to the newspaper)	
k.		Construction and Sand Moving Permit	
		\$500.00 (Plus an Inspection fee of 5% of the construction costs)	
l.		Soil Boring/Test Pits Witnessing	\$50.00
		Plus	
	I.	Escrow	\$750.00 Plus
	II.	Per additional boring/test pit	\$150.00
m.		The state fees are non-refundable	
	I.	The escrow fees shall be held in escrow to cover the costs of professional services and board review, including engineering, planning and legal or other incidental costs.	
	II.	Applicant will be billed additional escrow when needed. This amount must be paid prior to final resolution being provided.	
	III.	Escrow funds not used shall be returned to the applicant upon the issuance of a certificate of occupancy (or project closeout for non-construction related projects).	
n.		The applicant, as a condition of submission, shall agree in writing to pay all reasonable and necessary costs for professional review of the application and for other professional and secretarial services required by the application.	
10.		Pre employment Application Fee (Not to exceed)	\$75.00

Q

RESERVED

R

1.	Records Request	
a.	Copying (Per Page)	
	I.	Letter Sized and Smaller
		\$0.05

II.	Legal Sized and Larger		\$0.07
b.	Electronic Records (Sent via E-mail or Fax)		No Charge
c.	Records Provided on Flash Drive/DVD...etc.		Actual Cost of Medium
2.	Recreation Class Session Fees		
a.	Group fitness classes, per class, per session for seniors (Age 60+)	\$2.00	
I.	8 classes per session	\$16.00	
II.	10 classes per session	\$20.00	
III.	16 classes per session	\$32.00	
IV.	20 classes per session	\$40.00	
V.	24 classes per session	\$48.00	
VI.	30 classes per session	\$60.00	
b.	Group fitness classes, per class, per session for non-seniors (Age 18-59)	\$5.00	
I.	8 classes per session	\$40.00	
II.	10 classes per session	\$50.00	
III.	16 classes per session	\$80.00	
IV.	20 classes per session	\$100.00	
V.	24 classes per session	\$120.00	
VI.	30 classes per session	\$150.00	
3.	Recreation Programs and Camps		
a.	Art Programs		
I.	Drawing	(Senior) \$80.00; (Non-Senior)	
	\$130.00		
II.	Painting with Acrylics	(Senior) \$100.00; (Non-Senior)	
	\$150.00		
III.	Pastel Painting	(Senior) \$80.00; (Non Senior)	
	\$130.00		
IV.	Watercolor	(Senior) \$80.00; (Non-Senior)	
	\$130.00		
b.	Instructional Programs		
I.	Crocheting		\$100.00
II.	Film	(Senior) \$75.00; (Non-Senior)	
	\$125.00		
III.	La Bell' Italia	(Senior) \$25.00; (Non-Senior)	\$75.00
IV.	Photography	(Senior) \$35.00; (Non-Senior)	\$70.00
c.	Youth Camps		
I.	Camp Brigantine		
	1. Three (3) Weeks		
	a. First Child		\$1,600.00
	b. Each Additional Child		\$300.00
	2. Four (4) Weeks		
	a. First Child		\$1,700.00
	b. Each Additional Child		\$400.00
	3. Five (5) Weeks		
	a. First Child		\$1,800.00
	b. Each Additional Child		\$500.00
	4. Six (6) Weeks		
	a. First Child		\$1,900.00
	b. Each Additional Child		\$600.00
	5. Seven (7) Weeks		
	a. First Child		\$2,000.00
	b. Each Additional Child		\$700.00
II.	Summer Sports Camp		

1.	First Child (Per week)	\$50.00
2.	Each additional child in same program (Per week)	\$30.00
d.	Youth Programs	
I.	Chess for Kids	\$40.00
II.	Kids Art Classes	\$50.00
III.	Kids Yoga	\$50.00
IV.	Kids Zumba	\$50.00
4.	Rental Registration/inspection fees	
a.	Initial rental registration inspection (Per unit for all units)	\$150.00
b.	Reinspection due to failed initial inspection	\$25.00
c.	Reinspection due to failed re-inspection (Per unit for all units)	\$100.00
d.	Reinspection due to change in tenancy (Per unit for all units)	\$100.00
e.	Non-life Hazard Inspection	\$60.00
f.	Short term rental: License Fee (Per advertised bedroom)	\$150.00
g.	Digital Lodging Tax (Marketplace only) (Per online booking)	1.25%
h.	License Transfer Fee (All rentals) (Per unit)	\$150.00
5.	Returned Payment (Electronic fund transfer and check)	\$30.00
6.	Room Reservations (Community Center)	
a.	Group A: Municipal government and municipal sponsored/co-sponsored groups, 501(c)3 charitable organizations, and other organizations at the discretion of the Director	No Fee
b.	Group B: Any profit-making individuals, organizations, and non-profit organizations charging fees to the public	
I.	Dining Room (Per hour)	\$100.00
II.	Multi-Purpose Room (Per hour)	\$100.00
III.	Gym (Per hour)	\$100.00
IV.	Activity Room (Per hour)	\$50.00
V.	Conference Room (Per hour)	\$50.00
VI.	Art Room (Per hour)	\$50.00
VII.	Kitchen (Per hour)	\$100.00

S

1.	Sailboat, beach permit	\$150.00
2.	Sewer	
a.	Sewerage rental service fees	
i.	Service to a single-family residential dwelling and for each unit of any multi-family residence or apartment house	
1.	Annually	\$460.00
2.	Billed Semi-Annually	\$230.00
ii.	Service to a motel/hotel or similar establishments	
1.	Annually First Unit	\$320.00
2.	Billed Semi-Annually	\$160.00
3.	Annually for Each Additional Unit	\$160.00
4.	Billed Semi-Annually Each Additional Unit	\$80.00
iii.	Fore Sewer services to any other establishment providing sewerage facilities for public use, per year for each unit or store, plus the amount for each additional toilet fixture payable as follows:	
1.	Annually	\$160.00

2. Billed Semi-Annually \$80.00
 - iv. For all other services not described above, based upon the number of persons using the property, per year payable as follows:
 1. 1 to 25 persons
 - a. Annually \$320.00
 - b. Billed Semi-Annually \$160.00
 2. 26 to 100 persons
 - a. Annually \$1,080.00
 - b. Billed Semi-Annually \$540.00
 3. Over 100 persons
 - a. Annually \$1,720.00
 - b. Billed Semi-Annually \$860.00
 - b. Other than any connection fee as may be required by application rules and regulations, service payments authorized by this section of the Code of the City of Brigantine shall commence upon the activation of water service or the issuance of the Certification of Occupancy, whichever comes first. No temporary connection shall be allowed for any reason.
 3. Sewer service connection charges
 - a. From City Main to curb line \$1,000.00
 - b. Additional charge for restoration of streets
 - i. FABC Paving \$3,500.00
 - ii. Dirt Areas \$1,400.00
 4. Sidewalk, streets, and curbs See streets, curbs, and sidewalks
 5. Site plan See Planning and Zoning
 6. Certificate of smoke detector carbon monoxide alarm and portable fire extinguisher compliance, when application is submitted;
 - a. 11 or more business days prior to settlement \$35.00
 - b. Between 4 to 10 business days prior to settlement \$70.00
 - c. Less than 4 business days prior to settlement \$125.00
 7. Special Event Fees (Special Event in Recreational Areas – Beaches, Parks, 26th Street Complex, 42nd Street Complex, Park, on Golf Course Drive, North End Observation Deck, Parades and Assemblies)
 - a. Guests of 20 and under \$25.00
 - b. Guests 20 to 50 \$50.00
 - c. Guests 50 to 100 \$125.00
 - d. Guests over 100 \$250.00
 - e. Commercials/Films, Surfing Events Recreational Games (Up to 3 days) \$350.00
 - i. Each additional day \$200.00
 - f. Professional Photo Sessions (Per day) \$50.00
 - g. Rental of Beach Patrol Equipment (Boats/Stand) (Per day) (With Public Works setup) \$175.00
 - h. Application Review Fees
 - i. Filed prior to 60 days of the event \$25
 - ii. Filed prior to 30 days of the event \$50
 - iii. Filed prior to 15 days of the event \$75
- ** Special events with guests over 100 will be allowed only after 6:00pm unless approved by the City Manager.
8. Storage (Temporary) Modular homes on municipal parking lots (Per day) \$50.00
 9. Streets, curbs, and sidewalks permit applications \$150.00

10. Street openings	
a. Permit	\$150.00
b. Guarantee or bond	\$1,000.00
11. Store Order or catalog store	\$75.00
12. Structures	
a. Permit for moving structure	\$1,000.00
b. Employee services, per hour, with a minimum of two (2) police officers and two (2) Public Works employees required as well as any appropriate equipment as determined by the Department of Public Works	See Personnel Detail
c. Additional employee services per hour, per police officer or Public Works employee including any employees necessary for police department notification along route and any additional services or labor which must be provided	See Personnel Detail
d. Any costs, losses or damages incurred plus City employee time required for repairs	Actual Cost
e. Escrow fee	\$5,000.00
13. Subdivision	See Planning and Zoning

T

1. Tax assessor list of properties within 200 feet; (whichever is greater) \$.25 per name or \$10.00	
2. Tax Search export (Per year)	\$1500.00
3. Tax sale certificate of redemption (Per certificate)	\$25.00
4. Tax search fee	\$10.00
5. Tax Sale Certificate Replacement	\$100.00
6. Tennis	
a. Season Pass (Non-senior)	\$120.00
b. Season Pass (Senior)	\$100.00
c. Season Pass (Youth)	\$60.00
d. Month Pass (31 days, no age)	\$60.00
e. Pay as you go Court Reservation (No age) (Per hour)	\$12.00

U

RESERVED

V

1. Variance	See Planning and Zoning
2. Vehicles	
a. Each vehicle being used for the following purposes, except where the owner thereof is paying a license fee pursuant to this section of the Code of the City of Brigantine for the purpose in which the vehicle is being used.	
I. Sale and/or delivery of milk, ice, bread, or bakery products (Per vehicle)	\$25.00
II. Sale, solicitation, or delivery of materials in conjunction with fumigation or extermination of rodents or pests (Per vehicle)	\$50.00
III. Sale, solicitation, delivery, and performing landscaping, gardening, or nursery services (Per vehicle)	\$50.00
IV. Sale, solicitation, delivery, merchandising or performing	

services not otherwise classified (Per vehicle)	\$50.00
3. Vehicles, Storage at City Impound Lot (Per day)	\$15.00
4. Veteran Banner Program (3 Year Display)	\$150.00
5. Vicious Dog License	\$700.00

W

1. Water Charges	
a. Schedule of minimum semi-annual charges	
i. ¾ inch meter with an allowance of 80,000 gallons	\$170.00
ii. 1 inch meter with an allowance of 90,000 gallons	\$200.00
iii. 1 ½ inch meter with an allowance of 110,000 gallons	\$250.00
iv. 2-inch meter with an allowance of 170,000 gallons	\$340.00
v. 4-inch meter with an allowance of 400,000 gallons	\$630.00
vi. 6-inch meter with an allowance of 1,500,000 gallons	\$2,230.00
b. Rates in excess water consumed per 1,000 gallons	
i. First excess 40,000 gallons	\$1.50
ii. Next excess 60,000 gallons	\$1.70
iii. Next excess 100,000 gallons	\$1.90
iv. Next excess 200,000 gallons	\$2.10
v. Next excess 400,000 gallons	\$2.30
vi. Next excess 600,000 gallons	\$2.50
vii. Next excess 800,000 gallons	\$2.70
c. Turning off water connections at any time in case of emergency caused by leak or otherwise	
i. Per hour each connection	\$150.00
d. Connection fee from City main to curb line	\$1,500.00
e. Additional charge for restoration of streets when excavation is necessary (unless performed at same time as sewer lateral)	
i. FABC Paving	\$3,500.00
ii. Dirt Areas	\$1,400.00
f. Connection for private fire protection facilities, for each connection to be used exclusively for the extinguishment of fire	
i. Per Quarter	\$150.00
g. Deposit to be paid whenever a hydrant permit is obtained	
i. Per Permit	\$1,500.00 Plus
ii. Hydrant usage fee	\$450.00 Plus
iii. Water Usage Fee (Per 1,000 Gallons)	\$2.00
2. Water Meter Connections	
a. ¾ inch water meter plus parts	\$520.00
b. 1 inch meter plus parts	\$675.00
c. Larger than 1 inch water meter	Market
Value	
3. Wave runner	See jet ski

X

RESERVED

Y

1. Yard Sale or garage sale	\$15.00
-----------------------------	---------

Z

1. Zoning Book	\$60.00
----------------	---------

2. Zoning & Planning	See Planning &
Zoning	
3. Zoning Permits	\$75.00

In the sole discretion of the City Manager, the dates established in this chapter may be adjusted annually no greater than seven days to extend early-bird or reduced pricing when considering things such as office closures, holidays, inclement weather, and natural disasters which could impact the ability for residents to purchase permits or licenses at the discounted rates. Any such adjustment shall be consistent for all individuals seeking such permits within the extension period.

Mercantile License Fees

A

1. Advertising Agency	\$50.00
2. Advertising Bill, circular and sample distributors (Per day)	\$25.00
3. Advertising & Demonstrating Bus, Wagon, Vehicle (Per day)	\$75.00
4. Advertising or Demonstration Store	\$75.00
5. Alcoholic Beverage License	
a. Club License	\$150.00
b. Plenary Retail Consumption	\$1,750.00
c. Plenary Retail Distribution License	\$900.00
6. Amusements	
a. Arcade or Group	
I. Up to five (5) types	\$500.00
II. Over five (5) types (For each additional type)	\$75.00
b. Radio, fortune, keno, po-keno, bingo, skill bingo and similar games	
I. Up to 75 chairs	\$700.00
II. Each additional chair over 75 chairs	\$10.00
c. Other group games having fewer than 10 chairs or no seating capacity	\$150.00
7. Amusement Games	
a. Category and certification	
I. No. 1 games (Per game)	\$150.00
II. No. 2 games	
i. Arcades with 50 machines or fewer	\$400.00
ii. Arcades with over 50 machines (Additional for each 50 machines or fewer)	\$400.00
III. No. 3 games (Per game)	\$150.00
IV. No. 4 games	
i. Up to 200 seats	\$600.00
ii. 201 to 350 seats	\$800.00
iii. Over 350 seats	\$1,200.00
V. No. 5 games (Per game)	\$150.00
VI. No. 6 games (Per game)	\$150.00
VII. No. 7 games (Per game)	\$150.00
b. Any game not listed above (Per game)	\$150.00

Note: For a specific description of each category of game see Chapter 95 of the Code of the City of Brigantine

8. Amusement Rides (Per each ride of amusement)	\$100.00
---	----------

9. Antique Shop	\$75.00
10. Art, Needle Work or Yard Shop	\$75.00
11. Auction House	
\$200.00	
12. Auction	\$50.00
13. Automatic Slot Amusement Machine (Each)	\$10.00
14. Automatic filling and Dispensing Machine (Each)	\$20.00
15. Automatic Weighing Machine (Each)	\$10.00
16. Automobile accessory and parts	\$75.00
17. Automobile agency or showroom	\$150.00
18. Automobile garage	\$75.00
19. Automobile Servicing Station	\$75.00
20. Awning, blind or shade shop	\$75.00

B

1. Bait, fishing and tackle shop	\$75.00
2. Bakery or pastry shop	\$75.00
3. Barber Shop	\$75.00
4. Bath house or bathing establishment	\$75.00 Plus
a. Each additional locker	\$1.00
5. Beach chair rental fee	\$75.00 Plus
a. Each additional chair	\$1.00
6. Beauty parlor	\$50.00
7. Bicycle sales and repairs	\$50.00
8. Billiard parlor	\$75.00 Plus
a. Per billiard table	\$20.00
9. Bingo License (Per day)	\$10.00
10. Boat Agency or salesroom and accessories	\$75.00
11. Boat yard or marina	
a. 1 to 5 boats	\$20.00
b. Over 5 boats (Per additional boat)	\$2.00
c. 1 to 5 slips	\$20.00
d. Over 5 slips (Per additional slip)	\$4.00
12. Boats for charter	\$50.00
13. Book store	\$75.00
14. Book sales and soliciting agents	\$75.00
15. Bottler or distributor of beverages or agent or representative thereof	\$75.00
16. Bowling alley (Per lane)	\$20.00
17. Bus Terminal	\$150.00

C

1. Carnival	\$1,500.00
2. Canvassers	\$75.00
3. Carpet store, furniture, and furnishings	\$75.00
4. Charter boat	\$75.00
5. Cigarette vending machine (Each)	\$10.00
6. Cigar, cigarette, tobacco, candy & sundries wholesale (Each)	\$75.00
7. Cigars and tobacco – retail	\$75.00
8. Circus	
\$1,500.00	
9. Cleaning, pressing, or dyeing	\$75.00
10. Clothing, haberdashery	\$75.00
11. Cold storage plant with public service	\$75.00
12. Commercial sign makers	\$75.00
13. Confectioner	
a. Retail	\$75.00
b. Wholesale, retail, and manufacturing	\$75.00

D

1. Dairy products store	\$75.00
2. Dance Hall	\$250.00
3. Dance academy or studio	\$75.00
4. Delicatessen without luncheonette or restaurant	\$75.00
5. Delivery or collecting vehicle engaging in retail trade not connected with an otherwise licensed business in the City of Brigantine	\$75.00
6. Department Store	
a. Up to 5,000 sq. ft. of sales area	\$75.00
b. From 5,000 sq. ft. to 7500 sq. ft. of sales area	\$100.00
c. Over 7,500 sq. ft. of sales area	\$200.00
7. Driving school (Each vehicle)	\$20.00
8. Drug store	\$75.00
9. Dry goods store	\$75.00

E

1. Electrical appliance and supply store	\$50.00
--	---------

F

1. Fire and other altered good sale (Per day)	\$10.00
5. 5 and 10 cent store or similar establishments	
a. Up to 5000 sq. ft. of sales area	\$50.00
b. From 5000 sq. ft to 7500 sq. ft. of sales area	\$75.00
c. Over 7500 sq. ft. of sales area	\$100.00
6. Flower and plant store	\$75.00
7. Food store, grocery store or market	
a. Up to 3000 sq. ft of sales area	\$75.00
b. From 3000 sq. ft to 4000 sq. ft of sales area	\$100.00
c. From 4001 sq. ft. to 5000 sq. ft. of sales area	\$150.00
d. From 5001 sq. ft. to 7000 sq. ft. of sales area	\$250.00
e. Over 7000 sq. ft. of sales area	\$400.00
8. Freight Terminal	\$75.00
9. Fuel Pump not connected with a garage or service station (Per pump)	\$10.00
10. Furnishings, furniture, or carpeting	\$75.00
11. Retail furniture store	
a. Up to 5000 sq. ft. of sales area	\$50.00
b. 5001 sq. ft. to 7500 sq. ft. sales area	\$75.00
c. Over 7500 sq. ft of sales area	\$125.00
12. Furs and fur storage	\$50.00

G

1. General business establishment not otherwise classified in this fee ordinance	\$75.00
2. Going out of business sale (Each day)	\$7.00
3. Greenhouse, hothouse, flowers	\$75.00
4. Groceries, wholesale	\$100.00
5. Grocery store, food store, and market	
a. Up to 300 sq. ft. of sales area	\$75.00
b. From 300 sq. ft. to 4000 sq. ft.	\$100.00

- c. From 4001 sq. ft. to 5000 sq. ft.
\$150.00
- d. From 5001 sq. ft. to 7000 sq. ft.
\$250.00
- e. From 7000 sq. ft of sales area
\$400.00

H

- 1. Hardware, China, and glassware \$75.00
- 2. Hothouse, greenhouse, flowers, or plants \$75.00
- 3. Hucksters \$75.00

I

- 2. Ice Business \$75.00
- 3. Ice Machines (Each) \$15.00
- 4. Ice Cream manufacturers and distributors
 - a. Retail \$75.00
 - b. Wholesale \$100.00
- 5. Ice Cream parlor \$75.00
- 6. Ice Cream sale on beach (Veteran Only)
\$100.00
- 7. Itinerant merchants (Per day) \$30.00
- 8. Itinerant vendors (Per day) \$30.00

J

- 2. Jewelry and jewelry novelties \$75.00
- 3. Jukebox (Each) \$10.00
- 4. Junk collectors by wagon or truck (Each vehicle)
\$150.00

K

RESERVED

L

- 1. Laundry
 - a. Machine operated self-service \$20.00
 - Plus
 - I. Each washing machine or drying machine \$5.00
 - II. Other than self-serve \$75.00
- 2. Laundry collecting and distribution \$75.00
- 3. Limo (Each Vehicle) \$75.00
- 4. Linen and towel supply service \$75.00
- 5. Liquor License See Alcoholic
- Beverage License
- 6. Lumberyard, hardware store \$75.00

M

- 1. Manufacturing place or device \$75.00
- 2. Marina or boat yard
 - a. 1 to 5 boats \$20.00
 - b. Over 5 boats (Per boat) \$2.00
 - c. 1 to 5 slips \$20.00
 - d. Over 5 slips (Per slip) \$4.00
- 3. Meats or poultry, wholesale \$75.00
- 4. Mechanical amusement device (Each) \$10.00
- 5. Mercantile License
 - a. For all classifications not listed herein \$75.00

b. Late charge	\$7.00
c. Transfer of license charge	\$40.00
d. Replacement of lost, stolen, defaced, or destroyed Mercantile License (Per license)	\$35.00
e. Amount to be paid to Tourism and Business Development for each mercantile license issued in the City of Brigantine	\$10.00
6. Millinery	\$75.00
7. Motel and hotel	\$50.00
Plus	
a. Each unit with kitchen facility	\$10.00
b. Each sleeping room unit	\$5.00
8. Motorcycle sale or rental	\$75.00
9. Musical Instruments, music, or records	\$75.00

N

1. Newspapers publishers	\$75.00
2. Newsstand not connected with any licensed business	\$75.00

O

1. Optical goods	\$75.00
------------------	---------

P

1. Paint stores, paint supply stores and hardware stores	\$75.00
2. Photograph gallery or shop	\$75.00
3. Pinball or similar machine (Each machine)	\$50.00
4. Ping-pong (Each table)	\$10.00
5. Plumbing, steam fitting, gas fitting supplies	
a. Retail	\$75.00
b. Wholesale	\$100.00
6. Print Shop	\$75.00
7. Professional Office	\$75.00

Q

RESERVED

R

1. Radio and television supplies	\$75.00
2. Restaurant, luncheon, and diner	\$75.00
Plus	
a. Per Seat	\$1.00

S

1. Sewing Machine License	\$75.00
2. Shoe Sales and repairs	\$75.00
3. Shooting gallery	\$500.00
4. Shows and other open-air amusements	\$300.00
5. Skating Rink	\$75.00
6. Stationary, book, magazine, and/or novelty store	\$75.00
7. Storage warehouse	\$100.00
8. Stores or businesses not otherwise classified herein	\$75.00

T

1. Tailor or clothing repair	\$75.00
2. Theater, cinema, or playhouse	\$125.00

3. Trampoline

\$75.00 Plus
- a. Each trampoline

\$5.00
4. Transient merchant or itinerant vendor

(Per day)

\$75.00

U

1. Undertaker, mortician, or funeral home

\$75.00
2. Upholsterer

\$50.00

V

1. Variety store

See 5 and 10 cent store
2. Vending machines (Per machine)

\$20.00

W

RESERVED

X

RESERVED

Y

RESERVED

Z

Ordinance No. 25 of 2025 – Introduction Amending Chapter 61, Salaries and Compensation
Mayor Sera read Ordinance as entitled above. Motion to introduce Ordinance made by:
Councilman Virgilio Seconded by: Deputy Mayor Bew Roll Call Vote: **All in favor**

**AN ORDINANCE AMENDING CHAPTER 61, SALARIES AND COMPENSATION OF
THE CODE OF THE CITY OF BRIGANTINE PURSUANT TO N.J.S.A. 40A:9-165,
ESTABLISHING THE SALARIES AND WAGES OF CERTAIN OFFICERS AND
EMPLOYEES OF THE CITY OF BRIGANTINE, COUNTY OF ATLANTIC, STATE OF
NEW JERSEY**

**THE GOVERNING BODY OF THE CITY OF BRIGANTINE DOES ORDAIN AND
ENACT AS FOLLOWS:**

SECTION 1: The salaries and wages of employees whose terms and conditions of employment are governed by a collective bargaining agreement shall be as set forth in their respective bargaining agreements.

SECTION 2: The salaries and wages of the other officers and employees of the City of Brigantine shall be paid within the specific ranges.

	MINIMUM	MAXIMUM
Mayor	\$15,000.00	\$20,000.00
Deputy Mayor	\$13,000.00	\$18,000.00
Member of Council	\$11,000.00	\$16,000.00
City Manager	\$100,000.00	\$160,000.00
Deputy City Manager	\$60,000.00	\$100,000.00
Administrative Assistant	\$40,000.00	\$85,000.00
Part Time Administrative Assistant	\$15,000.00	\$35,000.00
Part Time Clerk (Hourly)	Min. Wage	\$30.00
Temporary Clerk (Hourly)	Min Wage	\$30.00
Chief Financial Officer	\$70,000.00	\$160,000.00

Part Time Chief Financial Officer	\$15,000.00	\$45,000.00
City Clerk	\$70,000.00	\$110,000.00
Deputy City Clerk	\$30,000.00	\$60,000.00
Tax and Utility Collector	\$70,000.00	\$110,000.00
Deputy Tax and Utility Collector	\$30,000.00	\$60,000.00
Tax Assessor	\$70,000.00	\$110,000.00
Deputy Tax Assessor	\$30,000.00	\$75,000.00
Field Representative, Tax Assessor	\$30,000.00	\$60,000.00
Personnel Director	\$60,000.00	\$90,000.00
Comptroller	\$55,000.00	\$90,000.00
Part Time Comptroller	\$1,500.00	\$6,000.00
City Engineer	\$70,000.00	\$105,000.00
Part Time Qualified Purchasing Agent	\$10,000.00	\$30,000.00
Judge of the Municipal Court	\$20,000.00	\$40,000.00
Municipal Court Administrator	\$60,000.00	\$95,000.00
Municipal Prosecutor/Assistant City Solicitor	\$18,000.00	\$30,000.00
Chief of Police	\$100,000.00	\$175,000.00
Class I Special Police Officer (Hourly)	Min. Wage	\$25.00
Class II Special Police Officer (Hourly)	\$22.00	\$35.00
Class III Special Police Officer (Hourly)	\$22.00	\$35.00
School Crossing Guard (Hourly)	Min. Wage	\$25.00
Part Time Dispatcher (Hourly)	\$20.00	\$30.00
Fire Chief	\$100,000.00	\$170,000.00
Deputy Fire Chief	\$95,000.00	\$165,000.00
Fire Official	\$50,000.00	\$140,000
Part Time Fire Inspector (Hourly)	Min. Wage	\$20.00
Rental Registration Inspector (Per Inspection)	\$16.00	\$20.00
Rental Registration Re-Inspector (Per Inspection)	\$12.00	\$18.00
Emergency Management Coordinator	\$3,500.00	\$12,000.00
Deputy Emergency Management Coordinator	\$0.00	\$10,000.00
Code Enforcement Supervisor	\$50,000.00	\$90,000.00
Part Time Code Enforcement Inspector (Hourly)	\$20.00	\$35.00
Superintendent of Public Works	\$100,000.00	\$150,000.00
Supervisor, Water and Sewer Utility	\$70,000.00	\$110,000.00
Supervisor, Public Works	\$70,000.00	\$110,000.00
Water and Sewer License Stipend	\$5,000.00	\$15,000.00
Part Time Public Works (Hourly)	Min. Wage	\$25.00
Seasonal Laborer (Hourly)	Min. Wage	\$25.00
Clean Communities Coordinator	\$1,000.00	\$3,000.00

Recycling Coordinator	\$1,000.00	\$1,500.00
Animal Control Officer	\$9,000.00	\$17,000.00
General Manager of Golf Links	\$120,000.00	\$140,000.00
Head Golf Professional	\$90,000.00	\$110,000.00
Superintendent of Golf Links	\$80,000.00	\$100,000.00
Assistant Superintendent of Golf Links	\$70,000.00	\$100,000.00
Part Time Golf Links (Hourly)	Min. Wage	\$25.00
Seasonal Golf Links (Hourly)	Min. Wage	\$25.00
JIF Fund Commissioner	\$1,000.00	\$5,000.00
JIF Claims Coordinator	\$1,000.00	\$5,000.00
Municipal Housing Liaison	\$5,000.00	\$15,000.00
Construction/Zoning Official	\$90,000.00	\$150,000.00
Construction Official	\$70,000.00	\$130,000.00
Building Sub Code Official	\$5,000.00	\$15,000.00
Fire Sub Code Official	\$5,000.00	\$15,000.00
Electrical Sub Code Official	\$12,000.00	\$25,000.00
Plumbing Sub Code Official	\$12,000.00	\$25,000.00
Part Time UCC Inspector (Hourly)	\$35.00	\$65.00
CRS Coordinator	\$3,500.00	\$7,000.00
Assistant CRS Coordinator	\$1,000.00	\$5,000.00
Flood Plain Administrator	\$5,000.00	\$10,000.00
Certified Flood Plain Manager	\$1,000.00	\$4,000.00
Zoning Officer	\$8,000.00	\$25,000.00
Assistant Zoning Officer (Hourly)	\$35.00	\$60.00
Mercantile Officer	\$16,000.00	\$35,000.00
Mercantile/Code Enforcement Secretary	\$3,000.00	\$7,000.00
Planning Board Secretary	\$7,500.00	\$13,000.00
Planning Board Solicitor	\$5,000.00	\$8,000.00
Recreation Director	\$80,000.00	\$110,000.00
Assistant Recreation Director	\$60,000.00	\$90,000.00
Recreation Supervisor	\$40,000.00	\$70,000.00
C.E.R. Clerk (Hourly)	Min. Wage	\$25.00
Recreational Aides (Hourly)	Min. Wage	\$20.00
ADA Coordinator	\$10,000.00	\$18,500.00
Camp Director	\$8,000.00	\$12,000.00
Assistant Camp Director	\$5,000.00	\$8,000.00
Camp Counselors (Hourly)	\$17.00	\$35.00
Director of Beach Fee Office	\$65,000.00	\$80,000.00
Assistant Director of Beach Fee Office	\$9,000.00	\$20,000.00

Supervisor Beach Fee Office (Hourly)	\$18.00	\$25.00
Assistant Bookkeeper Beach Fee Office (Hourly)	\$18.00	\$25.00
4 WD Supervisor, Permit Inspector (Hourly)	Min. Wage	\$25.00
4 WD Permit Inspector (Hourly)	Min. Wage	\$20.00
Beach Inspector, 1 st Year (Hourly)	Min. Wage	\$17.00
Beach Inspector 2 nd and 3 rd Year (Hourly)	\$17.00	\$22.00
Beach Inspector, 4 th Year and Up (Hourly)	\$18.00	\$25.00
Beach Patrol Chief	\$30,000.00	\$50,000.00
Beach Patrol Assistant Chief	\$20,000.00	\$30,000.00
Beach Patrol Captain	\$15,000.00	\$25,000.00
Beach Patrol Lieutenant/Medic	\$13,500.00	\$22,000.00
Beach Patrol Lieutenant	\$13,000.00	\$20,000.00

SECTION 3: All salaries and wages as listed in Section 2 shall be paid bi-weekly and shall become effective once adopted. Persons currently holding positions shall be paid within the specified ranges as listed in Section 2, to be determined by the City Manager who will consider experience, education, and other relevant factors.

SECTION 4: Seasonal positions shall become effective with the beginning of the summer season. The Beach Patrol Officers must work a minimum of 70 days. Failure to do so will result in a pro-rata reduction of salary based upon the Officer's daily rate of pay.

SECTION 5: Part Time Dispatcher positions hourly rate shall be increased by a minimum of \$.50 for each additional year thereafter up to the maximum hourly rate established in this ordinance.

Part Time Dispatchers shall be entitled to be paid at the rate of one and one-half times their regular hourly rate (1 ½) for all hours worked on a Premium Holiday as defined in the current GWU Local 300 Collective Bargaining Agreement. Part Time Dispatchers who maintain a current NJ or National Registry EMT Certification shall be entitled to an annual stipend of seven hundred Fifty dollars (\$750.00).

SECTION 6: Longevity was eliminated for all employees. Employees that have received longevity in the past will maintain the longevity amount that has already been added to their base but will no longer be eligible to receive longevity from January 1, 2014.

SECTION 7: A copy of this Salary Ordinance shall remain on file in the office of the Municipal Clerk and be available for inspection during office hours.

SECTION 8: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 9: This ordinance shall take effect after final adoption and publication as prescribed by law.

Mayor Sera read Resolution as entitled above. Motion made by: Deputy Mayor Bew
Seconded by: Councilman Lettieri Roll Call Vote: **All in favor Resolution 2025-249** Tax Collector Refunds of Overpayments

RESOLUTION AUTHORIZING TAX COLLECTOR TO ISSUE REFUNDS FOR TAX OVERPAYMENTS

WHEREAS, it has been determined by the Tax Collector that the taxpayers as indicated on the attached Schedule “A” are entitled to overpayment refunds and;

WHEREAS, it is the desire of the Council of the City of Brigantine to have these overpayments returned to the respective taxpayers;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Brigantine, County of Atlantic, State of New Jersey, that:

- 1. The Tax Collector is hereby authorized to make overpayment refunds in the amount shown and to the taxpayers, as appears on Schedule “A” which made apart hereof.
- 2. Copies of the resolution to the Tax Collector

CITY OF BRIGANTINE OVERPAYMENT REFUNDS December 3, 2025					
BLOCK	LOT	QUAL	NAME	YEAR-QRT	AMOUNT
306	19.10	C0010	Ahluwalia, Sangeeta Corelogic	2025-04	455.74
805	17		Pulli, John & Laura Corelogic	2025-04	4736.49
2305	3		Pierce, Zachary & Anastasia Corelogic	2025-04	5626.50
3502	7		Beers, Samantha Phillips Corelogic	2025-04	1613.78
4102	1.90	CS312	Carrizzo, Kristine Marie & Simelis Corelogic	2025-04	1176.45
4201	3.01	C003A	Schimenti, Louis Jr. & Angela Corelogic	2025-04	1437.31
4700	79		Kolbasowski, John & Rodrigues Corelogic	2025-04	883.87
4700	111		Santa Maria, Anthony Corelogic	2025-04	1551.28
5302	1		Brown, Steven & Paula Corelogic	2025-04	1529.89
5401	41		Cruz, Hernan & Tara Corelogic	2025-04	1899.71
6703	10		Ice, Daniel & Kathryn	2025-04	1799.97
6703	16		Rydesky, Edward & Carrie Corelogic	2025-04	2530.39

Mayor Sera read Resolution as entitled above. Motion made by: Seconded by: Councilman Kane Roll Call Vote: **All in favor Resolution 2025-250** Authorizes Mayor to Execute Recreation & Open Space Inventory

RESOLUTION AUTHORIZING MAYOR TO EXECUTE RECREATION AND OPEN SPACE INVENTORY

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the State requires that the Project Agreement is to be accompanied by an updated Recreation and Open Space Inventory (ROSI). The ROSI lists each parcel of recreation and conservation land previously acquired under its Planning Incentive project, as well as all recently acquired lands, easements, and other interests held for recreation and conservation purposes. The ROSI will be incorporated into, and made a part of, a renewed Declaration of Encumbrance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brigantine:

- 1. The Mayor of the City of Brigantine is hereby authorized to execute the Recreation and Open Space Inventory (ROSI) and any amendments thereto with the State, as part of the City of Brigantine Open Space and Recreation Plan.
- 2. This resolution shall take effect immediately.

Mayor Sera read Resolution as entitled above. Motion made by: Deputy Mayor Bew
Seconded by: Councilman Lettieri Roll Call Vote: **All in favor Resolution 2025-251** Transfers of Funds – 2025 Budget

**A RESOLUTION BY THE CITY OF BRIGANTINE FOR THE TRANSFERS OF FUNDS
IN THE CURRENT YEAR 2025 BUDGET**

WHEREAS, it has been determined that certain appropriations in the 2025 municipal budget will not be sufficient to meet anticipated expenses; and

WHEREAS, N.J.S.A. 40A:4-58 authorizes the transfer from appropriations with excess balances to other appropriations which are anticipated to be insufficient after November 1st;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Brigantine that the Chief Financial Officer is hereby authorized to make the transfers as set forth on the attached schedule.

Mayor Sera read Resolution as entitled above. Motion made by: [insert name] **Seconded by:** [insert name] Roll Call Vote: **All in favor Resolution 2025-252** 2025 Amending Budget Transfer – Holiday Grant

**RESOLUTION AMENDING THE 2025 MUNICIPAL BUDGET TO INCLUDE A SPECIAL
ITEM OF REVENUE AND APPROPRIATION – STATE OF NEW JERSEY “DRIVE SOBER
OR GET PULLED OVER” HOLIDAY GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the City of Brigantine has been awarded \$2,800.00 from the State of New Jersey Drive Sober or Get Pulled Over Holiday Grant and will include in the 2025 budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brigantine hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the budget for the year 2025 in the sum of\$2,800.00 which is now available as a revenue from:

Miscellaneous Revenues:
Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations.
Drive Sober or Get Pulled Over Holiday Grant

BE IT FURTHER RESOLVED that a sum of.....\$2,800.00
be and the same is hereby appropriated under the caption of:

General Appropriations:

(A)Operations – Excluded from “CAPS”

Public and Private Programs Offset by Revenues:

Drive Sober or Get Pulled Over Holiday Grant

Mayor Sera read Resolution as entitled above. Motion made by: Councilman Virgilio
Seconded by: Councilman Lettieri Roll Call Vote: **All in favor Resolution 2025-253** Contract
Award – H2M

**A RESOLUTION BY THE CITY OF BRIGANTINE NEW JERSEY
AUTHORIZING A CONTRACT WITH H2M ARCHITECTS & ENGINEERS FOR
LEAD SERVICE LINE REPLACEMENT PHASES 9 & 10
CONSTRUCTION ADMINISTRATION**

WHEREAS, the City of Brigantine awarded Root 24 for Phases 9 and 10 lead line service replacement and ;

WHEREAS, H2M Architects & Engineers was awarded the preliminary work on this project and;

WHEREAS, H2M Architects & Engineers is to perform Construction Administration for Phase 9 & 10 of the
lead line replacement project and;

WHEREAS, the City is to award a contract for the next phase of the Lead Line Replacement project to H2M
Architects and Engineers under the non fair and open contract in the amount of \$25,000.00 Construction
Administration and;

NOW THEREFORE BE IT RESOLVED, that the City enter into an agreement with H2M Architects &
Engineers 119 Cherry Hill Road, Ste. 110 Parsippany, NJ 07054 for Construction Administration in the
amount of \$25,000.00

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of Brigantine, does
hereby certify that there are adequate funds available in Account # C-06-25-021-500

Mayor Sera read Resolution as entitled above. Motion made by: Councilman Kane
Seconded by: Deputy Mayor Bew Roll Call Vote: **All in favor Resolution 2025-254** Final
Payment – Mower & Pump

**A RESOLUTION BY THE CITY OF BRIGANTINE NEW JERSEY
AUTHORIZING PAYMENT OF A MOWER AND PUMP STATION FROM THE ACIA
FOR THE BRIGANTINE MUNICIPAL GOLF COURSE**

WHEREAS, the City of Brigantine current agreement with the Atlantic County Improvement
Authority is set to expire December 31, 2025 and;

WHEREAS, a mower and pump station were being paid in installments with an ending balance
of \$9,131.45 for mower, \$71,500.15 for the pump station and;

WHEREAS, the City is pay off the remaining balance of each item to add to inventory and:

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine,
County of Atlantic and State of New Jersey, that payment in the amount of \$80,631.60 be made
to Atlantic County Improvement Authority for the balance of the Mower and Pump Station

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of
Brigantine, does hereby certify that there are adequate funds available in Accounts # C-04-24-
012-850

Mayor Sera read Resolution as entitled above. Motion made by: Deputy Mayor Bew
Seconded by: Councilman Virgilio Roll Call Vote: All in favor Resolution 2025-255 Contract Award – W.S. Goff

**RESOLUTION BY THE CITY OF BRIGANTINE, NEW JERSEY
AUTHORIZING A CONTRACT WITH W.S. GOFF COMPANY, INC.
FOR OFFICE FURNITURE AND IMPROVEMENTS**

WHEREAS, The City is in need of redesign of the Administrator’s office;

WHEREAS, W.S. Goff Incorporated is selected under State Contract 25-COMG-94126 and 25-COMG-94154 for design and materials for upgrading the Administration office and lobby for an amount of \$43,520.04 and;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey, to award a contract to W.S. Goff Incorporated for an amount of \$43,520.04

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Account # C-04-24-012-800

Mayor Sera read Resolution as entitled above. Motion made by: Councilman Haney
Seconded by: Councilman Kane Roll Call Vote: All in favor Resolution 2025-256 Contract Award – Tactical Public Safety

**RESOLUTION AUTHORIZING A CONTRACT WITH
TACTICAL PUBLIC SAFETY FOR RADIOS FOR BEACH
PATROL**

WHEREAS, the City of Brigantine is in need of radios for the Beach Patrol Unit and;

WHEREAS, Tactical Public Safety under State Contract can provide eleven radios in the amount of \$15,904.35

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey on this 4th day of June 2025 to Tactical Public Safety 1036 Industrial Drive West Berlin, NJ 08091 for radios for the Beach Patrol Unit in the amount of \$15,904.35

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available Account # C-04-25-022-903

Mayor Sera read Resolution as entitled above. Motion made by: Deputy Mayor Bew
Seconded by: Councilman Lettieri Roll Call Vote: All in favor Resolution 2025-257 Contract Award – Northeast Electrical (Pole Barn)

**A RESOLUTION BY THE CITY OF BRIGANTINE NEW JERSEY
AUTHORIZING A CONTRACT WITH NORTHEAST ELECTRICAL & GC
SERVICES LLC AT THE POLICE DEPARTMENT FOR POLE BARN 100 AMP
OVERHEAD SERVICE**

WHEREAS, the Brigantine Police Department has identified the necessity for pole barn 100 AMP Overhead service;

WHEREAS, Northeast Electrical & GC Services LLC has provided a proposal for the completion of said improvements;

WHEREAS, the City is to enter a contract with Northeast Electrical & GC Services LLC for the completion of said improvements in the amount of \$24,456.08;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey, that a contract be executed for Northeast Electrical & GC Services LLC, 402 Airport Drive, Williamstown, NJ 08094;

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Accounts #C-04-24-012-800;

Mayor Sera read Resolution as entitled above. Motion made by: Councilman Virgilio
Seconded by: Councilman Riordan Roll Call Vote: **All in favor Resolution 2025-258** Contract Award – Northeast Electrical (Flood Pump Repair)

**RESOLUTION BY THE CITY OF BRIGANTINE, NEW JERSEY
AUTHORIZING A CONTRACT WITH NORTHEAST ELECTRICAL AND GC
SERVICES LLC FOR EMERGENCY REPAIR WORK CAUSED BY MATHIS
CONSTRUCTION**

WHEREAS, the City of Brigantine had to contract Northeast Electrical & GC Services LLC for an emergency electrical repair job located at 200 Lincoln Drive (Flood Pump);

WHEREAS, Mathis Construction Co., Inc. hit the electrical lines while replacing the sanitary sewer on Sheridan Blvd;

WHEREAS, the City is to enter a contract with Northeast Electrical & GC Services LLC for the emergency electrical work in lieu of public bidding in the amount \$8,297.23;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey, that a contract be executed for Northeast Electrical & GC Services LLC, 402 Airport Drive, Williamstown NJ 08094;

BE IT FURTHER RESOLVED that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Accounts #5-01-26-302-216 \$8,297.23;

Mayor Sera read Resolution as entitled above. Motion made by: Deputy Mayor Bew
Seconded by: Councilman Virgilio Roll Call Vote: **All in favor Resolution 2025-259** Contract Amendment – DeBlasio & Associates (Harbor Beach Blvd.)

**RESOLUTION AMENDING THE CONTRACT WITH DEBLASIO &
ASSOCIATES FOR DESIGN, BID AND CONSTRUCTION
MANAGEMENT SERVICES FOR RECONSTRUCTION OF A
PORTION OF HARBOR BEACH BOULEVARD**

WHEREAS, the City of Brigantine awarded a contract with DeBlasio & Associates for Design, Bid and Construction Management Services for the Reconstruction of a Portion of Harbor Beach Boulevard in the amount of \$37,500.00 under Resolution 2025-73 and;

WHEREAS, additional survey and design work was identified by the City, said work resulting in an increase of \$6,500.00 and;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey the contract with DeBlasio & Associates for Design, Bid and Construction Management Services for the Reconstruction of a Portion of Harbor Beach Boulevard be amended from \$37,500.00 to \$44,000.00 and;

BE IT FURTHER RESOLVED, that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Account

Mayor Sera read Resolution as entitled above. Motion made by: Councilman Virgilio
Seconded by: Councilman Riordan Roll Call Vote: **All in favor Resolution 2025-260** Contract
Amendment – Doran/Polistina (Pepper Cove Bulkhead)

**RESOLUTION AMENDING THE CONTRACT WITH DORAN
ENGINEERING/POLISTINA & ASSOCIATES FOR DESIGN, BID
AND CONSTRUCTION MANAGEMENT SERVICES FOR PEPPER
COVE BULKHEAD RECONSTRUCTION**

WHEREAS, the City of Brigantine awarded a contract with Doran Engineering for Design, Bid and Construction Management Services for the Pepper Cove Bulkhead Reconstruction in the amount of \$14,500.00 under Resolution 2024-36 and;

WHEREAS, Doran Engineering has merged with Polistina & Associates and has requested that all open purchase orders be transferred to Polistina & Associates and;

WHEREAS, additional design work in the amount of \$1,023.50 was required during construction for the stair redesign and;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey the contract with Doran Engineering/Polistina & Associates for Design, Bid and Construction Management Services for the Pepper Cove Bulkhead Reconstruction be amended from \$14,500 to \$15,523.50 and;

BE IT FURTHER RESOLVED, that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Account C-04-23-016-510

Mayor Sera read Resolution as entitled above. Motion made by: Councilman Kane
Seconded by: Councilman Lettieri Roll Call Vote: **All in favor Resolution 2025-261** Contract
Amendment – Weatherby Construction

**A RESOLUTION AMENDING THE CONTRACT WITH
WEATHERBY CONSTRUCTION FOR ROOF REPLACEMENT
& CUPOLA REMOVAL AT CITY HALL
CITY OF BRIGANTINE**

WHEREAS, the City of Brigantine did award a contract to Weatherby Construction for the Roof Replacement and Cupola Removal at City Hall in the amount of \$697,000.00 under Resolution 2023-211 and;

WHEREAS, adjustments were made to the allowance resulting in an unexpended balance of \$8,898.00 and;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey the contract with Weatherby Construction for Roof Replacement and Cupola Removal at City Hall be amended from \$697,000.00 to \$688,102.00, a decrease of \$8,898.00;

Mayor Sera read Resolution as entitled above. Motion made by: Deputy Mayor Bew
Seconded by: Councilman Haney Call Vote: **All in favor Resolution 2025-262** Reorg Meeting
Date January 7, 2025

**RESOLUTION ESTABLISHING THE DATE AND TIME OF THE 2026
REORGANIZATION MEETING**

WHEREAS, pursuant to N.J.S.A. 40:45A-1, the governing body of the City of Brigantine is required to hold an annual reorganization meeting; and

WHEREAS, the City Council of the City of Brigantine desires to establish the date, time, and location of said meeting;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey, that the 2026 Reorganization Meeting shall be held on Wednesday, January 7, 2026 at 5:00 P.M. in the Council Chambers, City Hall, 1417 West Brigantine Avenue, Brigantine, New Jersey;

BE IT FURTHER RESOLVED, that the Acting City Clerk shall cause notice of the Reorganization Meeting to be published and posted in accordance with the Open Public Meetings Act.

CONSENT AGENDA Mayor Sera read Consent Agenda as entitled above. Motion made by: Councilman Riordan Seconded by: Councilman Kane Call Vote: All in favor

Items approved:

- VFW Raffle #1133
- Elks Raffle #1134
- 2026 Polar Bear Plunge

PUBLIC COMMENTS None

COUNCIL COMMENTS

- **Deputy Mayor Bew** mentioned the tree lighting at 5:00 P.M.
- **Councilman Haney** mentioned the multi-faith service and holiday events.
- **Councilman Kane** mentioned Santa on the fire truck and the seawall project.
- **Mayor Sera** mentioned the interface service and recreational facility updates.

ADJOURNMENT Motion to adjourn made by: Councilman Kane Seconded by: Councilman Riordan Roll Call Vote: All in favor Meeting adjourned at 5:53.

Respectfully submitted, Christine Murray, Acting City Clerk

Approved: Vince Sera, Mayor