

CITY OF BRIGANTINE COUNCIL MEETING MINUTES OCTOBER 1, 2025 – 5:00 P.M.

**CALL TO ORDER** Mayor Sera called the meeting to order at 5:00 PM.

**FLAG SALUTE & OPENING PRAYER** Mayor Sera led the flag salute followed by an opening prayer by Deputy Mayor Bew.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT** The Acting City Clerk advised that the meeting notices covering this meeting have been sent and posted as required under the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

**ROLL CALL – COUNCIL** • Mayor Sera • Deputy Mayor Bew • Councilman Haney  
Councilman Kane • Councilman Lettieri • Councilman Riordan • Councilman Virgilio

**PROFESSIONALS PRESENT** • Tige Platt, City Manager • John Doring, Superintendent of Public Works • Rich Casamento, Chief of Police Department • Paul Fuller, Chief of Fire Department • George Morris, City Solicitor • Christine Murray, Acting City Clerk

**FRAN MASINO PROCLAMATION** Mayor Sera welcomed Captain Fran Masino and presented a proclamation honoring his 47 years of service with the Brigantine Beach Patrol. Fran thanked the Mayor, Council, and community, reflecting on his family’s legacy and friendships built over the years.

**EXECUTIVE SESSION Resolution 2025-218: Resolution – Executive Session** The Acting City Clerk read the Executive Session Resolution pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) to discuss **personal and legal matters. Motion:** Councilman Haney **Second:** Deputy Mayor Bew **Roll Call Vote:** All present voted Aye **Entered Executive Session at 5:24 P.M.**

**RETURN FROM EXECUTIVE SESSION** Returned to public session at **5:42 P.M.**

**EXECUTIVE SESSION SUMMARY**

George Morris, City Solicitor, provided a brief summary for the public regarding the Executive Session. He noted that the discussion involved attorney-client privileged and contract negotiations. No formal action was requested at this meeting, though future consideration may be brought before Council.

**APPROVAL OF MINUTES Motion to approve the September 17, 2025 Council Meeting Minutes Motion:** Deputy Mayor Bew **Second:** Councilman Haney **Roll Call Vote:** All present voted Aye Councilman Virgilio **Abstain Motion Carried.**

**APPROVAL OF BILL REQUISITION LIST Motion:** Deputy Mayor Bew **Second:** Councilman Virgilio **Roll Call Vote:** All present voted Aye

City of Brigantine		
Summary of Disbursements for Approval		
Council Meeting 10/1/2025		
Bill List	\$	562,586.30
Brigantine Board of Education-tax levy due 10/8/2025	\$	662,004.75
CMRD-FP postage refill	\$	3,000.00
Hance Jaquett-misc. escrow	\$	1,420.00
Allie Simpson-CER	\$	196.00
State of NJ-DCA	\$	50.00
Depository Trust-2019 interest-due 10/1	\$	218,875.00
Depository Trust-2019 principle-due 10/1	\$	1,585,000.00
Depository Trust-2017 principle-due 10/15	\$	780,000.00
Depository Trust-2021 principle-due 10/15	\$	450,000.00
L.B. Landgraf-misc. escrow	\$	812.50
Total:	\$	4,263,944.55

P.O. Type: All  
Range: First to Last  
Format: Condensed  
Vendors: All  
Rcvd Batch Id Range: First to Last  
First Enc Date Range: First to 12/31/25  
Include Non-Budgeted: Y  
Open: N  
Rcvd: Y  
Paid: N  
Held: N  
State: Y  
Void: N  
Aprv: N  
Other: Y  
Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
24-01321	08/12/24	H2MAR005	H2M Associates Inc.	Lead Service Line Replacement	Open	7,817.50	0.00 B
24-01786	11/12/24	H2MAR005	H2M Associates Inc.	Lead Line Replacement Design	Open	7,345.00	0.00 B
25-00002	01/02/25	E0152	W.B.MASON	Supplies-City Manager	Open	394.88	0.00 B
25-00015	01/07/25	ACIA	ATL CNTY IMPROVEMENT AUTH	2025 Golf Expenses	Open	104,875.00	0.00 B
25-00022	01/09/25	GUEN J	JOSEPH GUENTHER	2025 Pension Payments	Open	1,089.40	0.00 B
25-00023	01/09/25	RICHA045	RICHARD C WILLIAMS JR	2025 Pension Payments	Open	694.22	0.00 B
25-00024	01/09/25	MICHA035	MICHAEL BROOMELL	2025 Pension Payments	Open	301.76	0.00 B
25-00025	01/09/25	KEVIN015	KEVIN CORCORAN	2025 Pension Payments	Open	427.22	0.00 B
25-00026	01/09/25	16793	EDWARD LEON	2025 Pension Payments	Open	640.75	0.00 B
25-00027	01/09/25	BRANCO	RICHARD T BRANCO	2025 Pension Payments	Open	1,056.20	0.00 B
25-00028	01/09/25	GLENN C	CLINTON GLENN	2025 Pension Payments	Open	544.72	0.00 B
25-00029	01/09/25	JOHN005	JOHN V DATTALO	2025 Pension Payments	Open	400.80	0.00 B
25-00030	01/09/25	DANIE020	DANIEL DRISCOLL	2025 Pension Payments	Open	724.76	0.00 B
25-00031	01/09/25	DOVE R	RICHARD DOVE	2025 Pension Payments	Open	375.00	0.00 B
25-00032	01/09/25	SLUZ M	MICHAEL SLUZENSKI	2025 Pension Payments	Open	425.00	0.00 B
25-00034	01/09/25	STEINER	STEINER LAW OFFICE PC	Professional Services	Open	750.00	0.00 B
25-00112	01/15/25	ROBERTS	ROBERTS ENGINEERING GROUP	Services for emer generators	Open	4,079.00	0.00 B
25-00126	01/16/25	C4444	CINTAS FIRST AID & SAFETY	Blanket PO	Open	343.99	0.00 B
25-00172	01/22/25	JKSEC005	J&K SECURE SCHREDDING	SHREDDING EVENT	Open	780.00	0.00 B
25-00176	01/22/25	E0582	HUBER LOCKSMITHS INC	BLANKET- LOCKS & KEYS	Open	96.00	0.00 B
25-00238	01/29/25	INSUR005	INSURANCE ADMINISTRATOR OF	2025 Vision - Monthly blanket	Open	830.25	0.00 B
25-00240	01/29/25	CASAPR	CASA PAYROLL SERVICE	2025 Payroll	Open	770.65	0.00 B
25-00242	01/29/25	CASAR005	CASA REPORTING SERVICES LLC	2025 ACA reporting	Open	675.00	0.00 B
25-00309	02/04/25	H0097	HANCE C. JAQUETT LLC	Legal services-planning board	Open	539.58	0.00 B
25-00344	02/10/25	LANGU005	LANGUAGE LINK	Interpreters	Open	14.29	0.00 B
25-00365	02/13/25	C4444	CINTAS FIRST AID & SAFETY	Recreation - First Aid	Open	15.06	0.00 B
25-00409	02/20/25	JOHN005	John Fahey	DJ SERVICES	Open	600.00	0.00 B
25-00421	02/20/25	S0009	SYMETRA LIFE INSURANCE	2025 benefits	Open	577.33	0.00 B
25-00548	03/10/25	FFFIN005	F.P. Finance Program	Mail Sorter	Open	694.80	0.00 B
25-00565	03/11/25	J A	J.A. MONTGOMERY RISK CONTROL	RIGHT TO KNOW	Open	6,218.00	0.00 B
25-00579	03/17/25	CANN005	Canon Financial Service Inc.	City Copier Lease	Open	5,751.65	0.00 B
25-00612	03/20/25	THINK005	THINK PAVERS HARDSCAPING	Reconstruction 45th St Cove	Open	3,392.82	0.00 B
25-00614	03/20/25	POLIS005	Polistina & Associates	Sanitary Sewer Line Replacemen	Open	12,150.00	0.00 B
25-00825	04/23/25	SJCAM	SOUTH JERSEY COURT ADM.ASSOC	south jersey court adm.	Open	70.00	0.00 B
25-00884	05/02/25	EDWAR015	EDWARD P STINSON DBA E STINSON	Professional Services	Open	9,401.25	0.00 B
25-00914	05/05/25	SHORE005	SHORE SOLUTIONS MECHANICAL	BLANKET- REPAIRS/MAINT.	Open	670.00	0.00 B
25-00927	05/05/25	RAYPE005	Raypella LLC	Tee shirts for taggers	Open	1,209.45	0.00 B
25-01010	05/16/25	HERCR005	Herc Rentals	Beach Control and Patrol	Open	635.51	0.00 B
25-01030	05/16/25	TAC23	TACTICAL PUBLIC SAFETY, LLC	Quote 150163550 1 Car Router	Open	908.93	0.00 B
25-01090	05/23/25	CM3BU005	CM3 Building Solutions Inc.	Improvements to HVAC System	Open	5,421.60	0.00 B
25-01147	05/29/25	S0930	SOUTH JERSEY WELDING SUPPLY	Oxygen blanket \$1500	Open	283.91	0.00 B
25-01175	06/02/25	A0200	ATLANTIC COAST ALARM, INC.	BLANKET- ALARMS & CAMERAS	Open	89.00	0.00 B
25-01204	06/05/25	H0129	HACH COMPANY	BLANKET- SAMPLE SUPPLIES	Open	302.67	0.00 B
25-01247	06/11/25	P0569	PERSONAL TOUCH PAINTING	PUTTY, CAULK, PRIME & PAINT	Open	3,600.00	0.00 B
25-01293	06/17/25	RI115	RICH FIRE PROTECTION	BLANKET- BACKFLOW INSPECTIONS	Open	381.00	0.00 B
25-01348	06/25/25	CIVIL010	Civil Solutions Inc.	Tax Map Maintenance	Open	15,600.00	0.00 B
25-01385	06/25/25	VCI EMER	VCI EMERGENCY VEHICLE	Rescue 2 repairs	Open	429.06	0.00 B
25-01440	07/01/25	ACTION	ACTION UNIFORM CO LLC	Blanket PO	Open	538.00	0.00 B

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Ty
25-01454	07/02/25	V6480	VERIZON	Long Distance Charges	Open	116.54	0.00 B
25-01462	07/03/25	ELECT005	ELECTRONIC MEASUREMENT LABS	Gas detector blanket \$1000	Open	180.04	0.00 B
25-01470	07/03/25	DELLINGE	MARISELA B. DELLINGER	Instructor	Open	550.00	0.00 B
25-01475	07/03/25	CELES005	CELESTE MOKRZYCKI	Instructor	Open	8,750.00	0.00 B
25-01501	07/07/25	TMOBIO05	T-MOBILE USA INC.	Telephone Billing	Open	2,145.88	0.00 B
25-01525	07/08/25	WILLIO75	William Mclees Architecture	Proposal for Demolition	Open	6,250.00	0.00 B
25-01579	07/17/25	E0447	EDMUNDS GOV/TECH	Payroll/Human Resource Softwar	Open	4,000.00	0.00 B
25-01616	07/23/25	C0847	CAPRIONI PORTABLE TOILET, INC	BLANKET- PORTABLE TOILETS	Open	1,124.25	0.00 B
25-01644	07/28/25	C4444	CINTAS FIRST AID & SAFETY	BLANKET- FIRST AID SUPPLY	Open	227.67	0.00 B
25-01660	07/31/25	MAJESTIC	MAJESTIC OIL COMPANY, INC.	BLANKET- GAS & DIESEL	Open	3,076.96	0.00 B
25-01698	08/06/25	ACTION	ACTION UNIFORM CO LLC	Hats/511/mccLaskey/uniforms	Open	9,234.00	0.00 B
25-01718	08/11/25	A5987	AMERICAN RED CROSS	EMR	Open	3,572.00	0.00 B
25-01731	08/13/25	DAVIDM	David Milnes	ENTERTAINMENT	Open	250.00	0.00 B
25-01744	08/13/25	ACTION	ACTION UNIFORM CO LLC	Promotional upgrades	Open	3,509.00	0.00 B
25-01756	08/15/25	HERCR005	Herc Rentals	Herc Rentals-EZ Pass	Open	1.96	0.00 B
25-01781	08/18/25	V0218	VAN DUYN Surf Boats LLC	DAN DRISCOLL BOAT REAPIRS	Open	5,100.00	0.00 B
25-01789	08/22/25	A6543	SCHOPPY INC.	OVAL PLAQUE & STAKE MOUNT	Open	940.00	0.00 B
25-01801	08/22/25	TAC23	TACTICAL PUBLIC SAFETY, LLC	Service/speaker mics/batteries	Open	2,460.85	0.00 B
25-01807	08/22/25	E0021	ERCO INTERIOR SYSTEMS INC	Drop Ceilings	Open	5,330.00	0.00 B
25-01820	08/25/25	G0616	GFOA OF NEW JERSEY	Membership Renewal At Stanley	Open	100.00	0.00 B
25-01832	08/28/25	COREM005	CORE & MAIN LP	MISC PARTS	Open	4,492.67	0.00 B
25-01835	08/28/25	BOARD005	BOARDWALK CONSTRUCTION LLC	TPO ROOF- PUBLIC WORKS	Open	3,200.00	0.00 B
25-01836	08/28/25	M0465	MGL PRINTING SOLUTIONS	PD5 FORMS	Open	53.00	0.00 B
25-01842	09/03/25	S9899	SOUTH JERSEY CANCER FUND	BEACH CLEAN UP GRANT 8/16	Open	400.00	0.00 B
25-01844	09/03/25	DIVINE	DIVINE MERCY FRATERNITY	BEACH CLEAN UP GRANT 8/16	Open	100.00	0.00 B
25-01845	09/03/25	B0048	BRIG. SENIOR CITIZENS CLUB	BEACH CLEAN UP GRANT 8/16	Open	250.00	0.00 B
25-01851	09/03/25	AMAX005	AMAZON CAPITAL SERVICES INC.	INK, FOLDERS, AMANA TOOL	Open	420.01	0.00 B
25-01852	09/03/25	COREM005	CORE & MAIN LP	SOFT K COOPER	Open	5,000.40	0.00 B
25-01853	09/03/25	POWRM010	POW-R-MOLE SALES LLC	FERROUS METAL DETECTOR	Open	1,159.75	0.00 B
25-01855	09/03/25	M0465	MGL PRINTING SOLUTIONS	Business Cards	Open	656.00	0.00 B
25-01856	09/03/25	DIAM005	DIAMOND TOOL & FASTENERS INC.	CORE DRILL PARTS	Open	83.17	0.00 B
25-01859	09/03/25	MUNIC010	Municipal Maintenance Company	WATER LINE FOR WELL PUMP	Open	4,046.82	0.00 B
25-01866	09/03/25	E0582	HUBER LOCKSMITHS INC	KEYPAD DOOR HANDLES/LOCKS	Open	1,593.00	0.00 B
25-01882	09/05/25	NIGHT010	NightFlyer Golf	Mini Golf Equipment	Open	486.60	0.00 B
25-01894	09/08/25	SETTE005	SETTEBRINO ASSOCIATES	Design/Conception-Clubhouse	Open	200,000.00	0.00 B
25-01900	09/08/25	H0839	THE HOME DEPOT CREDIT SERVICES	FLAG HOLDERS	Open	734.85	0.00 B
25-01902	09/08/25	P0710	Bolster Hardware II LLC	Blanket \$800	Open	95.09	0.00 B
25-01904	09/08/25	CSASE005	CSA SERVICE SOLUTIONS	Stretcher contract	Open	6,220.00	0.00 B
25-01918	09/09/25	G0529	XYLEM WATER SOLUTIONS USA INC.	4" FEMALE FLANGE ADAPTER	Open	133.45	0.00 B
25-01931	09/12/25	FRANCO30	Francis Masino	2025 Pension Payments	Open	778.35	0.00 B
25-01934	09/12/25	M0512	MIRACLE CHEMICAL CO.	BLANKET- HYPO SODIUM	Open	4,452.53	0.00 B
25-01935	09/12/25	NAT10020	National Highway Products Inc.	SIGNAGE HARDWARE	Open	1,465.30	0.00 B
25-01938	09/12/25	L0864	LAUREL LAWN MOWER SERVICE	BELTS- MOWERS	Open	521.82	0.00 B
25-01939	09/12/25	H0839	THE HOME DEPOT CREDIT SERVICES	FUEL TANKS PROBES	Open	33.70	0.00 B
25-01941	09/12/25	ATLAN065	Atlantic Insulation Inc	Pole Barn Improvements	Open	8,125.00	0.00 B
25-01945	09/16/25	G0364	GOLF CART SERVICES, INC.	Golf Cart Lease -Oct-Dec	Open	7,647.96	0.00 B
25-01957	09/17/25	G0529	XYLEM WATER SOLUTIONS USA INC.	4" GOWIN QD BEND/WQD PLUG	Open	412.50	0.00 B
25-01958	09/17/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	SERVICE CALL #11163	Open	492.00	0.00 B
25-01959	09/17/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL'S #1537/1505	Open	1,172.00	0.00 B
25-01961	09/17/25	S3136	SOUTH JERSEY OVERHEAD DOOR	SERVICE CALL #128989	Open	428.00	0.00 B
25-01966	09/17/25	CM3BU005	CM3 Building Solutions Inc.	MULT. SERVICE CALLS CITY HALL	Open	3,711.44	0.00 B
25-01967	09/17/25	CM3BU005	CM3 Building Solutions Inc.	SERVICE CALL #12481749	Open	3,906.74	0.00 B
25-01970	09/17/25	AMAX005	AMAZON CAPITAL SERVICES INC.	COLLAPSIBLE CONES	Open	119.36	0.00 B
25-01974	09/18/25	GRIDL005	Gridless Power Inc.	OUTDOOR MULTI. SENSOR CAMERA	Open	1,522.22	0.00 B

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
25-01976	09/18/25	STATE025	State of New Jersey	Invoice 10975 Mhlebach Licens	Open	400.00	0.00
25-01994	09/23/25	S0902	INSURANCE AGENCIES INC.	Flood Policy-pump station	Open	4,901.00	0.00
25-01996	09/23/25	A6543	SCHOPPY INC.	5-4 Plaques	Open	1,079.95	0.00
25-01997	09/23/25	MAJESTIC	MAJESTIC OIL COMPANY, INC.	BLANKET- GAS & DIESEL	Open	3,784.20	0.00
25-02004	09/23/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	TEMP. GENERATOR RENTAL	Open	6,072.50	0.00
25-02005	09/23/25	NORTH004	NORTHEAST ELECTRICAL SERVICES	SERVICE CALL #11211	Open	505.12	0.00
25-02006	09/23/25	GENER005	General Code	CODE BOOK UPDATE	Open	2,009.00	0.00
25-02007	09/23/25	B0109	BRIG. BOARD OF EDUCATION	DONATION- YOUNG ENTREPRENEURS	Open	1,050.00	0.00
25-02010	09/23/25	H0839	THE HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	Open	230.96	0.00
25-02012	09/23/25	NJAFP	NJAFP/NJ EMS CONFERENCE	EMS conference	Open	1,081.00	0.00
25-02014	09/23/25	LBLAND	L.B. LANDGRAF & ASSOCIATES LLC	PB SEPTEMBER MEETING	Open	75.00	0.00
25-02015	09/24/25	B0109	BRIG. BOARD OF EDUCATION	Reimbursement Request #68	Open	2,200.00	0.00
25-02017	09/25/25	NJDOH	NJ DEPARTMENT OF HEALTH	JULY-AUGUST DOG REPORTS	Open	6.00	0.00
25-02021	09/30/25	RUDER005	RUDERMAN & ROTH LLC	Professional Services-Sept	Open	13,106.69	0.00
25-02063	09/30/25	DAWNG005	DAWN GOTTARDI	Mileage reimbursement	Open	58.69	0.00
R5-00008	01/03/25	AMAX005	AMAZON CAPITAL SERVICES INC.	Blanket PO	Open	262.30	0.00 B
Total Purchase Orders:		118	Total P.O. Line Items:	0	Total List Amount:	562,586.30	Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
UTILITY OPERATING BUDGET APPROPRIATIO	4-09	15,162.50	0.00	0.00	15,162.50
CURRENT FUND APPROPRIATIONS	5-01	243,696.51	0.00	0.00	243,696.51
UTILITY OPERATING BUDGET APPROPRIATIO	5-09	40,915.29	0.00	0.00	40,915.29
Year Total:		284,611.80	0.00	0.00	284,611.80
GENERAL CAPITAL IMPROVEMENTS	C-04	225,170.57	0.00	0.00	225,170.57
UTILITY CAPITAL IMPROVEMENTS	C-06	16,229.00	0.00	0.00	16,229.00
Year Total:		241,399.57	0.00	0.00	241,399.57
GRANT FUND APPROPRIATIONS	G-02	750.00	0.00	0.00	750.00
	T-03	20,662.43	0.00	0.00	20,662.43
Total of All Funds:		562,586.30	0.00	0.00	562,586.30

PUBLIC COMMENT ON AGENDA ITEMS ONLY

- **John Johnson**, 36 Coquille Beach Drive, inquired about Resolution 2025-219 regarding Lead Line Replacement Phases 9 and 10.
- **Mayor Sera** explained that Phases 9 and 10 involve areas built after 1985, pending verification through test pit sampling. If compliant, those areas may be excluded from the replacement scope.
- **John Johnson** thanked the Mayor for clarification.

RESOLUTIONS

**Resolution 2025-219: Resolution – Contract with Root 24 Plumbing – Lead Line Replacement Phases 9 & 10** Mayor Sera read Resolution as entitled above. Motion: Councilman Lettieri **Second:** Councilman Haney

**Mayor Sera** explained that the project involves identifying compliant properties through test pit sampling. A public meeting is anticipated in November to provide updates. H2M is assisting with public outreach and an informational website. The project will proceed in phases over several years.

**A RESOLUTION AUTHORIZING A CONTRACT WITH ROOT 24 PLUMBING FOR LEAD LINE REPLACEMENT PROGRAM PHASES 9 & 10**

**WHEREAS**, the City of Brigantine is replacing lead line replacement throughout the City and;

**WHEREAS**, the City of Brigantine will be replacing lead lines in phases and;

**WHEREAS**, the City of Brigantine publicly bid for phases 9 and 10 and received two bids with Root 24 Plumbing being the lowest responsible bidder in the amount of \$997,947.00 and;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey on this 1<sup>st</sup> day of October 2025 Root 24 Plumbing, 130 Ferry Street, Suite B, Camden, NJ 08104 is hereby awarded a contract for Lead Line Replacement Phases 9 & 10 in the amount of \$997,947.00

**BE IT FURTHER RESOLVED** that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available Account # C-06-24-011-120

**Roll Call Vote:** All present voted Aye. Motion Carried.

**Resolution 2025-220: Resolution – Application to Hazardous Discharge Site Remediation Fund Mayor Sera read Resolution as entitled above. Motion:** Councilman Riordan **Second:** Councilman Kane

**A RESOLUTION AUTHORIZING APPLICATION TO THE  
HAZARDOUS DISCHARGE SITE REMEDIATION FUND**

**WHEREAS**, the City of Brigantine owns properties known as East Shore Playground and plans to improve this park site with Green Acres funding; and

**WHEREAS**, in order to advance development efforts, the City is required by Green Acres to evaluate the sites for contamination and to this end the City desires to apply to the State Hazardous Discharge Site Remediation Fund (“HDSRF”) for funding for a preliminary assessment and site investigation of both sites;

**WHEREAS**, the City of Brigantine is committed to developing this park within three years following completion of the preliminary assessment and site investigation; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Brigantine as follows:

1. The Mayor and the Business Administrator is hereby authorized to execute the HDSRF grant application and the grant agreement for the activities discussed above to be performed at East Shore Playground.

**Roll Call Vote:** All present voted Aye. Motion Carried.

**Resolution 2025-221: Resolution – Affirming Civil Rights Policy for Officials, Employees, Volunteers & Public Mayor Sera read Resolution as entitled above. Motion:** Councilman Virgilio **Second:** Deputy Mayor Bew

**Model Local Unit Civil Rights**

**A RESOLUTION TO AFFIRM THE CITY OF BRIGANTINE’S CIVIL RIGHTS  
POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES,**

**PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS,  
AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL  
EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of the City of Brigantine to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the City Council of Brigantine has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT ADOPTED** by the City Council of Brigantine that:

**Section 1:** No official, employee, appointee or volunteer of the City of Brigantine by whatever title known, or any entity that is in any way a part of the City of Brigantine shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the City of Brigantine's business or using the facilities or property of the City.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the City of Brigantine to provide services that otherwise could be performed by the City of Brigantine

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The City Manager shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The City Manager shall establish written procedures that require all officials, employees, appointees and volunteers of the City as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The City Manager shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the City Manager shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the City. This communication shall include a statement from the governing body expressing

its unequivocal commitment to enforce this resolution. This summary shall also be posted on the City’s website.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the City in order for the public to be made aware of this policy and the City’s commitment to the implementation and enforcement of this policy.

**Roll Call Vote:** All present voted Aye. Motion Carried.

**Resolution 2025-222: Resolution – Contract with Core & Main LP – Residential Meter Pits, Lids & Curb Boxes** Mayor Sera read Resolution as entitled above. **Motion:** Councilman Virgilio **Second:** Councilman Lettieri

**A RESOLUTION BY THE CITY OF BRIGANTINE NEW JERSEY  
AUTHORIZING A CONTRACT WITH CORE & MAIN LP FOR THE PURCHASE  
OF RESIDENTIAL METER PITS, LIDS, AND CURB STOP BOXES**

**WHEREAS,** the City of Brigantine Water and Sewer Department are in need of residential meter pits, lids and curb stop boxes;

**WHEREAS,** Core and Main LP is sole the proprietor and does not require three quotes;

**WHEREAS,** the City is to enter a contract with Core and Main LP in the amount of \$17,950.00;

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey, that a contract be executed for Core & Main LP, 300 Freeway Drive, Blackwood, NJ 08012;

**BE IT FURTHER RESOLVED** that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Accounts #5-09-55-502-292;

**Roll Call Vote:** All present voted Aye. Motion Carried.

**Resolution 2025-223: Resolution – Tax Overpayment Refund – Schedule A** Mayor Sera read Resolution as entitled above. **Motion:** Deputy Mayor Bew **Second:** Councilman Haney

**WHEREAS,** it has been determined by the Tax Collector that the taxpayers as indicated on the attached Schedule “A” are entitled to overpayment refunds and;

**WHEREAS,** it is the desire of the Council of the City of Brigantine to have these overpayments returned to the respective taxpayers;

**NOW THEREFORE BE IT RESOLVED,** by the Council of the City of Brigantine, County of Atlantic, State of New Jersey, that:

1. The Tax Collector is hereby authorized to make overpayment refunds in the amount shown and to the taxpayers, as appears on Schedule “A” which made apart hereof.
2. Copies of the resolution to the Tax Collector

CITY OF BRIGANTINE

OVERPAYMENT REFUNDS

October 1, 2025

BLOCK	LOT	QUAL	NAME	YEAR-QRT
				AMOUNT
6701	2		Charles Gill, Jr. Corelogic	
2025-02		681.16		
2025-03		1182.04		

**Roll Call Vote:** All present voted Aye. Motion Carried.

**Resolution 2025-224: Resolution – Refund – Land Use Certification Mayor Sera read Resolution as entitled above. Motion:** Councilman Virgilio **Second:** Councilman Haney

**A RESOLUTION BY THE CITY OF BRIGANTINE,  
NEW JERSEY AUTHORIZING A REFUND FOR A LAND USE CERTIFICATION  
APPLICATION BRIGANTINE, NEW JERSEY**

**WHEREAS,** David Callirgos, Mr. Clean Cleaning Services, LLC, of 29 Patriot Walk, Egg Harbor Township, New Jersey 08234, submitted payment in the amount of \$75.00 for a Land Use Certification for Block 3804, Lot 1, located at 4214 Harbor Beach Blvd., Brigantine, New Jersey 08203; and

**WHEREAS,** it was subsequently determined that the Land Use Certification was not required under Chapter 198 of the Brigantine City Code; and

**WHEREAS,** a refund in the amount of \$75.00 is therefore authorized to be issued to David Callirgos, Mr. Clean Cleaning Services, LLC;

**NOW, THEREFORE BE IT RESOLVED,** by the governing body of the City of Brigantine, County of Atlantic, State of New Jersey, that \$75.00 be refunded to David Callirgos, Mr. Clean Cleaning Services, LLC, 29 Patriot Walk, Egg Harbor Township, NJ 08234;

**BE IT FURTHER RESOLVED** that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Account #5-01-55-910-019.

**Roll Call Vote:** All present voted Aye. Motion Carried.

**Resolution 2025-225: Resolution – Contract with Middletown Sprinkler Company – Irrigation at Brigantine Golf Links, Holes 10 through 18 Mayor Sera read Resolution as entitled above. Motion:** Deputy Mayor Bew **Second:** Councilman Haney

**A RESOLUTION BY THE CITY OF BRIGANTINE, NEW JERSEY  
AUTHORIZING THE AWARD OF A CONTRACT TO MIDDLETOWN SPRINKLER  
COMPANY FOR IRRIGATION AT THE BRIGANTINE GOLF LINKS  
FOR HOLES 10 THROUGH 18  
BRIGANTINE, NEW JERSEY**

**WHEREAS,** The City of Brigantine has a need for updating the irrigation system at the Brigantine Golf Links and;

**WHEREAS,** the City of Brigantine formally advertised for public bidding pursuant to state statutes in October 2024 awarding holes one through nine with an alternate bid for holes ten through eighteen and;

**WHEREAS**, the City of Brigantine received two sealed bids and determined Middletown Sprinkler Company as the lowest responsible bidder for the original bid and the alternate bid and;

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the City of Brigantine, County of Atlantic and State of New Jersey, to award a contract to Middletown Sprinkler Company for Irrigation of holes 10 through 18 in the amount of \$1,839,450.00

**BE IT FURTHER RESOLVED** that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available in Account # C-04-25-022-502

**Roll Call Vote:** All present voted Aye. Motion Carried.

**Resolution 2025-226: Resolution – Contract with Hydro Designs Inc. – Golf Links Irrigation, Phase 2 Mayor Sera read Resolution as entitled above. Motion:** Councilman Virgilio **Second:** Deputy Mayor Bew

**Mayor Sera** noted the system is costly to maintain. Replacing it will help preserve course quality.

**A RESOLUTION AUTHORIZING A CONTRACT WITH HYDRO  
DESIGNS INCORPORATED FOR CONSTRUCTION  
MANAGEMENT, PHASE 2 OF THE GOLF COURSE  
IRRIGATION SYSTEM**

**WHEREAS**, the City of Brigantine awarded a contract to Middletown Irrigation Systems for construction of an irrigation system for holes ten through eighteen and;

**WHEREAS**, the design of the system was bid by the Atlantic County Improvement Authority and awarded to Hydro Designs Inc. and;

**WHEREAS**, construction management of installation system is needed and;

**WHEREAS**, Hydro Designs Inc. proposed **construction management services** for the project in the amount of \$29,500.00; and

**WHEREAS**, Hydro Designs Inc **is the proprietary vendor best suited to manage the installation in accordance with the design;** and

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Brigantine, County of Atlantic and State of New Jersey on this 1<sup>st</sup> day of October 2025, that it hereby awards a contract to Hydro Design P.O. Box 1862 Frederick, MD 21702, for construction management of Phase 2 of the irrigation system at the Brigantine Golf Links, in an amount not to exceed \$29,500.00

**BE IT FURTHER RESOLVED** that Albert Stanley, Chief Financial Officer of the City of Brigantine, does hereby certify that there are adequate funds available Account # C-04-24-012-702 \$6,369.29 and C-04-25-022-502 \$23,130.71

**Roll Call Vote:** All present voted Aye. Motion Carried.

**Resolution 2025-227: Resolution – Mayor/Manager Authorization – NJDEP Applications Mayor Sera read Resolution as entitled above. Motion:** Councilman Riordan **Second:** Councilman Kane



**AUTHORIZING THE MAYOR AND THE CITY MANAGER TO EXECUTE AN  
APPLICATION WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**WHEREAS**, the City operates its own water distribution and sanitary sewer systems; and

**WHEREAS**, the City reviews and authorizes applications to the New Jersey Department of Environmental Protection for applications related to both systems; and

**WHEREAS**, the City reviewed an application for the Washington Drive Sanitary Sewer Extension Treatment Works Approval application and finds the application acceptable;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Brigantine, County of Atlantic, State of New Jersey, that the Mayor and City Manager in the Mayor's absence, are authorized to execute the application on behalf of the City;

**BE IT FURTHER RESOLVED**, that upon review of future applications related to this project or similar projects, and acceptance of the application by the City Engineer, the Mayor and Manager are authorized to execute similar applications without further consent of the City Council.

**Roll Call Vote:** All present voted Aye. Motion Carried.

**CONSENT AGENDA Mayor Sera read Consent Agenda as entitled above.** St. Thomas Raffle #1126 St. Thomas Raffle #1127 VFW Veterans Day Parade **Motion:** Councilman Kane **Second:** Councilman Haney **Roll Call Vote:** All present voted Aye

**COUNCIL MANAGER / COMMITTEE DISCUSSION/ COUNCIL COMMENTS**

- **Tige Platt** congratulated Deputy Manager, Ryan Hurst on completing her Certified Managers course.
- **Mayor Sera** congratulated Ryan Hurst on her final course presentation, noting it was impressive and well done.
- **John Doring** announced the seasonal closure of public restrooms.
- **Chief Fuller** noted Fire Prevention Week activities and the upcoming Open House on October 11.
- **Deputy Mayor Bew** reminded residents last yard pickup. The hosting of mobile office October 16 mobile office session for seniors, offering assistance with the Senior Tax Freeze and ANCHOR programs. She also noted the success of the recent Brig En Blanc.
- **Councilman Haney** congratulated Ryan Hurst and Fran Masino, and wished both local sports teams' success in the playoffs.
- **Councilman Virgilio** praised the Glow Golf event and thanked Kristen Sullivan and John Doring's team for their efforts.
- **Councilman Kane** acknowledged the Garden Club all board members for their cleanup efforts, noting the improved appearance.
- **Councilman Riordan** thanked attendees of the Cultural Arts Commission event, which featured many local artists. He emphasized continued support for local businesses and the Chamber of Commerce, and noted the final tailgate of the season. He also acknowledged Public Works and extended wishes for a meaningful Yom Kippur.
- **Chief Casamento** announced the upcoming Pup Strut event on Friday.
- **Councilman Riordan** noted the Horseback Riding Season event starts November 1
- **Mayor Sera** commended the Chamber of Commerce and the Mini Golf team for their work, highlighting the community's investment and pride in Brigantine.

**PUBLIC COMMENTS**

- **John Johnson of 36 Coquille Beach**, Thanked John Doring for resolving a long-standing issue with lighting along the fire access walkway behind Coquille Beach homes. Noted that multiple residents had previously contacted various officials without success.

Praised Mr. Doring for investigating and getting the problem fixed, and expressed pride in Brigantine's responsive city operations.

- **Bill Wineland of 43 Vardon Road** Expressed concern that requiring speakers to state their full address may discourage public comment. Asked about the handicap ramp at the Sea Wall.
- **Mayor Sera** noted that the ramp had been included in a county project.

**ADJOURNMENT Motion:** Councilman Kane **Second:** Councilman Haney All present voted Aye **Adjourned at 6:16 P.M.**

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**Respectfully submitted, Christine Murray, Acting City Clerk**

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**Approved: Mayor Vince Sera**